**S1.05 PENDAFTARAN UJIAN SKRIPSI PROGRAM SARJANA FMIPA UI**

*REGISTRATION THESIS EXAMINATION FOR UNDERGRADUATE PROGRAM OF FMIPA UI*

Bersama ini saya/*Hereby I* :

Nama : ……………………………………………………

*Name*

NPM : ……………………………………………………

*Student ID Number*

Program Studi :………………………………..S1 Reguler/S1 Paralel\*)

*Study Program* *Regular Bachelor/Parallel Bachelor*

No telp/HP : ……………………………………………………

*Phone Number*

Mengajukan permohonan pendaftaran Ujian Skripsi periode Gasal/Genap\*) ………………… dan menyatakan bahwa semua lampiran persyaratan tidak mengandung kesalahan. Jika setelah ijazah dan transkrip dicetak berdasarkan data tersebut masih terdapat kesalahan, maka resiko menjadi tanggung jawab saya sendiri.

*Submit an application for registration for the Undergraduate Thesis Examination for Odd/Even period\*) ……………… and declare that all attachments to the requirements do not contain errors. If after the diploma and transcript are printed based on the data there are still errors, then the risk is my own responsibility.*

Depok, ……………………20…………

Mahasiswa,

*Student,*

(……………………………………....)

**Diisi oleh Petugas Pusat Administrasi Fakultas MIPA-UI**

***To be Filled by Faculty of Mathematics and Natural Science UI Administrative Center Officer***

Verifikasi lampiran persyaratan/*Verify attachment requirements*

|  |  |  |
| --- | --- | --- |
| **No** | **Berkas/*File*** | **Kelengkapan/*Completeness*** |
| 1 | Surat keterangan Program Studi bahwa telah memenuhi semua persyaratan sesuai masukan dari Dosen PA dan Dosen Pembimbing Skripsi dan disertai nama panitia ujian  *Certificate of Study Program that has fulfilled all the requirements according to input from Academic Advisor and Undergraduate Thesis Supervisor and accompanied by the name of exam committee* |  |
| 2 | Bukti Upload Pengunggahan Karya Ilmiah ke lib.ui.ac.id/unggah\*\*)  *Proof of Uploading Scientific Paper to lib.ui.ac.id/unggah\*\*)* |  |
| 3 | Print Out Data Akademis (ringkasan) dari SIAK-NG  Print Out Riwayat Akademis (berdasarkan Term & MK) dari SIAK-NG Print Out Status Akademis dari SIAK-NG  *Print Out Academic Data (summary) from SIAK-NG*  *Print Out Academic History (based on Term and Courses) from SIAK-NG*  *Print Out Academic Status from SIAK-NG* |  |
| 4 | Tidak memiliki tunggakan keuangan  Print Out pembayaran SPP dari SIAK-NG  *Do not have financial arrears*  *Print Out of tuition payment from SIAK-NG* |  |
| 5 | Print Out MK Spesial, Judul bhs Indonesia dan bhs Inggris (Huruf besar di setiap awal kata kecuali kata sambung) dan pembimbing dari SIAK NG  *Print Out Special Course, Indonesian and English Title (Capital letters at beginning of every word except conjunctions) and advisor from SIAK-NG* |  |
| 6 | Bukti jadwal bimbingan min 8 x pertemuan dari SIAK-NG  *Proof of guidance schedule min 8x meetings from SIAK-NG* |  |
| 7 | Print Out Isian Data Mahasiswa (IDM) (Huruf Besar di Setiap Awal Kata) dari SIAK NG  *Print Out Student Data Field (IDM) (Capital Letters at the Beginning of Every Word) from SIAK-NG* |  |
| 8 | Menyerahkan Pas Foto Studio Hitam Putih 3x4 (2 lembar kertas doff diberi nama, NPM, Prodi/Dept. Pakaian : Pria memakai jas berdasi, Wanita blazer)  *Submit the Photo Studio Black and White size 3x4 (2 sheets of doff paper with the name, student ID number, Study Program/Dept. Clothing: Man wears suit tie, Woman wears blazer)* |  |
| 9 | Sudah Membaca Rubrik Penilaian Skripsi  *Have read the Undergraduate Thesis Assessment Rubric* |  |

Ket. :

- Berkas dimasukkan ke **dalam map plastik warna putih**

\*) Coret yang tidak perlu

\*\*) Diselesaikan paling lambat 1 bulan setelah Ujian Skripsi sebagai syarat pengambilan Surat Keterangan Lulus/Ijazah (dapat dilihat dikalender akademik.)

*Notes:*

*- The file is put in* ***a white plastic folder***

*\*) Cross the unnecessary*

*\*\*) Completed no later than 1 month after the Undergraduate Thesis Examination as a condition for taking the Graduation Certificate/Diploma (can be seen in the academic calendar.)*

Syarat dinyatakan lengkap

PAF,

*Condition declared complete*

*Faculty Administrative Center,*

(………………………………)

# TANDA BUKTI PENDAFTARAN UJIAN SKRIPSI

*PROOF SIGNS OF REGISTRATION FOR UNDERGRADUATE THESIS EXAMINATION*

Pusat Administrasi Fakultas MIPA-UI menyatakan bahwa:

*Faculty of Mathematics and Natural Science Administrative Center stated that:*

Nama : …………………………………….

*Name*

NPM : ……………………………………..

*Student ID Number*

Program Studi : ……………………………. S1 Reguler/S1 Paralel

*Study Program Regular Bachelor/Parallel Bachelor*

No telp/HP : ……………………………………………………

*Phone Number*

Telah melakukan pendaftaran untuk mengikuti ujian Skripsi

*Have registered to take the Thesis Examination.*

Depok, …….…,……….20…….

Syarat dinyatakan lengkap,

PAF,

*Condition declared complete*

*Faculty Administrative Center*

(……………………………………)