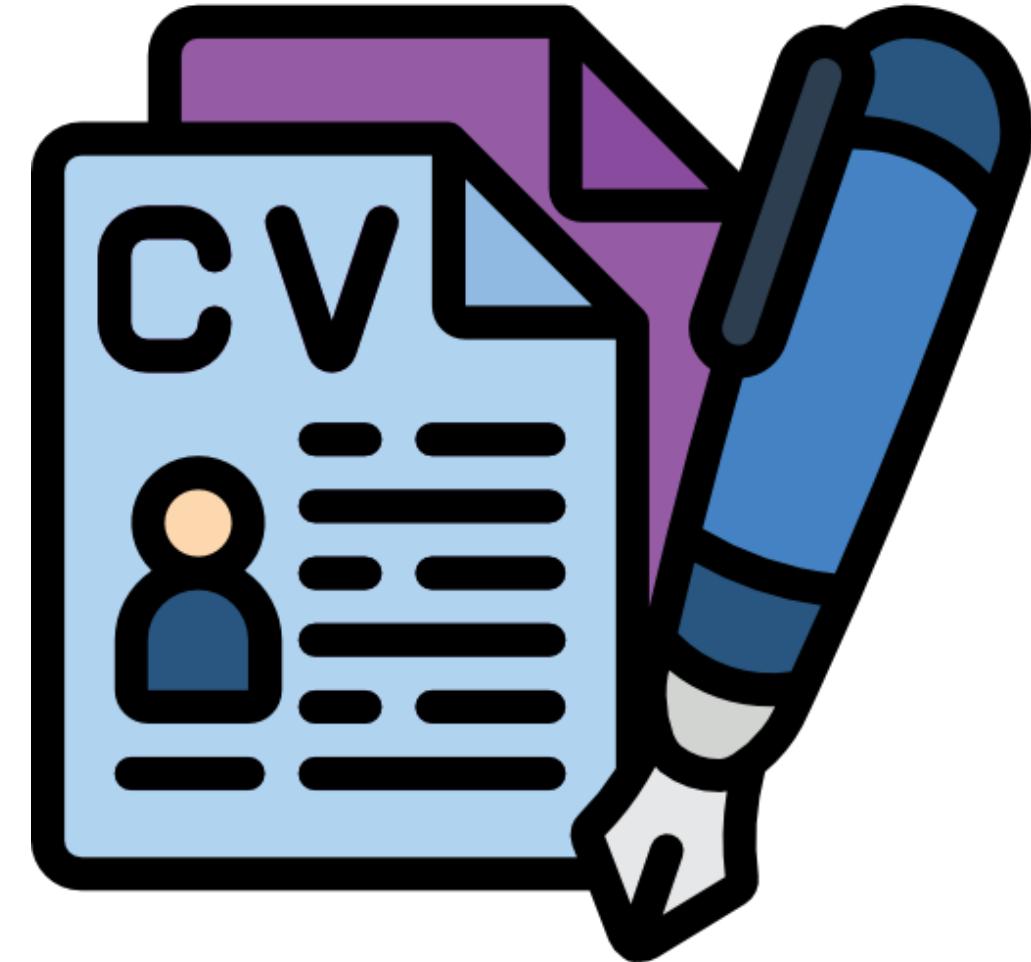


CV Writing



What is a CV and Why Is It Important

A CV (Curriculum Vitae)

is a detailed document that highlights your academic background, skills, achievements, and any work or volunteer experience.

For students, it's especially important when applying for internships, part-time jobs, scholarships, or student activities.

A CV is often longer and more detailed than a résumé.



30 seconds

- The duration for hiring managers to make a decision on your resume
- It serves as the most important document in your recruitment process, acting as your primary marketing tool.



**It's your first impression—make
it count!**

CV vs Resume – What's the Difference?

Feature	CV (Curriculum Vitae)	Resume
Length	Long & detailed (2+ pages)	Short & focused (1 page for students)
Content	Full academic and professional history	Summary of skills and relevant experience
Purpose	Academic jobs, research, scholarships	Jobs in business, marketing, design, etc.
Customization	Same for all applications	Tailored for each job
Used in	Europe, Middle East, academia	USA, Canada, general job market

Example Use Cases:

Use a CV
gniylpfa nehw
:rof



Internships

**Use a Resume
when applying
for:**

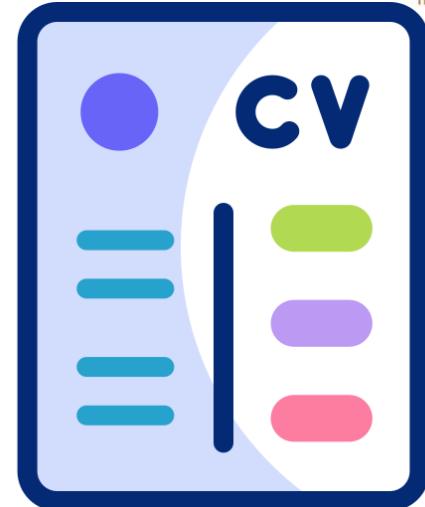
Part-time or full-time
jobs (especially in the
private sector)

Entry-level jobs



Quick Summary:

CV= Tell me everything you've done.



Resume Tell me what's most relevant for this job.



What are the main components of a CV (Curriculum Vitae)?



Professional Summary
Profile

**Skills and
Accomplishments**

Education

Professional Experience

Biographical Data



**Is the
sequence
accurate?**

أولاً: العناصر الأساسية للسيرة الذاتية:

البيانات الشخصية

Personal Information



النبذة الشخصية

Personal Profile



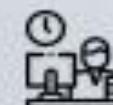
التعليم

Education



Work experience

الخبرة العملية



المهارات والإنجازات

Skills and Achievements



What to Include in a Student CV?

Contact Info/ Personal Information

Objective / Personal Statement

Education

Experience (Internships, Activities)

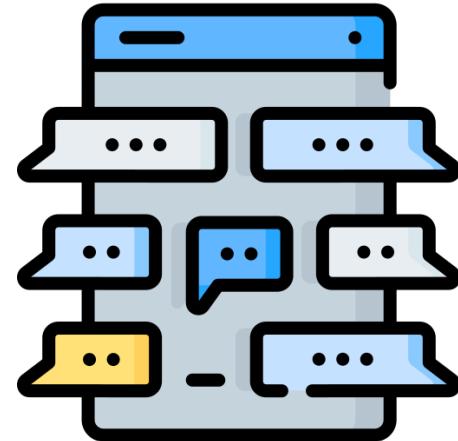
Skills

Certifications

Languages

Projects / Achievements

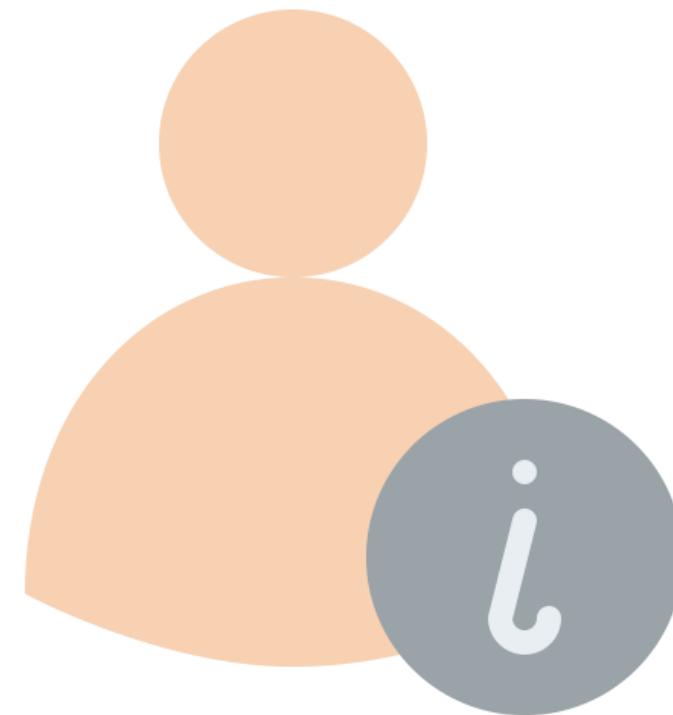
Hobbies (optional)



Header

Contact Info/ Personal Information

Full Name
Professional Email
Phone Number
Address
LinkedIn profile



Personal Details

Your Name

SHROUK ALAA ELDIN ABDELRAZIK

01065088556

shrouk@career-180.com

Nozha Gdida, Cairo, Egypt.

linkedin.com/in/shrouk-alaa-eldin

Email Address

contact details

the location

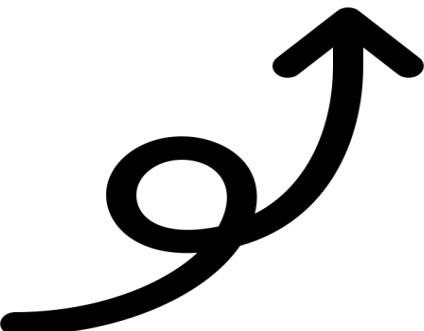
LinkedIn profile



Objective or Summary

Write 2 lines about who you are, your field of study, and what you're aiming for.

Example: “ Motivated marketing student seeking a summer internship to gain hands-on experience in social media strategy”.



2- Profile

Summary

A passionate female entrepreneur focusing on impact driven startups and initiatives, founded Career 180, Freelance Yard and Egypt Career Summit that managed to impact +600,000 different stakeholders whether youth, corporates, international organizations and governmental entities.

- Emphasizes personal competencies within the job context.
- Specific, precise statements
- It is titled.

Education

Include:

University/College name

Degree

Expected graduation year

GPA or grade (if strong)



3- Education:

- **University:** Institution, Field of Study, GPA, Year of Graduation
- **Secondary Education:** Institution, GPA, Year of Completion

Education:

August 2018 – March 2022

Bachelor's degree of Engineering, Mechanical Engineering, Nile University

GPA: 3.5

June 2018

Al-Najah School, Graduated with 95%



Experience

(Optional if you don't have much yet)

Mention any:

- Internships
- Part-time jobs
- Volunteering
- Student activities or leadership roles



**Use bullet points and action verbs like
“Organized,” “Led,” “Assisted”.**



4- Hands-on experience

Employer Name

Position Title

EXPERIENCE

NANA, Cairo — Technical Support Specialist

AUG 2021 - PRESENT

Main responsibilities:

- Handling technical support regionally for Saudi Arabia and Dubai.
- Handling Tech purchasing requests regionally.
- Plan, implement, and monitor computer networks.
- Implementing System and Domain migration.
- Managing and Troubleshooting Linux Devices problems and bugs.
- Handling google workspace platform.

Duties and obligations

Vodafone Ireland, Cairo / Home based — Technical Sup

JAN 2020 - DEC 2020

Main responsibilities:

- Troubleshooting the network issues for the clients in Ireland.
- Support the colleagues internally troubleshooting network and Windows problems.
- Scheduling appointments for engineers in Ireland.



Skills

Include both:

Technical skills
tfosorciM ,.g.e)
,pohsotohP ,eciffO
(nohtyP

Soft skills ,.g.e)
,krowmaet
,noitacinummoc
(tnemeganam emit



5- Skills:

Skills required for the job, both technical and personal, include:

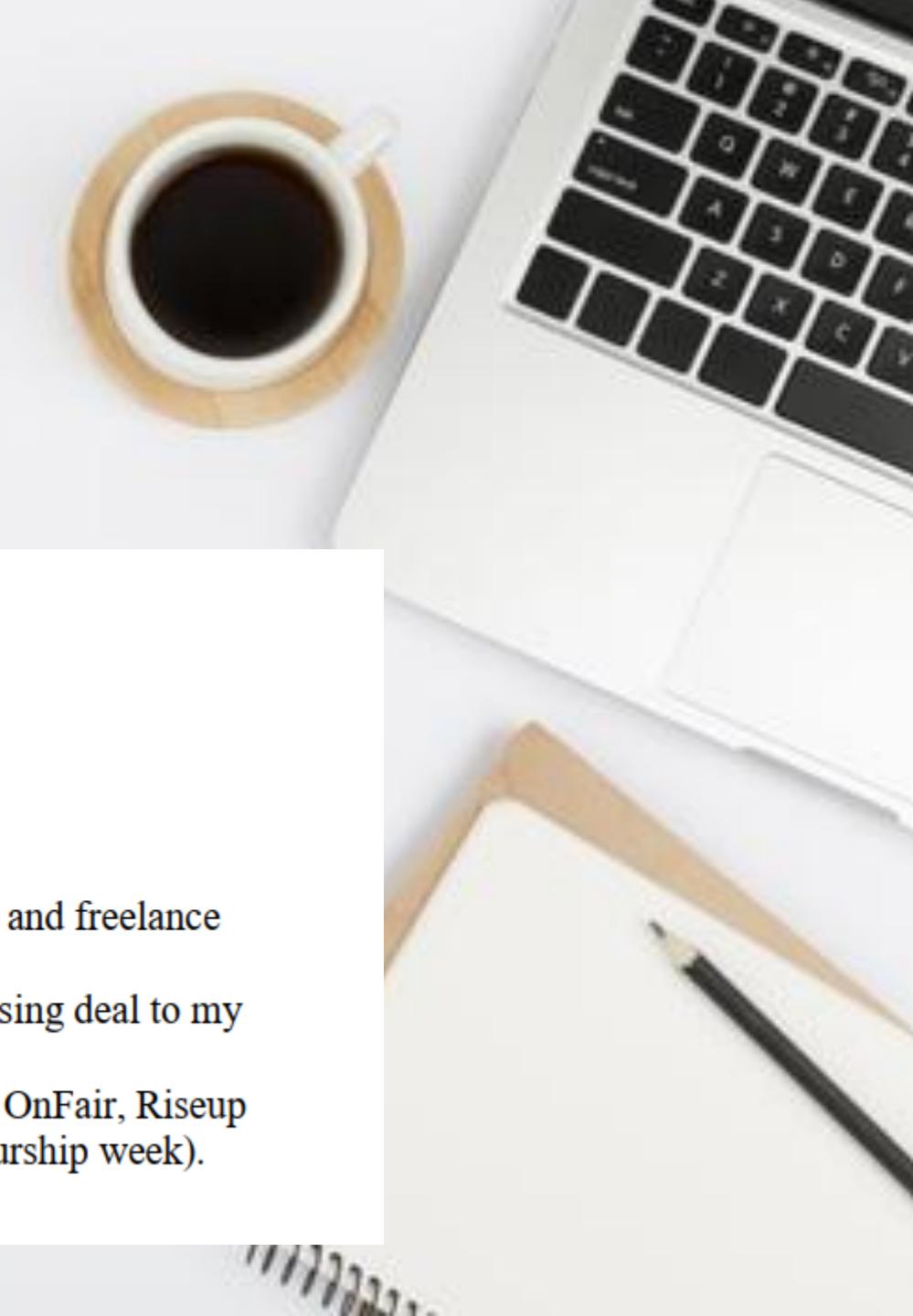
- Proficiency in Computing
- Languages

Skills:

- Computer: Excellent knowledge of MS office advanced.
- Language:
English: Fluent German: Intermediate

Personal skills:

- Excellent presentation skills according to my Experience as instructor and freelance trainer for nine years (3500 training hours)
- Negotiation skills have also been vital in my role (closed 700 fundraising deal to my company and other entities as well)
- Planned, organized and facilitated 40+ events (Egypt Career Summit, OnFair, Riseup summit, Maker Faire, won the best event in GEW (Global entrepreneurship week).



Courses or Certifications

Any relevant offline or online courses (Coursera, Udemy, etc.) or certificates.



Languages & Interests (*lanoitpO*)

List additional languages you speak or hobbies (if relevant).





SHROUK ALAA ELDIN ABDELRAZIK

01065088556

shrouk@career-180.com

Nozha Gdida, Cairo, Egypt.

[linkedin.com/in/shrouk-alaa-eldin](https://www.linkedin.com/in/shrouk-alaa-eldin)

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- Entrepreneurship and soft skills Trainer specialist, Injaz, Aug 2017 to Dec 2018.
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- HR and investor relations specialist, EZZSTEEL, Jul 2016.
- Financial analyst intern at CFA Society, Feb 2016.
- Research, First Equity Partners (FEP Capital), July 2015.
- Corporate and retail customer service, HSBC Bank, Aug 2014.
- Credit and international payment, Barclays Bank, Jul 2015.

Trainings:

- Entrepreneurship trainings, INJAZ, 2016.
- Sales Case study competition, P&G, 2016.
- Learning and Development, Dale Carnegie Egypt, 2016.
- Project management by P & G, 2016.
- Stock Market Techniques, HC Brokerage firm, 2015.

Skills:

- **Computer:** Excellent knowledge of MS office advanced.
- **Language:**
English: Fluent German: Intermediate

Personal skills:

- Excellent presentation skills according to my Experience as instructor and freelance trainer for nine years (3500 training hours)
- Negotiation skills have also been vital in my role (closed 700 fundraising deal to my company and other entities as well)
- Planned, organized and facilitated 40+ events (Egypt Career Summit, OnFair, Riseup summit, Maker Faire, won the best event in GEW (Global entrepreneurship week).

CV Writing Tips for Students

Keep it **clear and simple**

Always **tailor your CV** to the opportunity

Start bullet points with **action verbs**:
(e.g., *Managed, Created, Analyzed, Designed*)

Focus on **results and impact**

Use **bullet points**, not paragraphs

Use **professional language**

Highlight **soft and technical skills**



TIPS



CV Don'ts (Common Mistakes)

Don't use unprofessional
email (e.g.,
coolguy123@gmail.com)

Don't lie or exaggerate

Don't make it too colorful

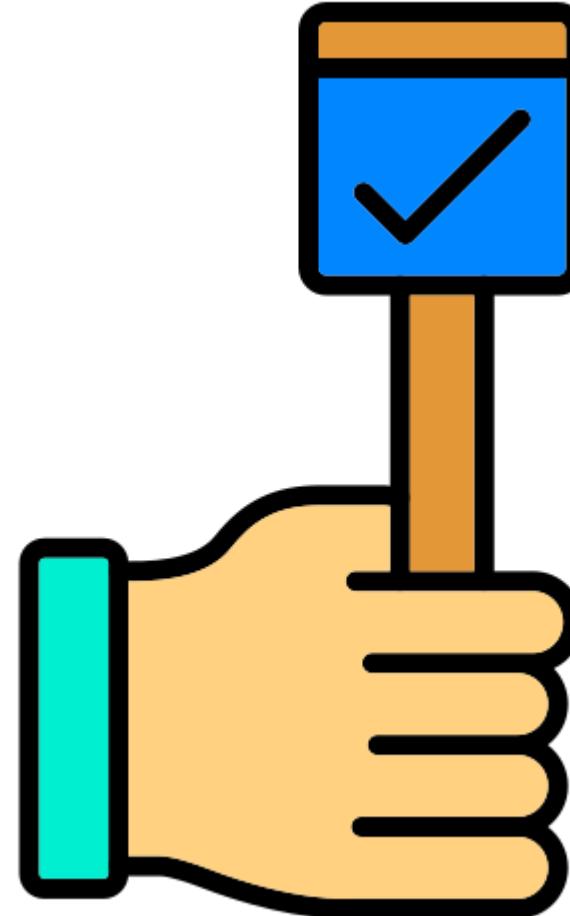
Don't add irrelevant
personal info (religion,
photo, etc.)

Don't use fancy fonts or
crowded layout



Design Tips for a Professional CV

- Stick to **neutral colors** (White- Black for fonts)
- Keep enough **white space**
- Avoid tables or complex layouts—ATS may not read them
- Use **bold** to highlight sections





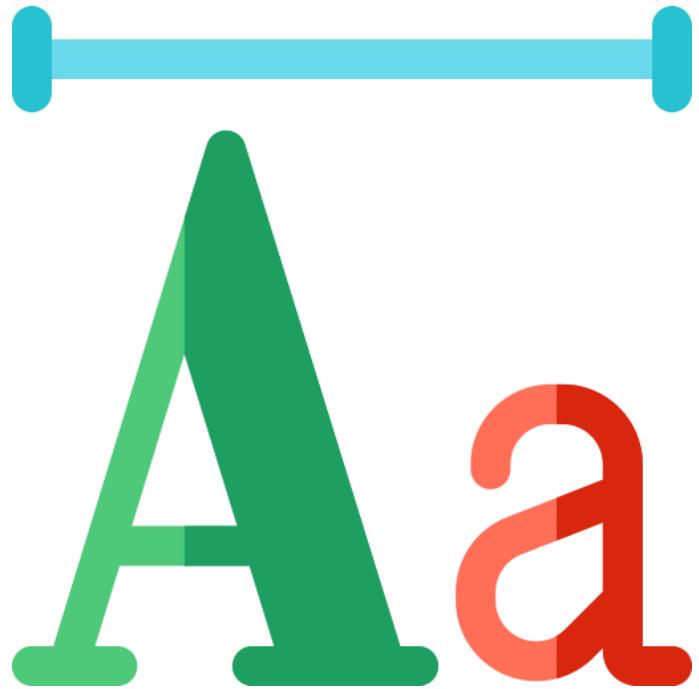
Use standard fonts like:

- Arial
- Calibri
- Times New Roman
- Helvetica



Font size:

- Name/Header: 16–18 pt
- Body text: 11–12 pt



- Review it every few months
- Ask a friend or mentor to check it
- Save it as **PDFdroW ton ,**
- Always name the file like:
FirstName_LastName_CV.pdf





Font

Alignment

Bullet Points

Headings

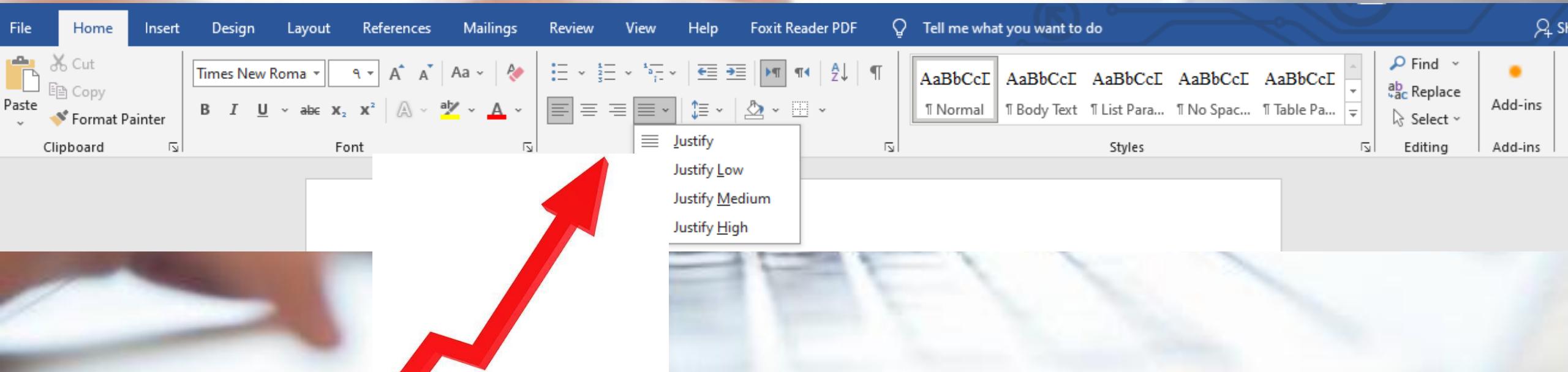
Colors

Utilization of
white space

Polished and appealing presentation

Professional and appealing formatting.

Alignment



Professional and appealing formatting.

George Lloyd

280 Common Road, Blackwell Heath, MR1 0PY

Mobile: 079 5471 6567 E-mail: lloyd@live.co.uk

Personal profile statement

I am a confident, competent, results-driven Economist with over 4 years of work experience in both the public and private sectors. I am competent in the use of various statistical software and I have experience in financial modelling, investment analysis, valuation of transactions, business planning and market trends analysis.

PROFILE SUMMARY:

A professional business leader with 10+ years of customer and commercial experience through occupying different senior management positions across large corporate.

SPECIALTIES:

Customer Experience management Marketing & segments management Training design & delivery.

EDUCATION & CERTIFICATES:

- Qualified Professional trainer QPT: MENTEJHVHE (2016)
- Customer Experience Management: GGGTR authorized by HGFT 2015
- Sales & marketing management: American University in Cairo 2014
- Project Management certificate: AMIDEAST accredited by PMI (2014)
- KPIs Management: 2013
- B.Sc. in Commerce, Major accounting Cairo University (2007)

Good Font



Font

Enhancement of Clarity and
Readability
Professionalism
familiar

Professional and appealing formatting.

Font

Arial, Calibri, Times New Roman, Verdana, Cambria
Georgia, Tahoma

Font

Enhancement of Clarity and Readability
Professionalism
familiar

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Summary

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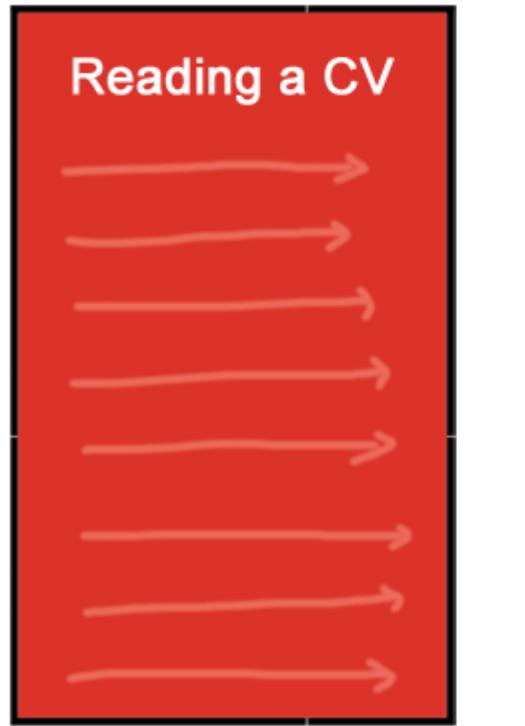
Education:

- **University:** Faculty of Economics and political science, English Section, Cairo University.
Major : Economics Minor: Statistics

Headings

Professional and appealing formatting.

Employers scan not read CVs



Bullet Points

30 seconds

Professional and appealing formatting.

Achievements

- > Over 10 years of experience in the field
- > Achieved a 2:1 degree in BSc Chemistry from [redacted]
- > Received 174% for my final year project (double)

Education

Awards:

- Top 100 Female entrepreneurs in North Africa by the Egyptian Corporation IFC and Embassy of New York
- Top 50 Female influential leader among women in business by the Egyptian Cabinet and United Nations
- The most inspiring 30 under 30 by Forbes
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- The top Edtech and recruitment startup in the Middle East

Bullet Points

When submitting lists of accomplishments, responsibilities, and credentials

Lamiaa Salah CV ispark (1) [Compatibility Mode] - Word (Product Activation Failed)

File Home Insert Design Layout References Mailings Review View Help Foxit Reader PDF Tell me what you want to do

Cut Copy Format Painter

Times New Roma Times New Roma

Normal Body Text List Paragraph No Spacing Table Paragraph

Find Replace Select

Professional and appealing formatting.

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- Leader at Rotary youth leadership award (RYLA), Oct 2015.
- Social media team volunteer at Riseup summit 2016.
- Learning and development at Enactus Cairo University, Sep 2015 to May 2016.
- Leader at the organizing team of 55th FEPS Anniversary, 2016.
- Co-Founder of CZCU Cairo University, Sep 2015 to date.
- Finance and project leader at Enactus Cairo University, Jan 2015 to Sep 2016.
- Member at FEPS student union, Feb 2016 to date.
- Instructor at Model of Egyptian Stock Exchange (MESE), Aug 2014 to Jul 2015.
- Fundraising member at SCCI, 2015.



Utilization of
white space

Professional and appealing formatting.

SHROUK ALAA ELDIN ABDELRAZIK
01065088512
shrouk@career-180.com
Nozha Gidaa, Cairo, Egypt.
linkedin.com/in/shrouk-alaa-eldin

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- Fundraising member at SCCI, 2015.



Colors

Black and white always win.

Professional and appealing formatting.



Colors

Colors:

- For Titles and Headings
- One or two additional colors, no more.
- Soothing and serene hues.
- Subdued colors

Tools to Create a CV Easily

❖ Google Docs

Modern and clean templates



❖ Novoresume

Step-by-step CV builder



❖ Zety

Offers tips while building



❖ Grammarly

Fix spelling and grammar



"Your CV is your personal brand—make it clear, professional, and focused".



What is ATS? (Applicant Tracking System)

An **ATS (Applicant Tracking System)** is a software used by companies to **screen CVs automatically** before a human sees them.

It filters out CVs that don't match keywords or formatting rules.

Why is ATS Important?



75% of CVs are **rejected by ATS** before reaching a recruiter



Companies use it to **save time** by finding the most relevant candidates



It reads your CV like a robot—not like a person

What to Include & What to Skip for an ATS-Friendly CV

Include in your CV	Avoid in your CV
Contact Information	Photos
Personal Profile / Summary	Date of Birth
Education	Marital Status
Work Experience	Nationality
Key Skills	Religion
References (if requested)	Gender

Cover Letter



Cover letter

- It is a document containing **detailed information** **that explains your eligibility** for the job you are applying for.
- It is **not a revision of your resume**.
- The varies depending on the **job requirements** and the **workplace environment**.



Cover Letter

- Its components:

Dear Hiring Manager, Dear Mr.
<Name>, Dear Ms. <Name>,

Main Body
Content

Greeting

Contacts

Concluding remark

Keywords

Name Address
City, State Zip
Code Email
Phone LinkedIn

Signature

Job and
employer-related
keywords

Provide a compelling rationale for your enthusiasm regarding the position and location, supported by examples from your past accomplishments that demonstrate your suitability.

Best regards Respectfully
Regards Sincerely Thank
you Thank you for your
consideration

Cover Letter Example

March 1 ,2024
Mayada Hussien
Human Resources
Goodspring
123 Business Rd.
Business City ,NY 54321

Dear Mr. Omar:

I am writing to state my interest in the position of Assistant to the Director of Goodspring. I believe that my work experience and education have equipped me with the skills necessary to be a successful candidate for this position. During my years with XYZ Wellness, I have been responsible for everything from accounting, bookkeeping, marketing and maintaining records to scheduling appointments and greeting clients and their families at the door. I have proudly overseen our growth from a startup business to a well-respected contributor to the community.

I have also been in charge of organizing our very successful annual golf fundraiser and dinner. Last year ,we raised EGP 500,000 for our local homeless shelter.

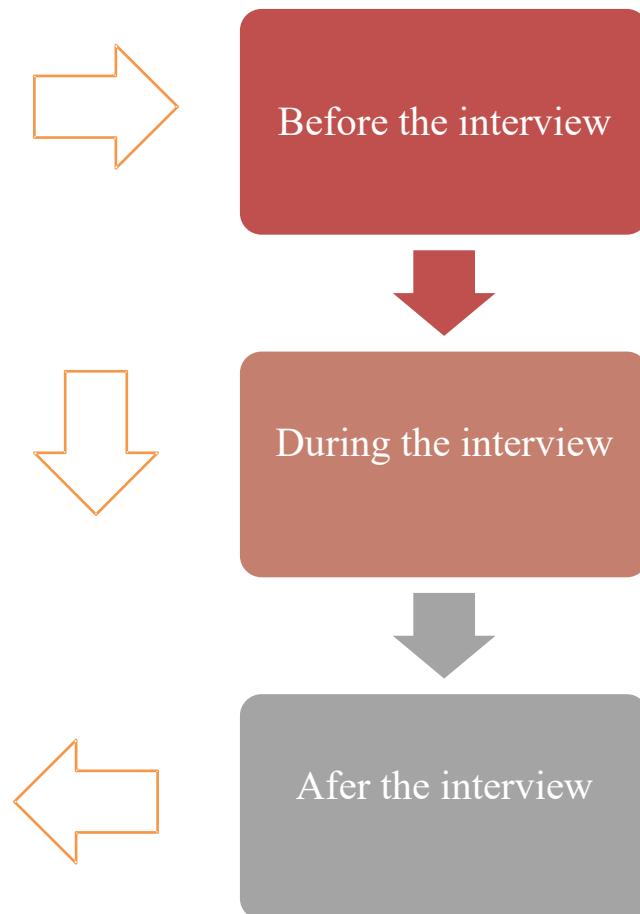
Your mission is an important one, and I would very much appreciate the opportunity to speak with you about how I can contribute to your team and help you continue to provide the services so vital to our community. Thank you for your consideration.

Sincerely,
Mayada Hussien

How to pass an Interview



For a successful experience:



Before the Interview

1

- Research the Company - Learn about their mission, values, and recent news.

2

- Understand the Job Role - Review the job description and match your skills.

3

- Prepare Your Answers
- Practice common interview questions.

4

- Update Your Resume & Portfolio - Ensure it's tailored to the job.

5

- Plan Your Outfit & Logistics - Choose professional attire and confirm interview details.

Be	- Be Punctual - Arrive 10-15 minutes early.
Show	- Show Confidence & Positivity - Maintain eye contact and a firm handshake.
Listen	- Listen Carefully & Answer Clearly - Take a moment to think before answering.
Use	- Use STAR Method for Behavioral Questions - (Situation, Task, Action, Result).
Ask	- Ask Smart Questions - About company culture, expectations, and next steps.

01

- Send a Thank-
You Email - Show
appreciation and
restate your
interest.

02

- Reflect on Your
Performance -
Note strengths
and areas for
improvement.

03

- Follow Up If
Needed - If no
response within
the given timeline.

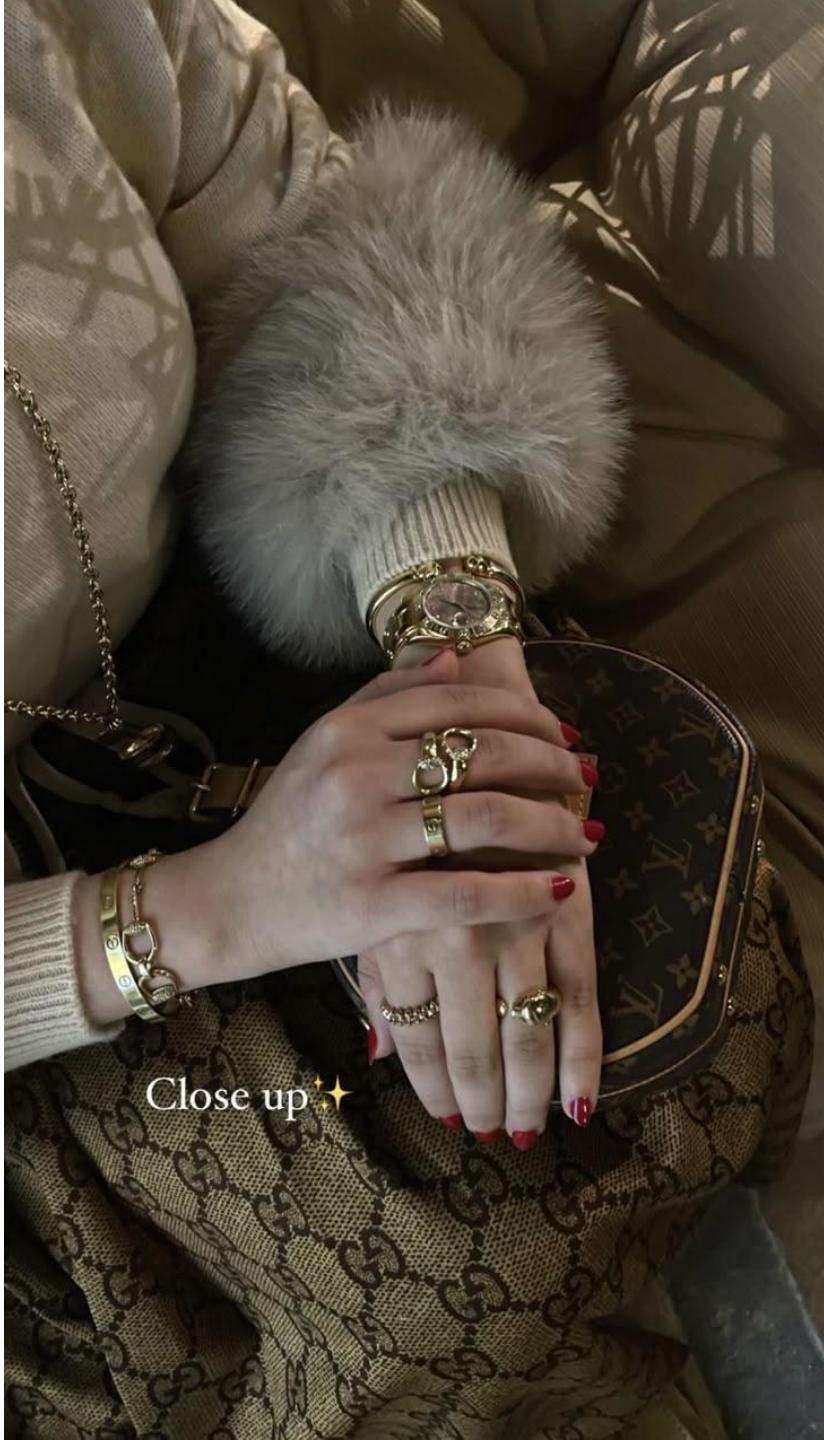
04

- Keep Applying -
Don't stop
searching until
you secure the
right job!

Do / Don't







Close up ✨









Linho.







Closing recommendations:

We must proactively search on all available job sites as job opportunities will not come to us.



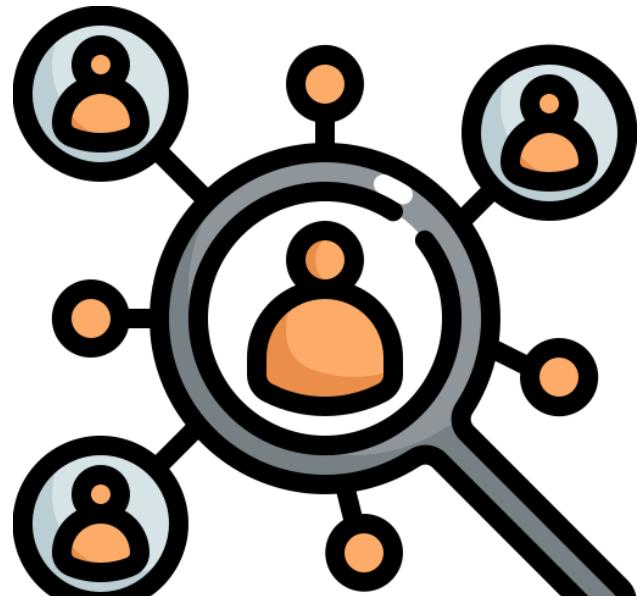


Create a
professional
LinkedIn
profile.

The largest professional network globally, boasting more than 1 billion members.



In over 200 countries and regions globally



**Fostering economic opportunities for all
members of the worldwide workforce.**

**Linking professionals worldwide to enhance
their productivity and success.**

**Ninety-eight percent of recruiters and
eighty-five percent of hiring managers
utilize LinkedIn.**

As a recruitment tool

Why Should Students Use LinkedIn?



How to create a LinkedIn profile?



Register using email
services like Gmail.



Email or phone

Password

 [Show](#)

[Forgot password?](#)

Sign in

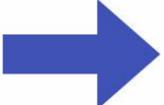
— or —

By clicking Continue, you agree to LinkedIn's [User Agreement](#), [Privacy Policy](#), and [Cookie Policy](#).

 [Continue with Google](#)

[New to LinkedIn? Join now](#)

لو فاتحة
الجيميل



لو أنتِ مسجله
قبل كده



Upon opening Gmail ➔

Email or phone

Password

 [Show](#)

[Forgot password?](#)

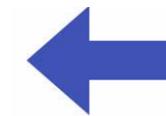
Sign in

— or —

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 [Continue with Google](#)

[New to LinkedIn? Join now](#)

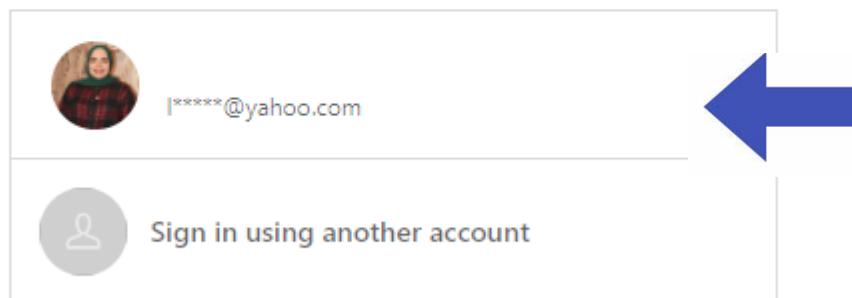


If you have previously registered

LinkedIn

Welcome Back

Don't miss your next opportunity. Sign in to stay updated on your professional world.



**Select the
email address
you used for
registration.**

For Creating a Strong LinkedIn Profile

Sections to include:

1. Profile Picture (clear & professional)
2. Headline (e.g., “Computer Science Student | Aspiring Data Analyst”)
3. About Section (brief summary of who you are and your goals)
4. Education
5. Work Experience / Internships
6. Skills (choose 5–10 relevant ones)
7. Projects / Certificates
8. Languages (optional)



Omnia Elorbany 

Training Project Manager @Career 180| Freelance Trainer | SRH Trainer | HR Diploma Holder | Exchange program at Illinois University in USA | USAID and AMIDEAST Scholar(HEI Alumni)

Damietta, Dumyat, Egypt · [Contact info](#)

3,246 followers · 500+ connections

 Enhance cover image 

 Career 180

 University of Illinois Urbana-Champaign

The identification card comprises:

- Name
- Personal photo
- Cover photo
- Position Title
- Location
- Contact Details

- **A concise overview of your pertinent work experience, skills, services, and background.**

About



Training Project Manager | Career Coach | Instructional Designer | Soft Skills, Freelance & GBV Trainer | SDG Advocate

As a Training Project Manager at Career 180, I am passionate about empowering individuals through education and capacity-building. With extensive experience as a freelance and soft skills trainer, I have collaborated with Freelance Yard, Career 180, the National Telecommunication Institute (NTI), UNICEF, the Ministry of Youth & Sports, and the Ministry of Communications and Information Technology to deliver impactful training programs.

I am also a Core Trainer with Etijah - UNFPA, specializing in Gender-Based Violence (GBV), Female Genital Mutilation (FGM), and reproductive health topics, ensuring that communities receive critical knowledge and support. Additionally, I actively contribute to outreach initiatives with Etijah and the Sawiris Foundation to advance sustainable development and youth empowerment.

Education & Honors:

- 🎓 B.Sc. in Agricultural Sciences (Agricultural Biotechnology), Alexandria University (2022, B+)
- 🏅 U.S.-Egypt Higher Education Initiative Public Universities Scholarship (AMIDEAST & USAID, 2018-2022, Excellent)
- 🌐 Study Abroad: University of Illinois, Chicago, USA (Mid-Year Program, 2022, Excellent)

Recognitions & Achievements:

- 🏆 Recognized as "One of the Awesome Students" (2019-2020) in the HEI program for demonstrating responsibility and supporting peers.

Featured +

Post



One year ago, I embarked on an exciting journey to study abroad at [University of Illinois Urbana-Champaign](#) in United state of America. 😍

Looking back, it's amazing to see how much I've grown both personally and professionally. I've...

5 comments

 Esraa Mahmoud and 40 others

Featured section

- LinkedIn Post**
- article**
- Link**
- Prior experience**
- Images or videos**

Experience

+

+



Training Project Manager

Career 180 · Full-time
Sep 2024 - Present · 10 mos
Cairo, Egypt · Hybrid

↳ Business Strategy, Community Development and +42 skills



Instructor

National Telecommunication Institute (NTI) · Freelance
Aug 2024 - Present · 11 mos
Egypt · Remote

↳ Soft Skills, Soft Skills Training and +16 skills



Trainer

Freelance Yard · Part-time
Jul 2024 - Present · 1 yr
Egypt · On-site

DEPI scholarship

↳ Communication, Branding and +8 skills



Trainer

Ministry of Youth & Sports of Egypt · Part-time
Oct 2020 - Present · 4 yrs 9 mos
Egypt · On-site

Work Experience

- Full-time**
- part-time**
- Internship**
- Volunteer work**



Education



University of Illinois Urbana-Champaign

Bachelor's degree, Exchange Program

Nov 2021 - Feb 2022

Activities and societies: It was an exchange program funded by USAID

Skills: Curriculum Vitae (CV) · Artificial Intelligence (AI) · Community Engagement · Educational Technology · Interview Skills Training · Email Etiquette · Business Strategy · Business Development · Business English



ea9c2852-93d3-4f82-ac19-56803d1bc8a8.jpeg



074ded57-b9d3-4393-ab92-14d6de30e763.jpeg



c4459f13-5d83-4683-88db-a372b8009805.jpeg



Alexandria University

Bachelor's degree, Biotechnology

Sep 2018 - Jun 2022

Grade: B+

Skills: Biotechnology · Molecular Biology · Genetic Engineering · Molecular & Cellular Biology · DNA Extraction · RNAseq Analysis



Graduation



Graduation (Second on my Class)

Education



interface[®]
INCORPORATED

Licenses & certifications



Professional certifications and licenses



Professional CV Writing

Learnkhana

Issued Oct 2020

Credential ID 5f95f984ff4e940e476a50c4

Show credential 



Professional Interview performance

Learnkhana

Issued Oct 2020

Credential ID 5f9a1b843371171cf47e2f93

Show credential 

Volunteering

+ ↗ Volunteering Experience

tiec Ambassador

TIEC

Jan 2018 - Present · 6 yrs 3 mos

Education

TIEC Innovation Ambassador (TIEC-IA) program is a new initiative developed by TIEC in the quest for fostering the culture of Innovation and Entrepreneurship among Egyptian university students.

The program is a community of university students from all over Egypt who are passionate about ICT Innovation and Entrepreneurship, eager to share their experience with others, and care about helping other students to benefit from TIEC different innovation and entrepreneurship programs directed to potential future innovators and entrepreneurs

Debater

Young Mediterranean Voices

Jun 2020 - Present · 3 yrs 10 mos

Civil Rights and Social Action

← Skills

All

Industry Knowledge

Tools & Technologies

Interpersonal Skills

Languages

... +

Skills

- Interpersonal skills**
- Technical expertise**
- Tools and Technology**
- Linguistic proficiency**

Up to 50 skills

Career Development

Problem Solving

Collaborative Problem Solving

Training and Development (HR)

Take skill quiz

Languages

+ ↗

- Language Title**
- Your proficiency in the language**

Languages

Arabic

Native or bilingual proficiency

English

Professional working proficiency

Recommendations

[Show all pending](#)[+](#) [Received](#) [Given](#)**Sahar Mostafa Elasy** · 1st

Process Engineer

August 27, 2022, Sahar Mostafa worked with Omnia on the same team

**Ahmed Heweide** · 1st

Operations Manager | Hospitality & Property Management Expert | Expert in Hotel PMS Operations | Client & Stakeholder Relations Professional

July 28, 2022, Ahmed worked with Omnia on the same team

Recommendations

Seek recommendation s from your colleagues.

How do you know Lamiaa Said?

Relationship*

Please select

Position at the time*

Please select

Include a personalized message*

Hi Lamiaa Said, would you write me a recommendation please?

59/3,000

DO

VS

Donts



lamiaa salah

مدرسة الحياة at موظف

Giza, Al Jizah, Egypt · [Contact info](#)

[Open to](#)

[Add profile section](#)

[Enhance profile](#)

[More](#)

DO

VS

Donts



Iamiaa salah

مدرسة الحياة at موظف

Giza, Al Jizah, Egypt · [Contact info](#)



مدرسة الحياة

[Open to](#)

[Add profile section](#)

[Enhance profile](#)

[More](#)



 [Enhance cover image](#)

Omnia Elorbany 

Training Project Manager @Career 180| Freelance Trainer | SRH Trainer| HR Diploma Holder | Exchange program at Illinois University in USA | USAID and AMIDEAST Scholar(HEI Alumni)

Damietta, Dumyat, Egypt · [Contact info](#)

3,246 followers · 500+ connections

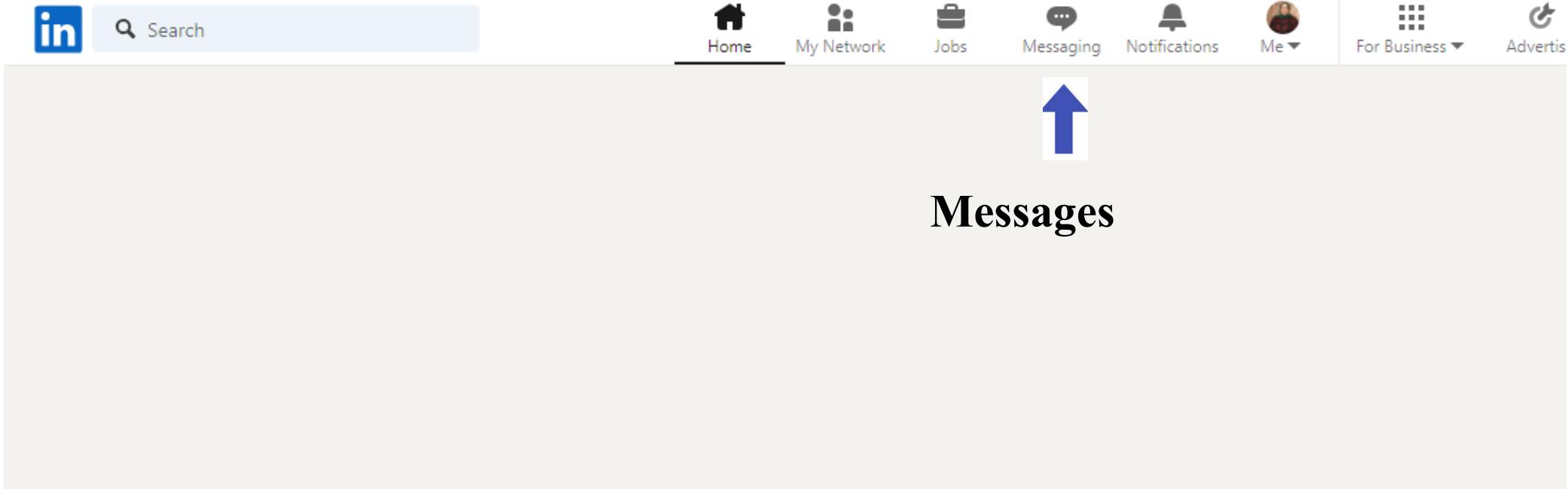


Career 180



University of Illinois Urbana-Champaign

Notifications



A screenshot of the LinkedIn homepage. At the top left is the LinkedIn logo and a search bar. Below the search bar are navigation links: Home (underlined), My Network, Jobs, Messaging, Notifications, and Me. To the right are links for For Business and Advertis. In the center of the page is a large, light gray placeholder area.

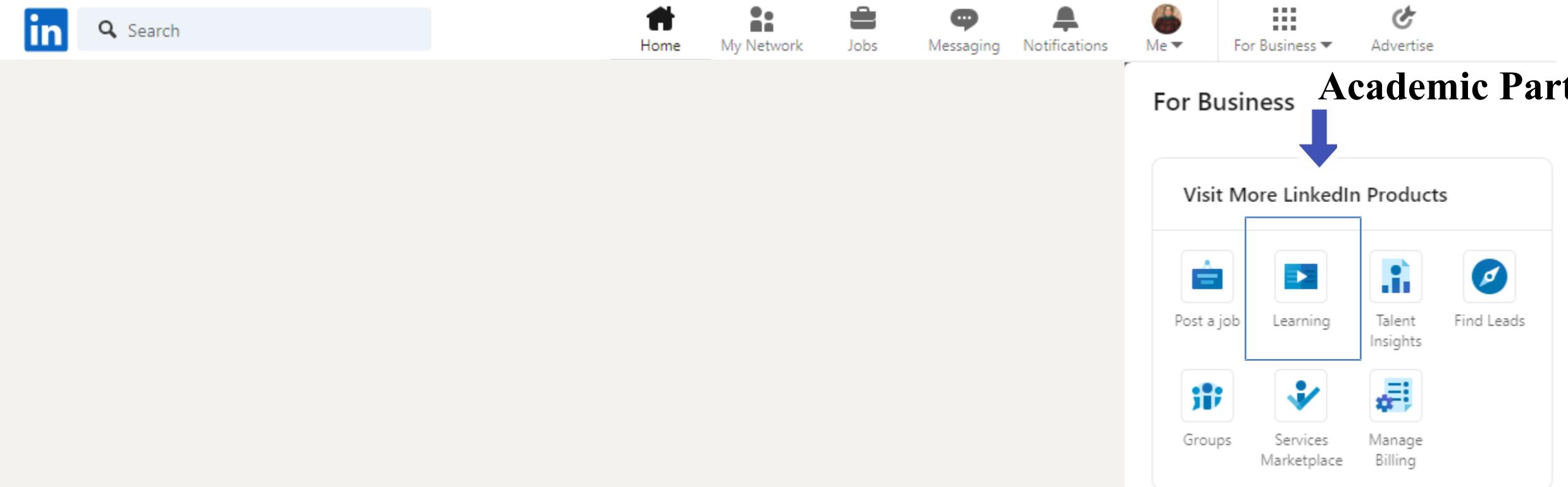
Messages



Discover who has visited your profile by clicking here!

Paid account





The image shows the LinkedIn homepage interface. At the top left is the NTI logo. The top navigation bar includes a blue 'in' icon, a search bar with the word 'Search', and links for 'Home', 'My Network', 'Jobs', 'Messaging', 'Notifications', and 'Me'. To the right are 'For Business' and 'Advertise' dropdown menus. A large, semi-transparent callout box is overlaid on the page, containing the text 'Academic Part' in bold black font at the top right. Below this, it says 'For Business' and features a blue downward-pointing arrow. The main content area of the callout box is titled 'Visit More LinkedIn Products' and contains several icons and labels: 'Post a job' (document icon), 'Learning' (play button icon), 'Talent Insights' (bar chart icon), 'Find Leads' (compass icon); 'Groups' (people icon), 'Services Marketplace' (checkmark icon), and 'Manage Billing' (gear icon).

Academic Part

For Business

Visit More LinkedIn Products

Post a job Learning Talent Insights Find Leads

Groups Services Marketplace Manage Billing

(X) **in Learning**

What do you want to learn today?

Me EN Start my free month

Solutions for: Business Higher Education Government | Buy for my team

Home

My Career Journey

Learn

My Learning

Content

Apply

Coding Practice

Certifications

Trending topics

Artificial Intelligence

Brush up on the skills on your LinkedIn profile

Career Development Entrepreneurship Time Management Artificial Intelligence (AI) Team Leadership

POPULAR THE SIX SKILLS OF PROACTIVE PROFESSIONALS 24m COURSE The Six Skills of Proactive Professionals By: Pete Mockaitis | How to Be Awesome...

POPULAR MAKING YOUR NEXT CAREER MOVE YOUR BEST MOVE 15m COURSE Making Your Next Career Move Your Best Move By: Pete Mockaitis | How to Be Awesome...

POPULAR NAILING YOUR INTERVIEW, RESUME, AND NEGOTIATION FAST 28m COURSE Nailing your Interview, Resume, and Negotiation... By: Pete Mockaitis | How to Be Awesome...

THIRTY MINUTE MENTORS EDWARDS CEO MIKE MUSSALLEM 29m COURSE Edwards CEO Mike Mussallem (Thirty Minute... By: Adam Mendler | Thirty Minute Me...

BE AN INTRAP BE AN INTRAP 29m COURSE Be an Intrap Your Career By: Macmillan P...

Because of skills you follow

Leadership Personal Branding Career Management Personal Development Decision-Making Activate Windows

THIRTY MINUTE MENTORS THIRTY MINUTE MENTORS THIRTY MINUTE MENTORS THIRTY MINUTE MENTORS THIRTY MINUTE MENTORS

Go to Settings to activate Windows.

Paid account

1-month Free

Shareable certificate



[Sample certificate](#) · [Show all](#)

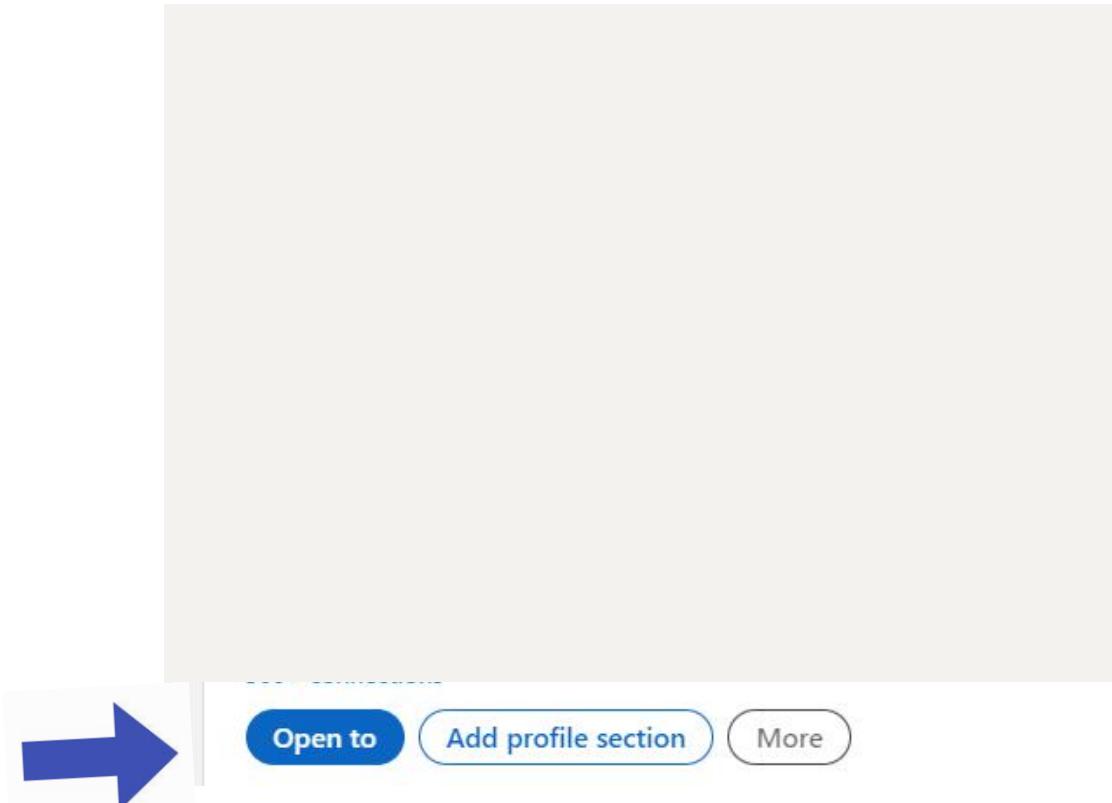
LinkedIn Learning

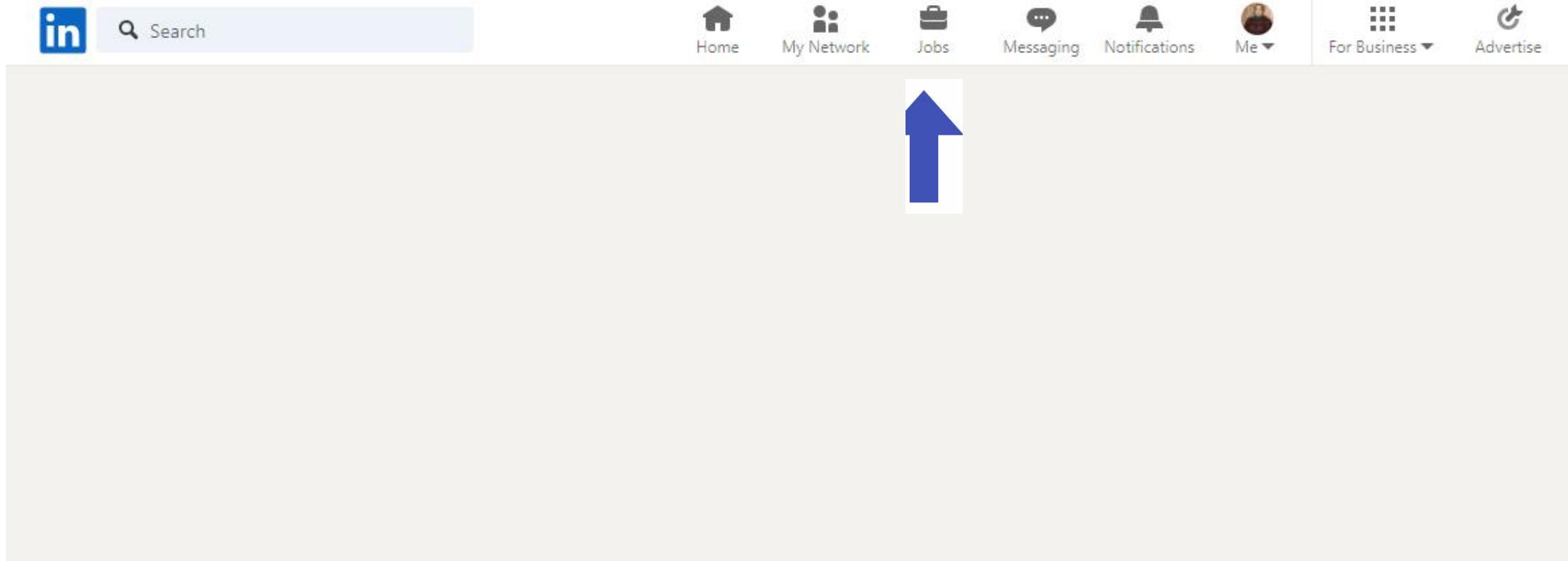
Certificate of Completion

- ✓ Showcase on your LinkedIn profile under the "Licenses and Certificates" section
- ✓ Download or print out as PDF to share with others
- ✓ Share as image online to demonstrate your skill

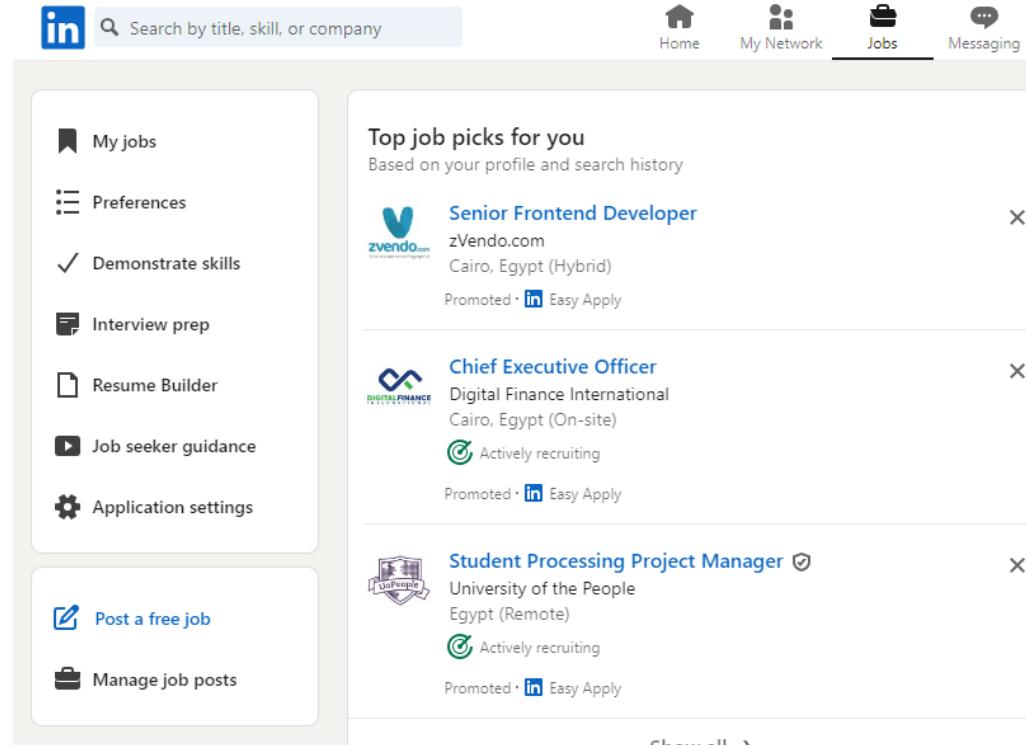


How to conduct a job search?



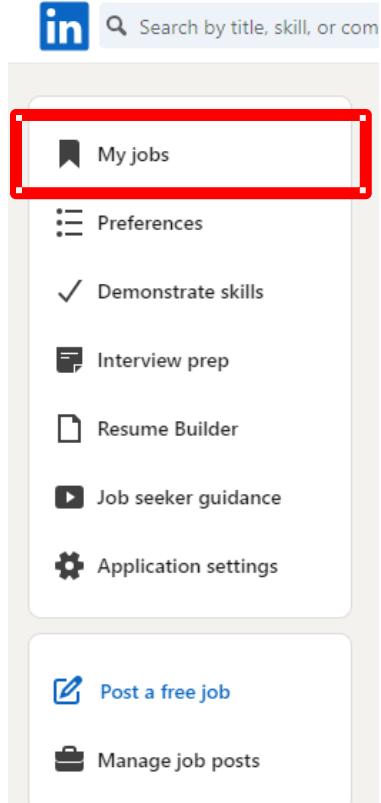


A screenshot of the LinkedIn header interface. On the left is the blue LinkedIn logo with a magnifying glass icon and the word "Search". To the right is a horizontal navigation bar with icons for "Home", "My Network", "Jobs", "Messaging", "Notifications", and "Me". Below this is a large, light gray search bar area containing a large blue upward-pointing arrow icon.



The screenshot shows the LinkedIn Jobs section. At the top, there is a search bar with the placeholder "Search by title, skill, or company". Below the search bar are navigation icons for Home, My Network, Jobs (which is underlined in black), and Messaging. On the left, a sidebar contains links: My jobs, Preferences, Demonstrate skills, Interview prep, Resume Builder, Job seeker guidance, Application settings, Post a free job, and Manage job posts. The main content area displays three job picks based on profile and search history:

- Senior Frontend Developer** at zVendo.com in Cairo, Egypt (Hybrid). It is promoted and has an "Easy Apply" button.
- Chief Executive Officer** at Digital Finance International in Cairo, Egypt (On-site). It is actively recruiting.
- Student Processing Project Manager** at University of the People in Egypt (Remote). It is actively recruiting.



The image shows a screenshot of the LinkedIn mobile application interface. At the top, there is a search bar with the placeholder "Search by title, skill, or company". Below the search bar, a vertical navigation menu is displayed. The first item in the menu, "My jobs", is highlighted with a red rectangular border. The other items in the menu are: "Preferences", "Demonstrate skills", "Interview prep", "Resume Builder", "Job seeker guidance", and "Application settings". Below this menu, there are two additional sections: "Post a free job" (with a blue pencil icon) and "Manage job posts" (with a briefcase icon).

LinkedIn Job Preferences Overlay

The screenshot shows the LinkedIn 'Edit job preferences' overlay window. The main title is 'Edit job preferences'. It includes sections for 'Job titles*', 'Location types*', and 'Locations (remote)*'. A message indicates 'You've reached the maximum' for job titles. Two large blue arrows point from the right side of the image towards the 'Job titles*' and 'Location types*' sections.

Job titles*

- Project Manager X
- Learning And Development Specialist X
- Instructional Designer X
- Lead Instructional Designer X
- Learning and Development Consultant X
- + Add title

Location types*

- On-site +
- Hybrid +
- Remote ✓

Locations (remote)*

- Cairo, Egypt X
- Australia X
- Abu Dhabi Emirate, United Arab Emirates X
- Dubai, United Arab Emirates X
- Doha, Qatar X

Buttons:

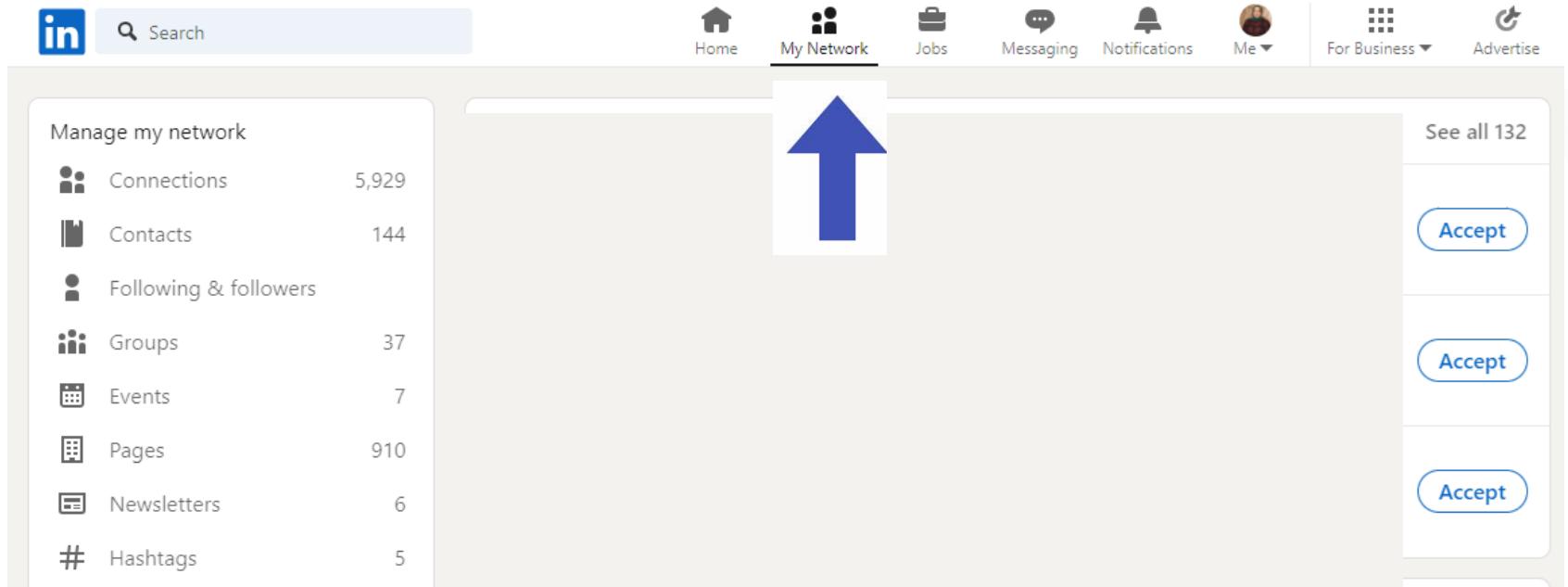
- Delete
- Back
- Save

LinkedIn Header:

- Search bar: Search by title, skill, or company
- Job update card: Manager, Learning & Development, TTEC Cairo (On-site), Posted 3w ago, Saved 3 days ago, Apply button
- My jobs, Preferences, Interview prep, Resume Builder, Job seeker guidance
- Top Bas...
- Me ▾ For Business ▾ Premium: 50% Off
- Job seeker guidance: I want to improve my resume, Explore our curated guide of expert-led courses, Show more →
- About, Accessibility, Help Center, Privacy & Terms, Ad Choices, Advertising, Business Services, Get the LinkedIn app, More, LinkedIn Corporation © 2024



Enhance your
connections and
followers.



A screenshot of a LinkedIn 'My Network' page. The top navigation bar includes Home, My Network (which is underlined), Jobs, Messaging, Notifications, Me, For Business, and Advertise. A large blue arrow points from the text 'Accept' in the sidebar to the first request. Another blue arrow points to the second request, and a third blue arrow points to the third request. The sidebar on the right shows 'See all 132' requests and three 'Accept' buttons.

Category	Count
Connections	5,929
Contacts	144
Following & followers	
Groups	37
Events	7
Pages	910
Newsletters	6
Hashtags	5



Youssef Dawood · 3rd

Student at Arab Academy for Science, Technology and Maritime Transport and also pursuing to take a finance degree

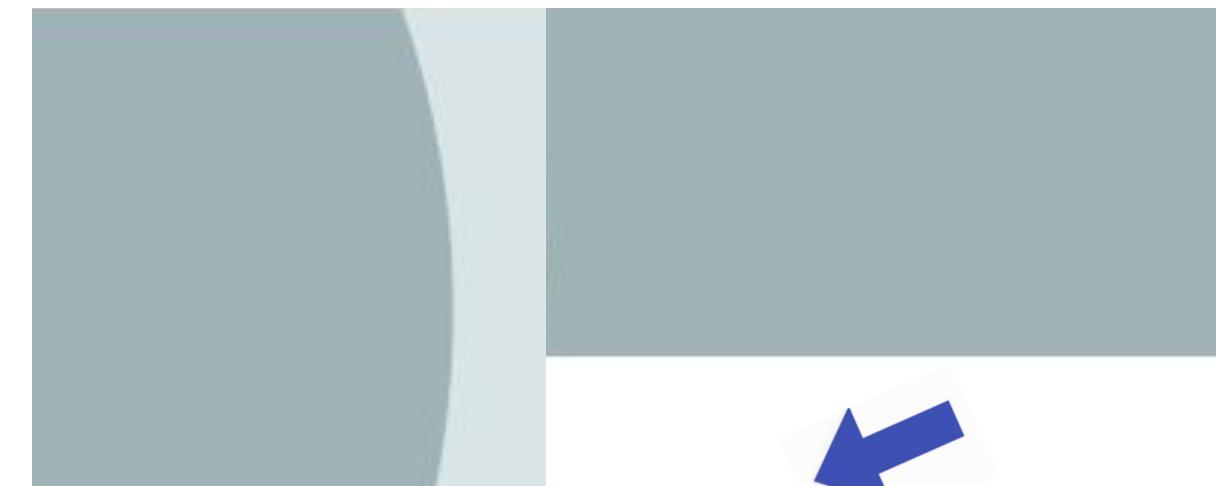
[View Profile](#) · [Contact info](#)



Ahmed Salah · 1st

Certified Trainer | Certified Instructional Designer | Career Education Specialist

Egypt · [Contact info](#)



Mohamed H. Saad · 2nd

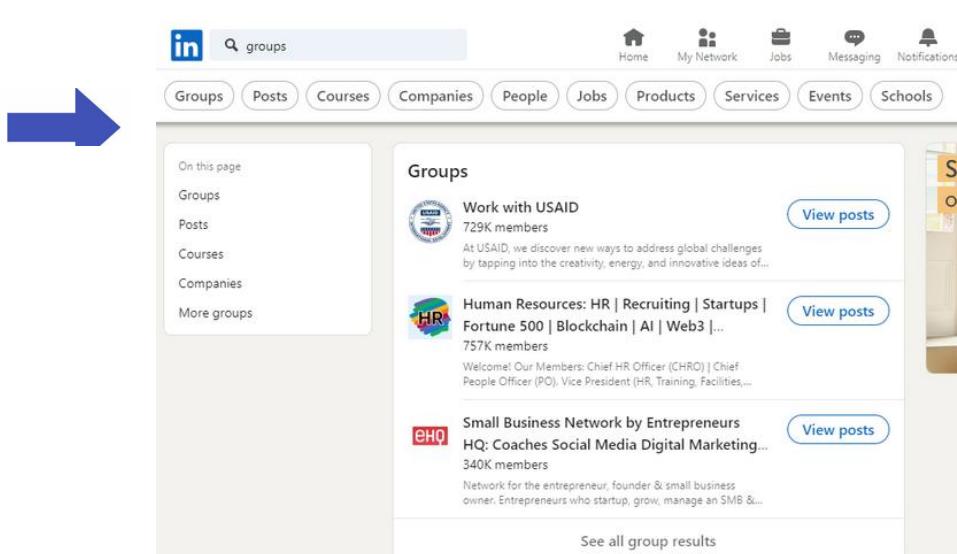
Passionate about growth and development

Egypt · [Contact info](#)

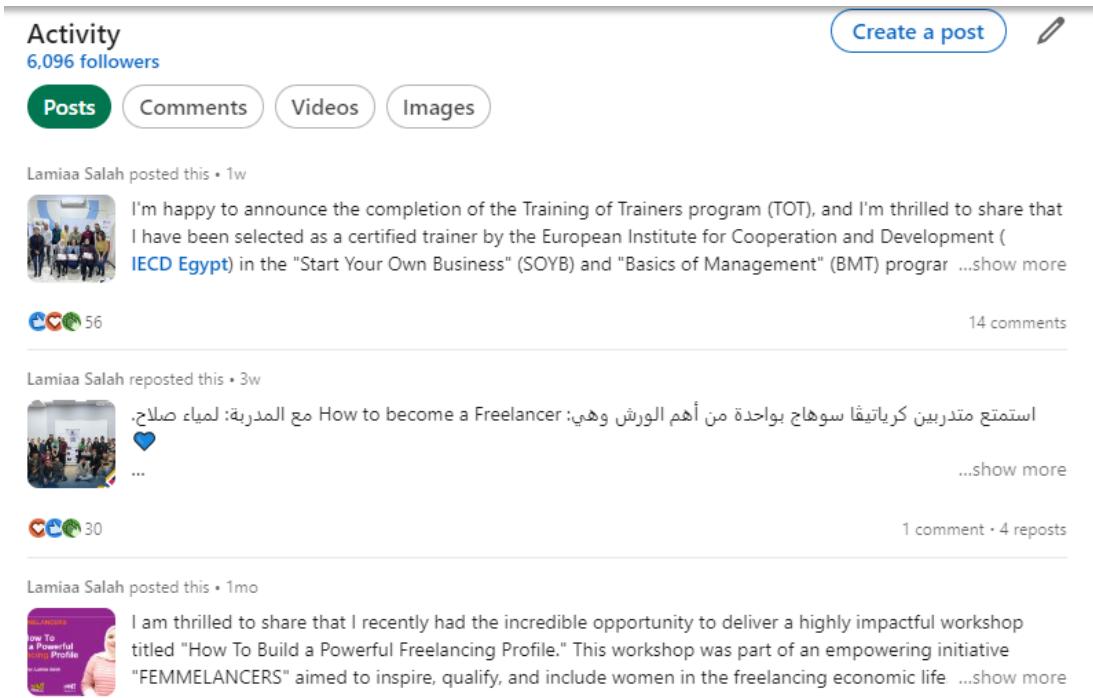


Participate in groups

LinkedIn Groups provide an excellent opportunity to engage with individuals who share similar interests. These groups cater to various fields such as your industry, professional aspirations, or personal hobbies.



Disseminate the content:



The screenshot shows a LinkedIn activity feed with three posts from a user named Lamiaa Salah. The first post is a status update about completing a Training of Trainers program (TOT) and being selected as a certified trainer by IECD Egypt. It includes a photo of a group of people and a link to the program. The second post is a repost of another user's post about becoming a freelancer, featuring a photo of a workshop and a link. The third post is another status update about delivering a workshop titled "How To Build a Powerful Freelancing Profile" for FEMMELANCERS, featuring a photo of a workshop and a link.

Activity
6,096 followers

Posts **Comments** **Videos** **Images**

Lamiaa Salah posted this • 1w

I'm happy to announce the completion of the Training of Trainers program (TOT), and I'm thrilled to share that I have been selected as a certified trainer by the European Institute for Cooperation and Development (IECD Egypt) in the "Start Your Own Business" (SOYB) and "Basics of Management" (BMT) program ...[show more](#)

 56

14 comments

Lamiaa Salah reposted this • 3w

استمتع متدربين كرياتيفا سوهاج بواحدة من أهم الورش وهي: How to become a Freelancer مع المدربة: لمياء صلاح.
 ...
[...show more](#)

 30

1 comment • 4 reposts

Lamiaa Salah posted this • 1mo

I am thrilled to share that I recently had the incredible opportunity to deliver a highly impactful workshop titled "How To Build a Powerful Freelancing Profile." This workshop was part of an empowering initiative "FEMMELANCERS" aimed to inspire, qualify, and include women in the freelancing economic life ...[show more](#)



This will assist in establishing a reputation as a reliable source of information.

- Courses, training, or videos
- A skill acquired
- A field-related event
- Tool or Technology
- Work-related tips
- Sources for articles or podcasts
- Latest Industry Trends

Fostering enduring relationships

**Connect with professionals in your field.
These contacts can provide access to
fresh opportunities and valuable insights.**

