



CONTACT ME



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EDUCATION

Friends University

Current Full-Time Student

Project Graduation in 2026

Remington High School

Graduated Valedictorian (4.0 GPA)

2019-2022

ACCOMPLISHMENTS

- Graduated Valedictorian (High School)
- National Honors Society (High School)
- Kansas State Scholar (High School & Current)
- Honor Program Student (current)

SKILLS

- Semi-fluent in Java and SQL
- Currently Studying the Network+
- Proficient in Microsoft Suite
- Experience with Access, MySQL, and PowerBI

Zachary Jenkins

Computer Science Major w/ Cyber Security Emphasis, Math Minor
at Friends University

WORK EXPERIENCE

Office Assistant in Business Building

2022 - present

Friends University | Wichita, KS

For my position as an Office Assistant, I perform various tasks to help the secretary in the Business Building at Friends University, alongside the professors who have their offices there, as well, including: shredding paper, moving boxes, creating and managing Excel sheets, helping maintain classrooms, and more.

IT Volunteer

2018 - 2024

Burns Public Library | Burns, KS

I've been an IT Volunteer at the Burns Public Library for many years. My role here has me assisting members of the community with IT-related problems, including troubleshooting personal computer problems, managing issues with email, Facebook, and other social media, and even small-scale networking problem-solving.

LEADERSHIP EXPERIENCE

Lead Orientation Leader

2023 - present

Friends University | Wichita, KS

As a Lead Orientation Leader at Friends University, I've gained valuable leadership experience, while also giving me practical experience in working with others and learning alongside them. I also manage the Orientation Leaders, who themselves are role models. This gives me good experience as a leader that works directly in the area that I'm leading in.

Student Government Director of Finance

2023 - present

Friends University | Wichita, KS

In Student Government, as the FACE Director of Finance, I juggle a variety of responsibilities. I help manage the finances of the event planning side of Student Government, but I also help plan major events like Homecoming and Cherry Carnival. The experience this gives me is both practical current and long-term, as it helps me with leadership, but also with useful skills like asset management.

Graduating Class Treasurer

2021 - present

Remington High School | Whitewater, KS

I was the Class Treasurer for my High School's graduating class. The duties for this did not end when I graduated, however, as I still manage the money that my graduating class had after we graduated. This money will go towards class reunions in the future, but in the meantime, I am responsible for this money. This also means I will be responsible for planning future class reunions.

REFERENCES

John Bumm

Former Teacher, Current Assistant
Principal at Circle Middle School

Work Phone: (316) 778-1470

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Matthew Magee

Cyber Security Professor at Friends
University

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