

# **Zachary Gray**

401 Klamath Rd, San Luis Obispo, CA 93410  
(425)-785-8187 | zagray@calpoly.edu

## **Objective**

Obtain an entry level Electrical Engineering internship.

## **Education**

**California Polytechnic State University**, San Luis Obispo, California

- Bachelor of Science in Electrical Engineering
- Expected graduation date: June 2026
- Overall GPA: 3.9/4.0

**Skyline High School**, Sammamish, Washington

- Graduated June 2022, 3.9/4.0 unweighted GPA
- International Baccalaureate Career Programme Certificate

## **Experience**

**Controls Engineering Intern**, ATS Automation, Renton, Washington

- June 2022 – August 2022
  - Developed graphical interfaces for \$400,000 school district project
  - Completed tasks on a budget/hour basis

**Youth Soccer Coach**, Arena Sports, Issaquah, Washington

- June 2021 – March 2022
  - Coached three separate teams of 11-14 youth soccer players
  - Assessed players and created 36 individual progress reports

## **Honors and Awards**

**DECA International Career Development Conference – 1<sup>st</sup> Place**, Atlanta, GA

- 1<sup>st</sup> Place out of 128 teams in Independent Business Plan event, awarded April 2022

**National Honor Society Scholar**, Sammamish, Washington

- Awarded for maintaining a 3.7+ GPA and completing over 100 service hours

# Zachary Gray

425-785-8187

zagr@calpoly.edu

December 1<sup>st</sup>, 2022

Dear Hiring Manager,

I am very excited to be applying for the Electrical Engineering Internship at Company. I have strong teamwork skills which is required to work in an engineering environment and look forward to working with experts in the field of Electrical Engineering. My ability to think creatively and work in a team translates into more productivity.

During my previous role as an engineering intern at ATS Automation, I was tasked with creating graphical interfaces from AutoCAD schematics. This work was done for clients, and I used Microsoft Excel to keep track of the project budget. I worked on a team with engineers and project managers, so understanding people's different backgrounds and skills was paramount to succeeding.

I have a strong work ethic and am an adept learner. During my time at ATS, I had to quickly learn several industry software tools that I was unfamiliar with. Because of my eagerness to never stop learning, I am always open to new training and knowledge. With my studies at Cal Poly and previous internship experience, I feel I am a good candidate for this position.

Thank you for your valuable time and consideration. I am looking forward to learning more about the great work that Company does and the Electrical Engineering intern position. Please reach out to me if you have any questions about the qualifications listed on my resume. I look forward to speaking with you in the near future.

Thank you for your consideration and time. I look forward to learning more about Company.

Sincerely,  
Zachary Gray