# User's Guide

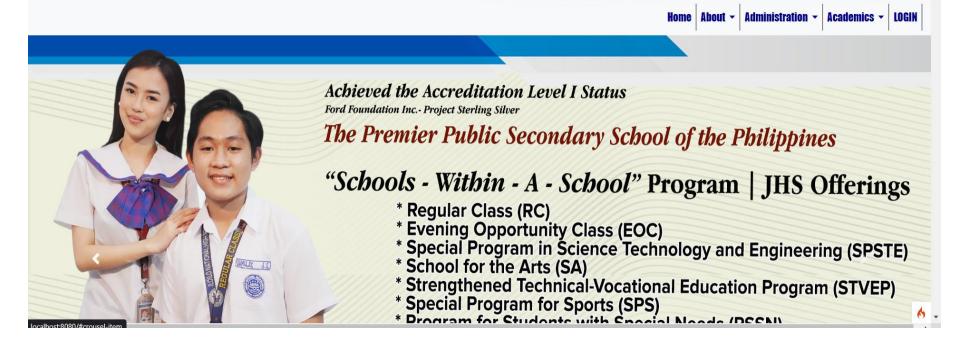


### **Welcome to Iloilo National High School**



#### **Secondary School**

Luna St., La Paz, Iloilo City, Iloilo City, Philippines, 5000



Visit the website https://www.iloilonhs.edu.ph

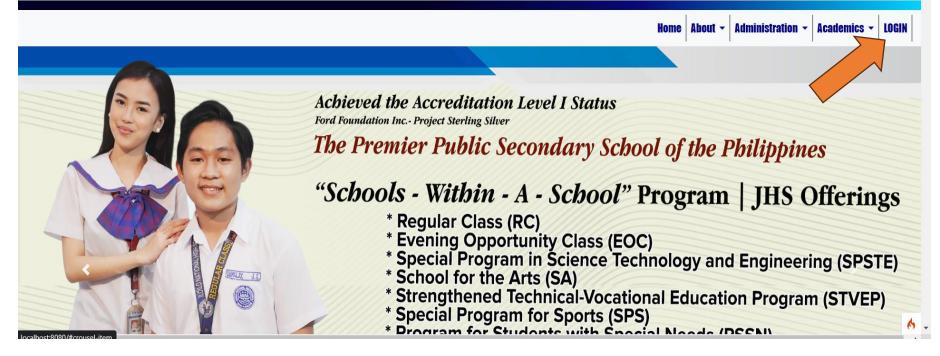


## **Welcome to Iloilo National High School**



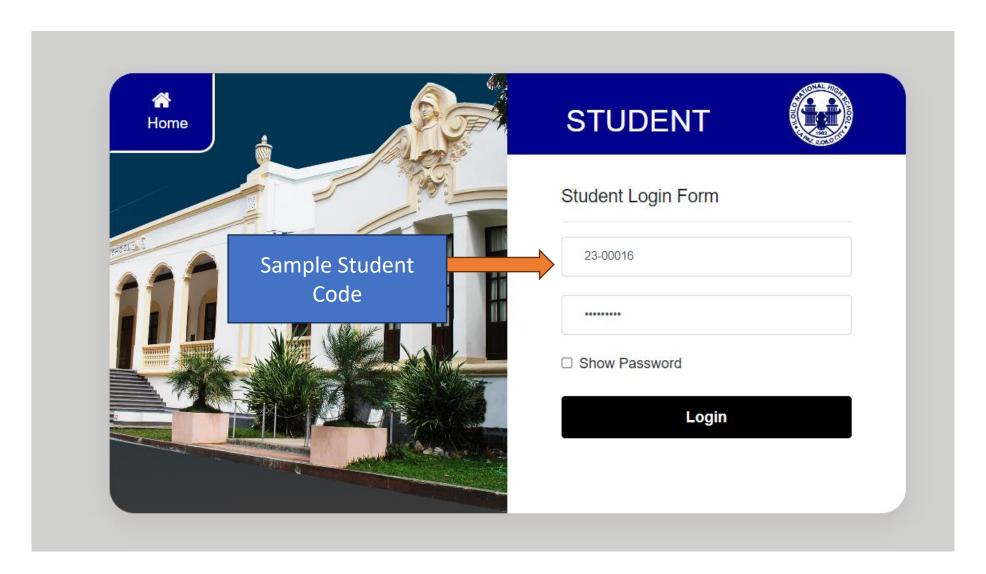
#### **Secondary School**

Luna St., La Paz, Iloilo City, Iloilo City, Philippines, 5000

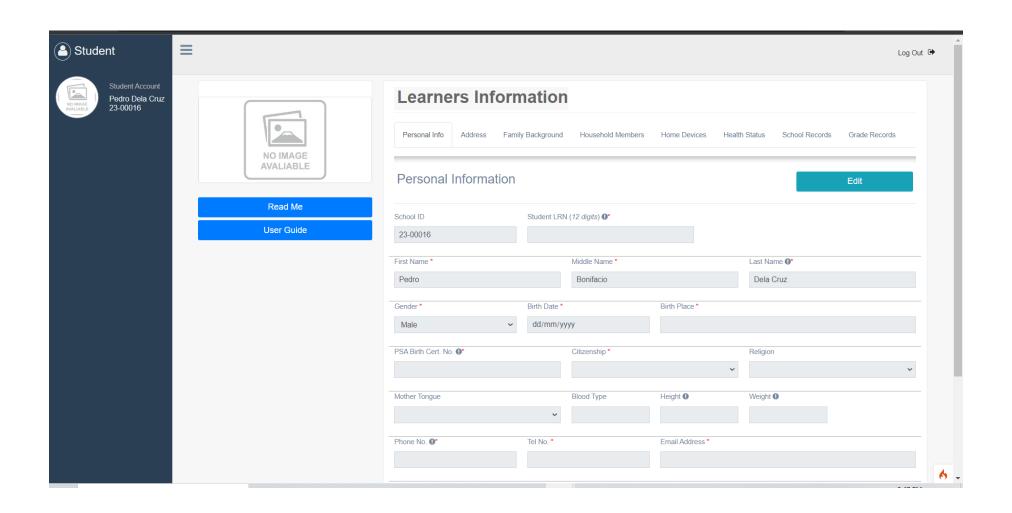


Click on the Login Button

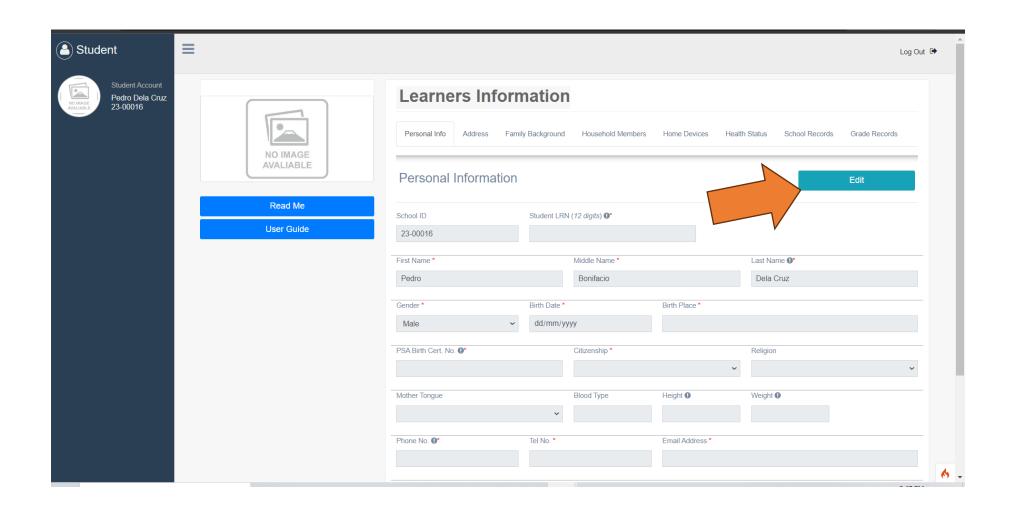
 Login using your student id as the student code provided by the admin/program head and the default password is iloilonhs



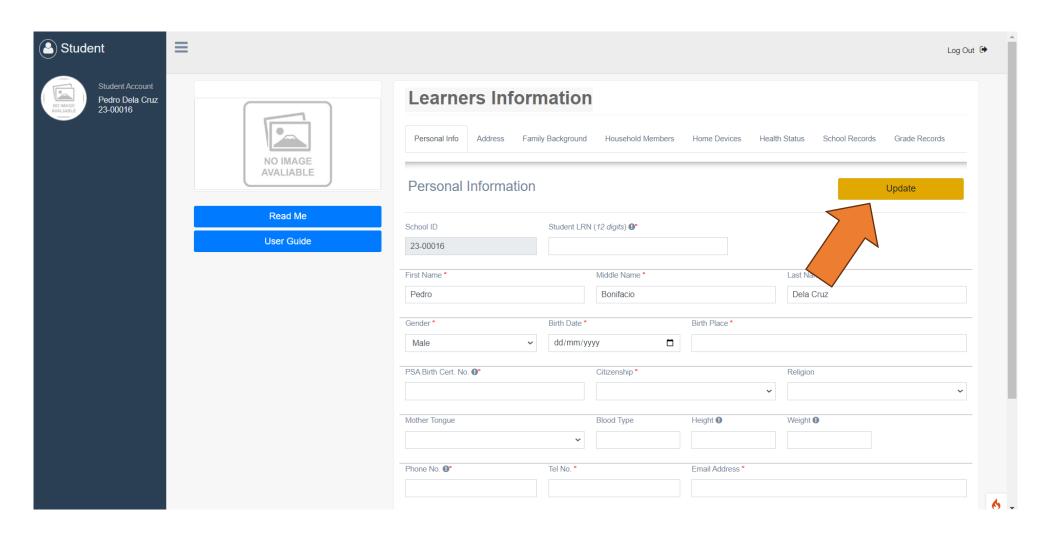
After you logged in you will see your profile with incomplete information



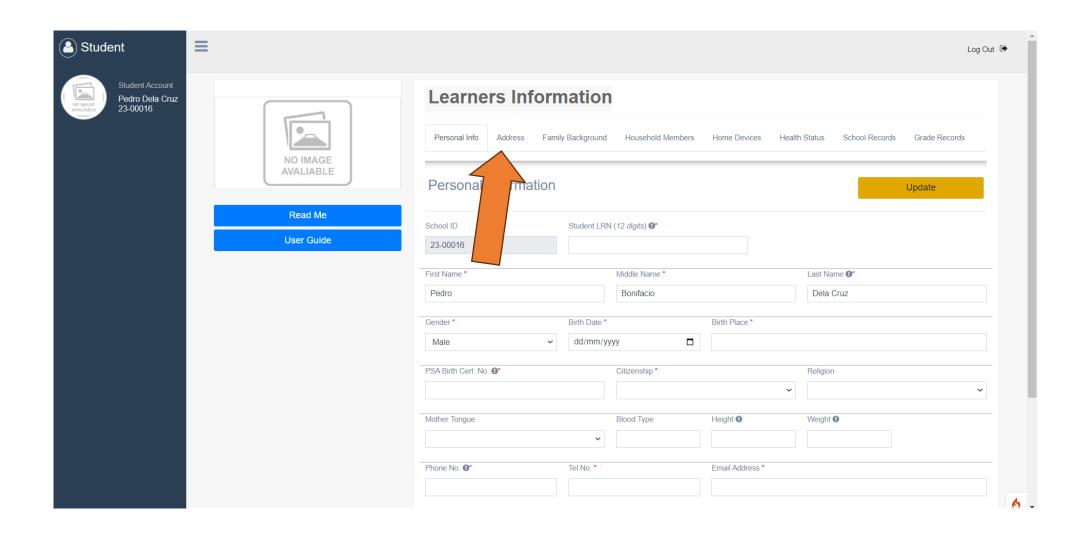
Click on Edit button to enable all fields



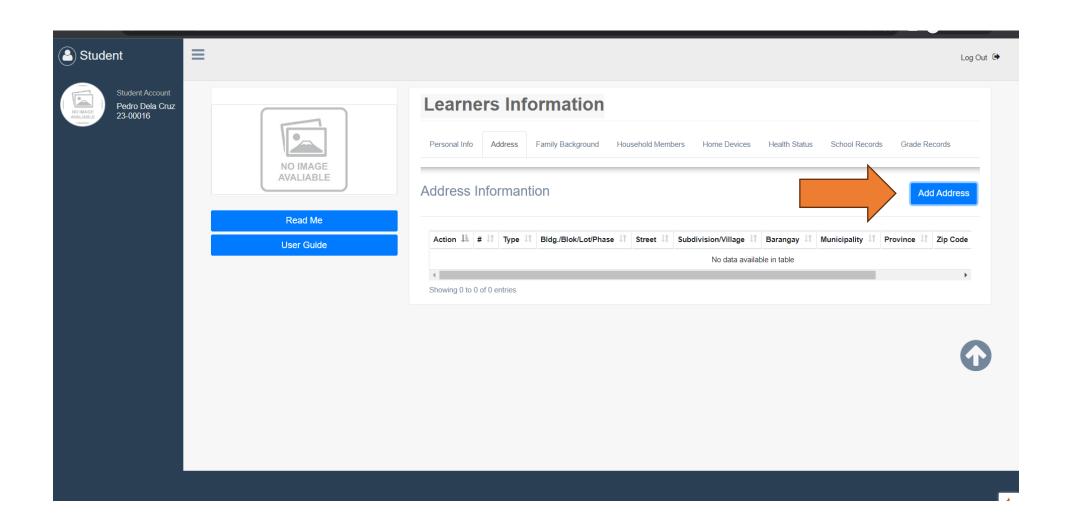
Fill in all input boxes to complete your personal information After completing your information click on the Update button to save the changes you made



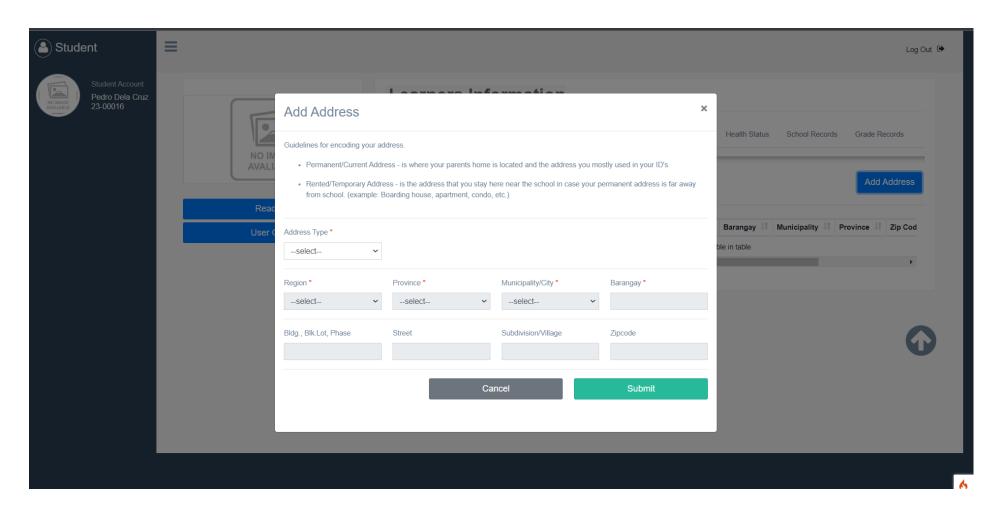
### Next, Click on the Address Tab to fill in your address details



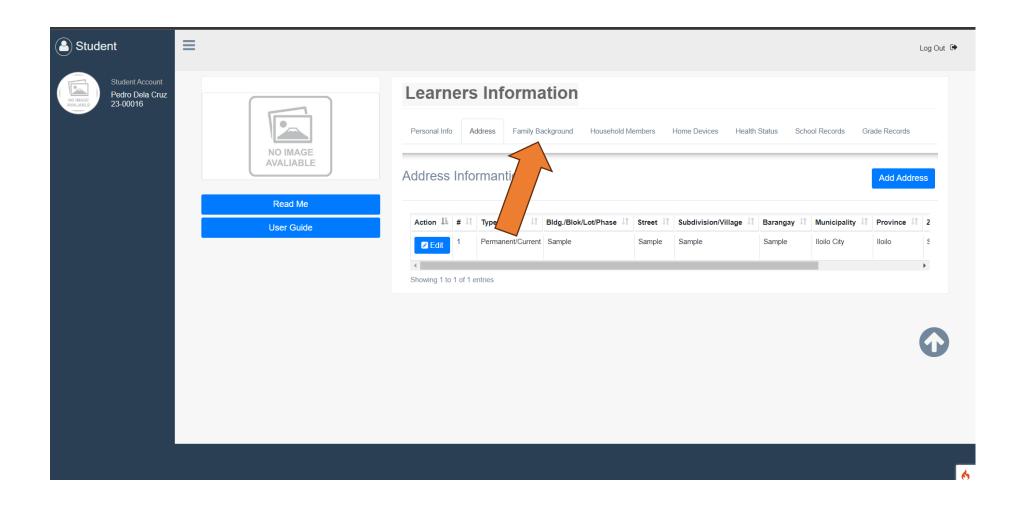
## Click on the Add Address Button to add details of your address



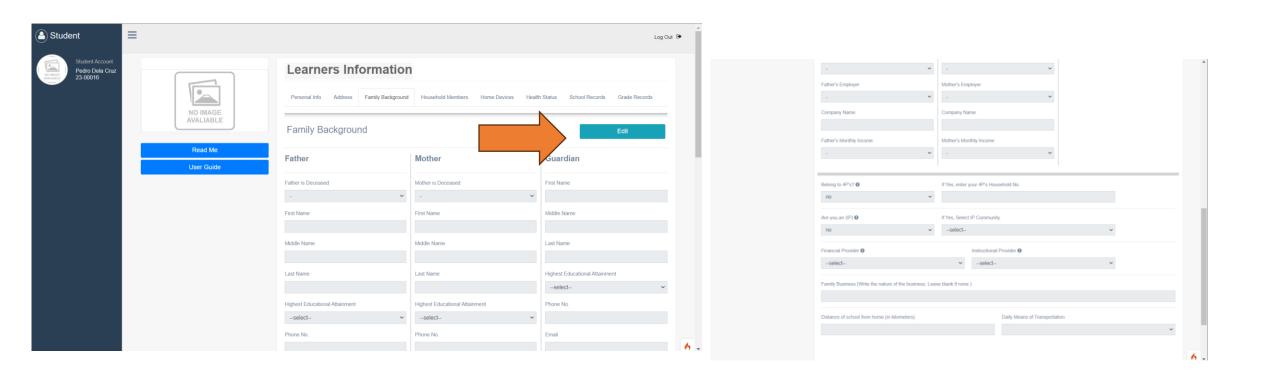
Select the type of address and complete all the details then click Submit. If you have multiple addresses like boarding houses or apartments, add all of them.



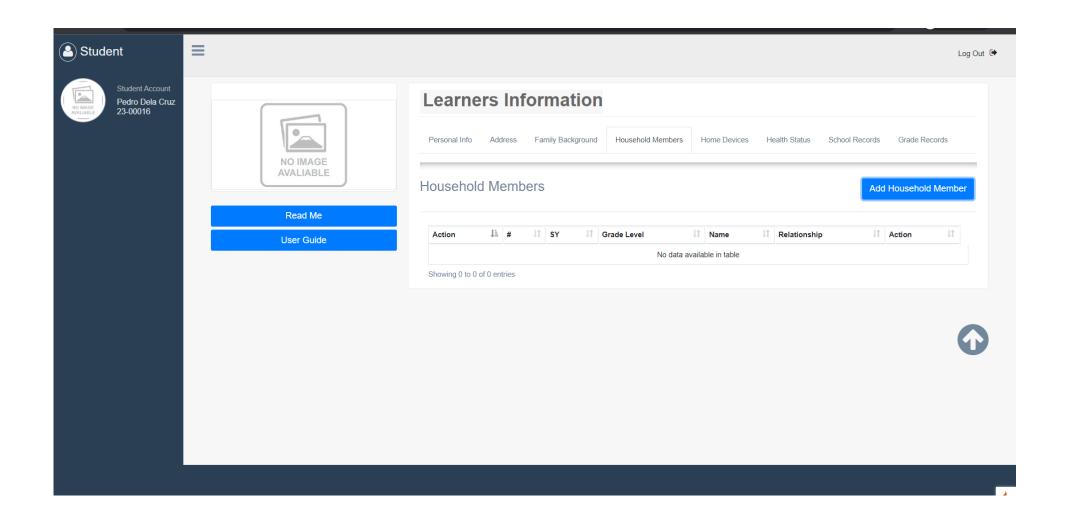
After Completing the address proceed to Family Background by clicking the Family Background Tab



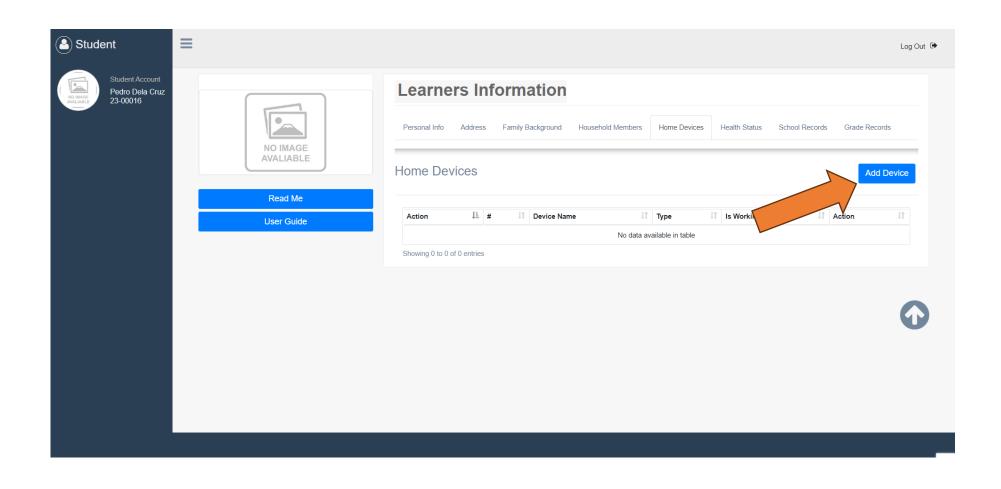
Complete all the details of your family background. Click on the edit button to enable all textbox. Don't forget to scroll down to see all needed data and click update after encoding.



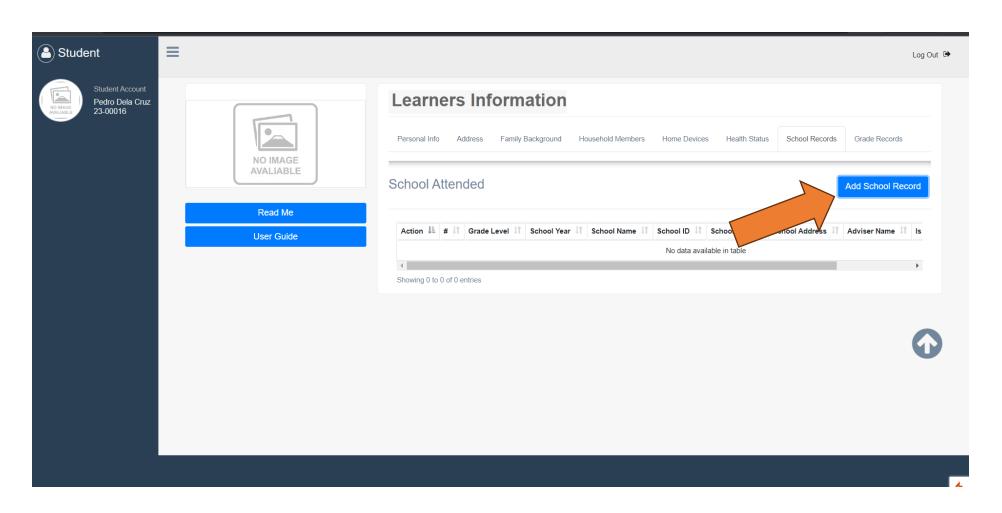
After the Family Background proceed to household members. Add all household members who are currently studying in Iloilo National High School.



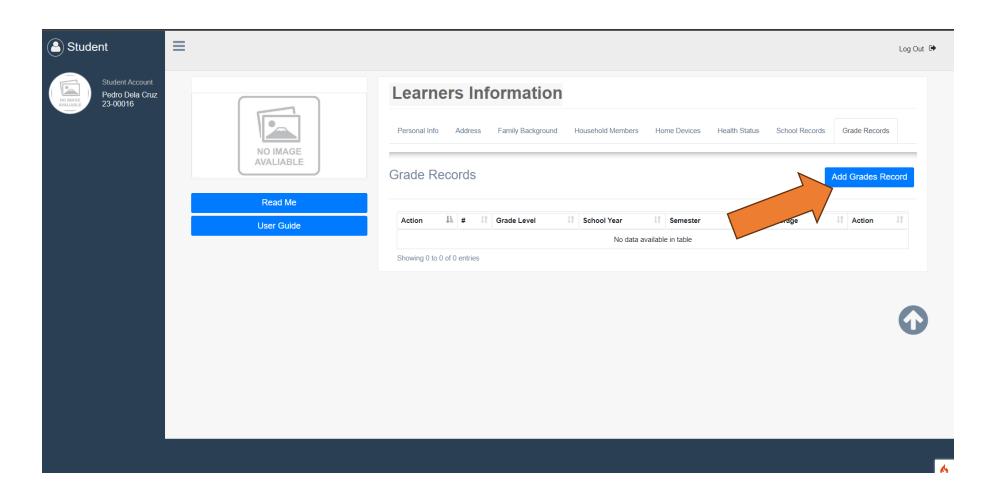
After Family Background proceed to Home Devices Tab. Encode all Devices at home that you have that can aide on your studies. Don't forget to add all that applies



After All Devices proceed to School Records Tab. Add all Schools that you Graduated since elementary



Lastly, click on the Grade Records Tab. For junior high school encode you average from previous grade level. For senior high school, it requires average for both semester of previous grade level.



 After completing data in all tabs take time to review for details that you missed or misspelled. Then after that you will wait for your enrolment schedule and proceed to school to complete your enrolment process.