

APPROVED HOURS DUE BY NOON on MONDAY AFTER THE PAY PERIOD ENDS
DEPARTMENT OF COMPUTATIONAL MATHEMATICS, SCIENCE AND ENGINEERING
2021 BI-WEEKLY TIME SHEET

Employee Name: Haojun Yang

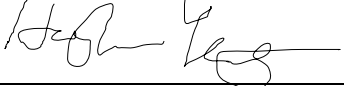
Position/Project: Learning Assistant

Supervisor: Yuying Xie

Please submit all hours in tenths using the link
<https://www.ctr.msu.edu/copayroll/decimal.aspx> for calculations.


Day and Date	Start Time	End Time	Total Hours		Day and Date	Start Time	End Time	Total Hours
Sunday / /2021	AM PM	AM PM			Sunday / /2021	AM PM	AM PM	
Monday / /2021	AM PM	AM PM			Monday / /2021	AM PM	AM PM	
Tuesday 02 / 16 /2021	6 AM PM	7 AM PM	1		Tuesday 02 / 23 /2021	6 AM PM	7 AM PM	1
Wednesday / /2021	AM PM	AM PM			Wednesday / /2021	AM PM	AM PM	
Thursday 02 / 18 /2021	6 AM PM	7 AM PM	1		Thursday 02 / 25 /2021	6 AM PM	7 AM PM	1
Friday / /2021	AM PM	AM PM			Friday / /2021	AM PM	AM PM	
Saturday / /2021	AM PM	AM PM			Saturday / /2021	AM PM	AM PM	
WEEKLY TOTAL			2		WEEKLY TOTAL			2

I certify that I have worked all the hours indicated and that this time sheet is correct.


 Employee Signature

02/27/2021
 Date

I certify that the hours recorded on this form are accurate.


 Supervisor Signature

02/28/2021
 Date

MSU Payroll Dates

<http://www.ctrl.msu.edu/COPayroll/payrollSchedules.aspx>

Check Month	Period	Pay Begin Date	Pay End Date		Time Sheet Due To CMSE	Check Date
January	1	12/20/2020	01/02/2021		01/04/2021	01/15/2021
January	2	01/03/2021	01/16/2021		01/18/2021	01/29/2021
February	3	01/17/2021	01/30/2021		02/01/2021	02/12/2021
February	4	01/31/2021	02/13/2021		02/15/2021	02/26/2021
March	5	02/14/2021	02/27/2021		03/01/2021	03/12/2021
March	6	02/28/2021	03/13/2021		03/15/2021	03/26/2021
March	7	03/14/2021	03/27/2021		03/29/2021	04/09/2021
April	8	03/28/2021	04/10/2021		04/12/2021	04/23/2021
April	9	04/11/2021	04/24/2021		04/26/2021	05/07/2021
May	10	04/25/2021	05/08/2021		05/10/2021	05/21/2021
May	11	05/09/2021	05/22/2021		05/24/2021	06/04/2021
June	12	05/23/2021	06/05/2021		06/07/2021	06/18/2021
June	13	06/06/2021	06/19/2021		06/21/2021	07/02/2021
July	14	06/20/2021	07/03/2021		07/05/2021	07/16/2021
July	15	07/04/2021	07/17/2021		07/19/2021	07/30/2021
August	16	07/18/2021	07/31/2021		08/02/2021	08/13/2021
August	17	08/01/2021	08/14/2021		08/16/2021	08/27/2021
August	18	08/15/2021	08/28/2021		08/30/2021	09/10/2021
September	19	08/29/2021	09/11/2021		09/13/2021	09/24/2021
September	20	09/12/2021	09/25/2021		09/27/2021	10/08/2021
October	21	09/26/2021	10/09/2021		10/11/2021	10/22/2021
October	22	10/10/2021	10/23/2021		10/25/2021	11/05/2021
November	23	10/24/2021	11/06/2021		11/08/2021	11/19/2021
November	24	11/07/2021	11/20/2021		11/22/2021	12/03/2021
December	25	11/21/2021	12/04/2021		12/06/2021	12/17/2021
December	26	12/05/2021	12/18/2021		12/20/2021	12/30/2021

RETURN THIS SIGNED AND APPROVED TIME SHEET TO:

Lesley Reed, 1501 Engineering Building
or by email at CMSE_staff@egr.msu.edu with the subject line "Time Sheet"