

Vendor Risk Assessment Report – Portfolio Artifact

****Vendor Name:**** Example SaaS Provider

****Assessment Date:**** 2025-10-03

****Assessor:**** Alexander T. Ramos

Summary

The vendor completed a 12-question security questionnaire. They scored ****18/24 points****, resulting in a ****Medium Risk**** classification.

Strengths

- Strong encryption practices (data in transit & at rest).
- Maintains SOC 2 Type II certification.
- Performs annual penetration testing.

Weaknesses

- No evidence of background checks for employees.
- Disaster recovery plan exists but has not been tested in the past year.

Recommendations

- Implement employee background screening for sensitive roles.
- Conduct and document annual disaster recovery tests.
- Provide evidence of quarterly access reviews.

****Overall Rating:**** Medium Risk

****Next Review:**** 12 months