

BIO-DATA OF MIGRANT DOMESTIC WORKER (MDW)

* Please ensure that you run through the information within the biodata as it is an important document to help you select a suitable MDW

(A) PROFILE OF MDW

A1. Personal Information

1. Name: **LOTCHIE GAVIA**
2. Date of birth: **03-12-1979** Age: **44**
3. Place of birth: **CAGAYAN DE ORO CITY, PHILIPPINES**
4. Height & weight: **152** cm **49** kg
5. Nationality: **Filipino**
6. Residential address in home country:
7. Name of port / airport to be repatriated to:
8. Contact number in home country:
9. Religion: **Catholic**
10. Education level: **High School (10~12 yrs)**
11. Number of siblings: **3 OF 6**
12. Marital status: **Married**
13. Number of children: **2**
Age(s) of children (if any): **17, 13**



A2. Medical History/Dietary Restrictions

14. Allergies (if any): **NIL**
15. Past and existing illnesses (including chronic ailments and illnesses requiring medication):

	Yes	No		Yes	No
i. Mental illness	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vi. Tuberculosis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ii. Epilepsy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	vii. Heart disease	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iii. Asthma	<input type="checkbox"/>	<input checked="" type="checkbox"/>	viii. Malaria	<input type="checkbox"/>	<input checked="" type="checkbox"/>
iv. Diabetes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ix. Operations	<input type="checkbox"/>	<input checked="" type="checkbox"/>
v. Hypertension	<input type="checkbox"/>	<input checked="" type="checkbox"/>	x. Others		

16. Physical disabilities: **NIL**
17. Dietary restrictions: **NIL**
18. Food handling preferences: ☐ No pork ☐ No beef ☐ Others:

A3. Others

19. Preference for rest day: rest day(s) per month.
20. Any other remarks: **-NO TATTOO**

(B) SKILLS OF MDW

B1. Method of Evaluation of Skills

Please indicate the method(s) used to evaluate the MDW's skills (can tick more than one):

- ☐ Based on MDW's declaration, no evaluation/observation by Singapore EA or overseas training centre/EA
- ☐ Interviewed by Singapore EA
- ☐ Interviewed via telephone/teleconference
- ☐ Interviewed via videoconference
- ☐ Interviewed in person
- ☐ Interviewed in person and also made observation of MDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience (Years)	Assessment/Observation (indicate N.A. of no evaluation was done)					
				Poor Excellent ... N.A.					
				1	2	3	4	5	N.A.
1.	Care of infants/children Please specify age range:								
2.	Care of elderly								
3.	Care of disabled								
4.	General housework								
5.	Cooking								
6.	Language abilities (spoken)								
7.	Other skills, if any Please specify:								

- ☒ Interviewed by overseas training centre/EA
- ☐ Interviewed via telephone/teleconference
- ☐ Interviewed via videoconference
- ☒ Interviewed in person
- ☐ Interviewed in person and also made observation of MDW in the areas of work listed in table

S/No	Areas of Work	Willingness Yes/No	Experience (Years)	Assessment/Observation (indicate N.A. of no evaluation was done) Poor Excellent ... N.A. 1 2 3 4 5 N.A.															
1.	Care of infants/children Please specify age range: 3 YEARS OLD ONWARDS	Yes		Rate: 4 WILLING TO PROVIDE CARE CARE FOR CHILDREN															
2.	Care of elderly	Yes		Rate: 4 SHE TOOK CARE OF ELDERLY FROM MOBILE TO WHEELCHAIR BOUND TO BEDRIDDEN															
3.	Care of disabled	Yes		Rate: 4															
4.	General housework	Yes		Rate: 4 HDB (clean, wash and iron clothes, marketing, cooking) WILLING TO DO CAR WASHING AND GARDENING															
5.	Cooking	Yes		Rate: 4 FILIPINO FOOD, SIMPLE CHINESE FOOD, CAN FOLLOW RECIPE AND WILLING TO LEARN MORE DISHES															
6.	Language abilities (spoken)			<table><tr><td>Language</td><td>Level</td><td>Experience (yrs)</td></tr><tr><td>English</td><td>Good</td><td>0</td></tr><tr><td>TAGALOG</td><td>Good</td><td>0</td></tr></table>							Language	Level	Experience (yrs)	English	Good	0	TAGALOG	Good	0
				Language	Level	Experience (yrs)													
				English	Good	0													
TAGALOG	Good	0																	
7.	Other skills, if any Please specify: PET CARE	Yes		Rate: 4 WILLING TO PROVIDE CARE FOR SMALL TO MEDIUM-SIZED DOGS. SHE CAN TAKE CARE OF CATS AS WELL. SHE'S TAKING CARE OF 4 CATS IN PHILIPPINES															

(C) EMPLOYMENT HISTORY OF THE MDW

C1. Employment History Overseas

Date From	Date To	Country	Employer	Work Duties	Remarks
1. 31/03/2014	06/01/2016	SINGAPORE	CHINESE	ONLY HELPER IN HDB, 2 PAX (ELDERLY COUPLE) TAKING CARE OF THE ELDERLY COUPLE. SHE FIRST TOOK CARE OF GRANDPA WHO HAS LUNG CANCER THEN GRANDPA PASS AWAY 3 YEARS AFTER JOINING. SHE THEN LOOK AFTER GRANDMA FROM MOBILE TO WHEELCHAIR BOUND, TO BEDRIDDEN (tube feed, bathe, change diaper, give medicine, bring to hospital for his check ups weekly, monitoring blood pressure, monitoring sugar level, etc). HOUSEHOLD CHORES (clean, wash clothes, marketing, cooking)	2 YEARS FINISH CONTRACT. HER WORK PERMIT WAS TRANSFER FROM GRANDMA'S DAUGHTER TO GRANDMA
2. 06/01/2016	11/06/2022	SINGAPORE	-SAME AS EMPLOYER 1-	-SAME AS EMPLOYER 1-	6 YEARS 5 MONTHS. TOTAL OF 8 YEARS 5 MONTHS.EMPLOYER PASS AWAY. SHE WAS RECOMMENDED TO THEIR FAMILY FRIEND
3. 11/06/2022	06/01/2023	SINGAPORE	CHINESE	ONLY HELPER IN HDB, 1 PAX (GRANDMA) TAKING CARE OF MOBILE GRANDMA WITH LIGHT DEMENTIA (assist in her daily living) HOUSEHOLD CHORES (clean, wash clothes)	7 MONTHS. SHE HAD A HARD TIME LOOKING AFTER GRANDMA WITH LIGHT DEMENTIA SO SHE DECIDED TO GO BACK FIRST
4. JUN 2024	PRESENT	PHILIPPINES	FILIPINO FAMILY	ONLY HELPER IN 2-STOREY TOWN HOUSE, 2 PAX (2 CHILDREN AGES 17 AND 7 YEARS OLD) BOTH THEIR PARENTS ARE IN AMERICA, GRANDPARENTS COMES TO VISIT SOMETIMES ONLY. CHILD-MINDING (feed, bathe, send and fetch to school, bring to playground, play with them) HOUSEHOLD CHORES (clean, wash and iron clothes, marketing, cooking) TAKING CARE OF 4 CATS	2 MONTHS. SHE WANTS TO WORK OVERSEAS AGAIN FOR HIGHER SALARY

C2. Employment History in Singapore

Previous working experience in Singapore: ☒ Yes ☐ No

(The EA is required to obtain the MDW's employment history from MOM and furnish the employer with the employment history of the MDW. The employer may also verify the MDW's employment history in Singapore through WPOL using SingPass)

C3. Feedback from previous employers in Singapore

Feedback was/was not obtained by the EA from the previous employers. If feedback was obtained (attach testimonial if possible), please indicate the feedback in the table below:

Employer	Feedback
Employer 1	
Employer 2	

(D) AVAILABILITY OF MDW TO BE INTERVIEWED BY PROSPECTIVE EMPLOYER

- ☐ MDW is not available for interview
- ☒ MDW can be interviewed by phone
- ☒ MDW can be interviewed by video-conference
- ☐ MDW can be interviewed in person

(E) OTHER REMARKS

- ELDERLY CARE EXPERIENCE
- CHILD CARE EXPERIENCE
- WILLING TO WORK WITH 2 DAYS OFF A MONTH WITH ADDITIONAL COMPENSATION

LOTCHIE GAVIA / EX-SINGAPORE (44, MARRIED WITH 2 CHILDREN, CATHOLIC) has worked in Singapore which she mainly took care of elderly and do the household chores.

Elderly care: Taking care of the elderly couple. She first took care of grandpa who has lung cancer then grandpa pass away 3 years after joining. She then look after grandma from mobile to wheelchair bound, to bedridden. She tube fed, bathe, change diaper, give medicine, bring to hospital for his check ups weekly, monitoring blood pressure, monitoring sugar level, etc.

Household chores: She worked in HDB. She clean, wash clothes, marketing, cooking.

Cooking: She can cook Filipino and simple Chinese dishes. She can follow recipe and willing to learn more dishes,

Pet care: She is willing to provide care for small to medium-sized dogs. She can take care of cats as well. She's taking care of 4 cats in Philippines.
(Expected Salary: \$700 base in weekly off but she's willing to work with 2 days off a month for additional compensation; Processing Time: 4 to 6 weeks after approval from MOM)

 MDW Name and Signature
 Date:

 EA Personnel Name and Registration Number
 Date:

I have gone through the pages biodata of this MDW and confirm that I would like to employ her

 Employer Name and NRIC No.
 Date:

IMPORTANT NOTES FOR EMPLOYERS WHEN USING THE SERVICES OF AN EA

- Do consider asking for an MDW who is able to communicate in a language you require, and interview her (in person/phone/videoconference) to ensure that she can communicate adequately.
- Do consider requesting for an MDW who has a proven ability to perform the chores you require, for example, performing household chores (especially if she is required to hang laundry from a high-rise unit), cooking and caring for young children or the elderly.
- Do work together with the EA to ensure that a suitable MDW is matched to you according to your needs and requirements.
- You may wish to pay special attention to your prospective MDW's employment history and feedback from the MDW's previous employers(s) before employing her.

Summit Manpower Pte Ltd
Licence: 13C6349



Licence# 13C6349

Email enquiry@summitmaid.com.sg

Website <https://summit.netmaid.com.sg>

Main Office #05-14 Far East Shopping Centre
545 Orchard Road Singapore 238882

Opening Hour Mon-Sat 10AM-6PM / Sun 9AM-4PM / Closed on Public Holidays

Tel 64634625

Fax none

Email orchard@summitmaid.com.sg

Contact Cori / Karen / Mary
81271000 / 81271377 / 81271162

EA Personnel Cori Santor (R2089959)
Karen Nolasco (R1660734)
Mary Garcia (R1325802)

Branch #02-56 Lucky Plaza
304 Orchard Road Singapore 238863

Opening Hour Mon-Sat 10AM-6PM / Sun 9AM-4PM / Closed on Public Holidays

Tel 69705720

Fax None

Email luckyplaza@summitmaid.com.sg

Contact Tina / Ulysses / Marlyn / John
81270045 / 81270849 / 81270036 / 81271164

EA Personnel Tina Macayan (R23115764)
Ulysses De Jesus (R24122364)
Marlyn Castillo (R1989638)
John Gonzales (R1325863)

Bio-data Last updated on 2024-08-31 17:18:42 +0800