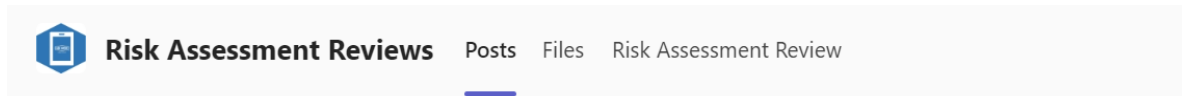


## How to Complete RAR Manager Reviews

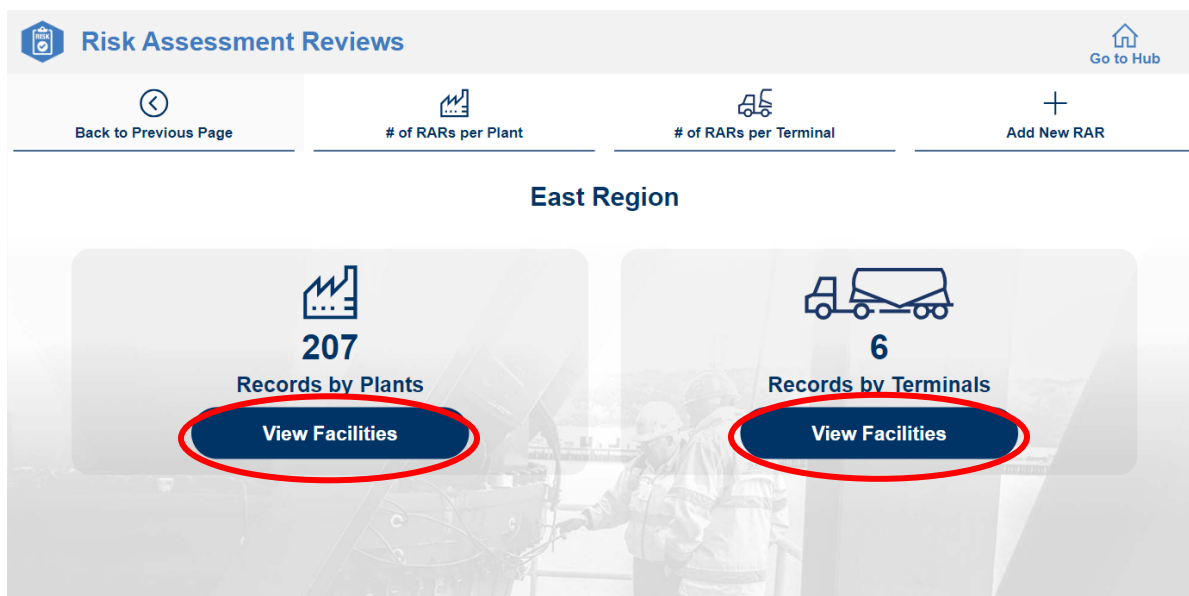
1. Navigate to Risk Assessment Reviews (RAR) through the Cement Safety Apps.



2. Navigate to RAR submissions at our plant/quarry by clicking on “View Facilities” next to the East Region.



3. To view submissions at the plant, click on “View Facilities” underneath Records by Plants. To view submissions at the Quarry, click on “View Facilities” underneath Records by Terminals.



4. Scroll down to locate our plant, Mississauga, or our Quarry, Ogden Point Quarry, and click on “View Reviewers”.

**Risk Assessment Reviews** [Go to Hub](#)

[Back to Previous Page](#) [# of RARs per Plant](#) [# of RARs per Terminal](#) [Add New RAR](#)

Search Location

1		92 reviews this month	<a href="#">View Reviewers</a>
2	<b>Sumterville</b>	57 reviews this month	<a href="#">View Reviewers</a>
3	<b>Louisville</b>	21 reviews this month	<a href="#">View Reviewers</a>
4	<b>Chanute</b>	19 reviews this month	<a href="#">View Reviewers</a>
5	<b>Mississauga</b>	18 reviews this month	<a href="#">View Reviewers</a>

**Risk Assessment Reviews** [Go to Hub](#)

[Back to Previous Page](#) [# of RARs per Plant](#) [# of RARs per Terminal](#) [Add New RAR](#)

Search Location

**Total by Terminals in East region this month: 6**

1	<b>Terminal CRHUS Cleveland</b>	2 reviews this month	<a href="#">View Reviewers</a>
2	<b>Ogden Point Quarry</b>	2 reviews this month	<a href="#">View Reviewers</a>
3	<b>Terminal CRHUS Solvay</b>	1 review this month	<a href="#">View Reviewers</a>
4	<b>Import Terminal Port Manatee</b>	1 review this month	<a href="#">View Reviewers</a>

5. Choose any person who has submitted an RAR this month and click on “View Records” beside their name. This can be a direct report within your department or be from any other department.

**Risk Assessment Reviews**

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Add New RAR

**Total by Reviewers in Mississauga: 18**

<div>1</div> <b>Hrubecky, John (Ash Grove)</b> 3 reviews this month	<div>View Records</div>
<div>2</div> <b>Berkach, John (Ash Grove)</b> 1 review this month	<div>View Records</div>
<div>3</div> <b>Sepac, Marko (CRH Canada Group Inc.)</b> 1 review this month	<div>View Records</div>
<div>4</div> <b>Pandit, Samuel</b> 1 review this month	<div>View Records</div>

6. Open one of their submissions for the current month, by clicking on the arrow on the right side of the box.

**Risk Assessment Reviews**

View Tableau

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Refresh Data

+

Add New RAR

<div> <div>✓</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Safety Review</b>  Mississauga  8/23/2024 7:02 AM  RAR-30633 </div> <div>&gt;</div>	<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Safety Review</b>  Mississauga  8/19/2024 3:38 PM  RAR-30569 </div> <div>&gt;</div>	<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Observation</b>  Ogden Point Quarry  8/14/2024 4:53 PM  RAR-30477 </div> <div>&gt;</div>
<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Safety Review</b>  Mississauga  8/1/2024 1:58 PM  RAR-30323 </div> <div>&gt;</div>	<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>(HRP) Hazard Recognitio...</b>  Mississauga  7/31/2024 11:30 AM  RAR-30285 </div> <div>&gt;</div>	<div> <div>✓</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Safety Review</b>  Mississauga  7/30/2024 2:13 PM  RAR-30255 </div> <div>&gt;</div>
<div> <div>✓</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Work at Heights (WaT)</b>  Mississauga </div> <div>&gt;</div>	<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>Job Safety Review</b>  Mississauga </div> <div>&gt;</div>	<div> <div>★</div> <b>Hrubecky, John (Ash Gro...)</b>  <b>(HRP) Hazard Recognitio...</b>  Mississauga </div> <div>&gt;</div>

7. Locate the task bar at the top of the submission and click on “Add Manager Review”.

**Risk Assessment Reviews**

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Change Language

Edit this RAR

Add Manager Review

Delete this RAR

Hrubecky, John (Ash Grove)

Job Safety Review

Mississauga

8/23/2024 7:02 AM

RAR-30633

Hrubecky, John (Ash Grove)

Job Safety Review

Mississauga

8/19/2024 3:38 PM

RAR-30569

Hrubecky, John (Ash Grove)

Job Observation

Ogden Point Quarry

8/14/2024 4:53 PM

RAR-30477

Name of Reviewer

Hrubecky, John (Ash Grove)

Location

Mississauga

Personnel Reviewed

Contractors

Personnel/Company Name

PMI

Number of Employees

0

Number of Contractors Engaged

2

Type of Risk Assessment

8. Review their RAR submission. Once finished, scroll down to the bottom and you will see a box titled “Notes by Manager”. This space is for you to give feedback based on their submission. Below that, you will see another box titled “Quality of Risk Assessment Review”. This is a drop-down answer which allows you to give the submission a 1-4 quality ranking.

**Risk Assessment Reviews**

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Submit and Send Email

Cancel Submission of RAR

Hrubecky, John (Ash Grove)

Job Safety Review

Mississauga

8/23/2024 7:02 AM

RAR-30633

Hrubecky, John (Ash Grove)

Job Safety Review

Mississauga

8/19/2024 3:38 PM

RAR-30569

Hrubecky, John (Ash Grove)

Job Observation

Ogden Point Quarry

8/14/2024 4:53 PM

RAR-30477

Add new Manager Review

\*Name of Manager

Jones, Zachary (Ash Grove)

\*Notes by Manager

\*Quality of Risk Assessment Review

**An important note when giving a quality ranking of the RAR:** Keep in mind that this is a Risk Assessment. Take into consideration the following: Was a photo added? Amount of detail added in their RAR submission. Did their actions exceed our safety standards (e.g. use of orange physical barrier fence instead of danger tape).

**Risk Assessment Reviews** [View Tableau](#)

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**Add new Manager Review**

**\*Name of Manager**  
Jones, Zachary (Ash Grove)

**\*Quality of Risk Assessment Review**

- 4 - Excellent
- 3 - Adequate
- 2 - Needs Improvement
- 1 - Poor

9. Once you are finished with the Manager Review, click on “Submit and Send Email” located at the top of the task bar. This will send an email notification to the individual you have reviewed with your comments and feedback.

**Risk Assessment Reviews** [View Tableau](#)

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**Add new Manager Review**

**\*Name of Manager**  
Jones, Zachary (Ash Grove)

**\*Notes by Manager**

**\*Quality of Risk Assessment Review**