

# Incident Response After Action Report – Portfolio Artifact

**\*\*Exercise Date:\*\*** 2025-10-03  
**\*\*Scenario:\*\*** Phishing Attack Leads to Payroll Fraud  
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Section	Details
Event Summary	Brief overview of the incident or tabletop scenario.
Observations	Key findings and how the team responded.
Strengths	What went well during the response.
Gaps Identified	Where procedures or communication broke down.
Action Plan & Next Steps	Remediation actions, owners, and timelines.