Dear Professor Luk:

Many thanks for your attention. I am studying in Postgraduate Certification Program in Education (Primary Education) of University of Macau. As the course’s requirement, I need to finish the internship during January 18th 2018 to April 25th 2018. I have a great interest in your school for the internship. Please allow me to brief my qualification which is also listed in my enclosed resume.

I graduated from University of Macau in 2009. During the four years study, I got several scholarship and fellowship. I am continually two years on the dean’s honour list. Those can prove my study attitude which is persistent, diligent, and demanding. From the second year in UMAC, I stood my part-time job like the house teacher and secretary in a social association. After graduation, I worked as auditor and accountant for more than six years. Now, as my family’s need, I leave the job and back to take care my baby. Taking care the baby make me further understand teaching and learning are not easy. It needs a great patient and insistently study. After the long-time growing up together with my son, I find out that I love children and I hope I can find more scientific methods in teaching. I start to search more information about education in Macau. Moreover, I go back to my mother school to qualify myself for education certification.

I know Macau has no public examination system. Each school may have its teaching and learning style. Teacher’s learning objective must be consistent with school’s learning goal. Your school has a long history in Macau, and promotes the positive attitude to learning and focus on the transition for student’s future social life which is exactly what I always trying to do. I believe in your school I can be better and get improvement. Thanks for your time and look forward to hearing from you. It would be appreciated if you would give me your kind consideration.

Yours sincerely,

Kira Zhou