



DOCUMENTATION

How to track email sent to employees?

1. Install google chrome

2.

<https://chrome.google.com/webstore/detail/email-tracker/bnompdfnhdbgdaoanapncknhmckenfog/related>

3. Install the above add on

What is add on?

Add on is a feature which can be installed in browser to make our process quick and easy

4. After installing the above add on you can send mail you're mail and it will start the tracking process.

5. Go to Sent there you can see a dot, in mail which you have sent to the receiver
if that dot changes into tick the receiver opened the mail

You can check all the essentials details in add on too !!