Final Report

The purpose of the Final Report assignment is to provide you an opportunity to bring your project together into one complete, final document.

You will be submitting a digital copy of your work and a final report to the Box folder that was created for you. Organize your document materials in pdf format (including scanned items) in the following order as one document:

1. Title Page
   Include project name, your name, sponsor, class and semester identification, etc.

2. Abstract
   Give a short (paragraph or two) overview of the project by revising your prospectus.

3. Report
   Write a narrative discussion of your project as a whole. See the detailed explanation below.

4. Design Specification
   If changes were made, include an addendum describing variations/changes in the design after the original *submission of the design specification. Change the Design Specification from double-spaced format to single-spaced format.*

5. Final Oral Presentation slides or other materials
   Convert your slides to handout form. Past students have had 2 to 4 slides per page, so long as they are legible.

Item 3, the Report, is likely the only item that is totally new in this assignment. This component is a narrative document that reports your experiences in carrying out your project. In writing this report, consider such questions as:

- How well were the project's goals realized?
- What "went right" and what "went wrong" in your design and implementation or in your interactions with your sponsor?
- What would you do differently if you were to do the project again?
- What did you learn from the project?
- What are possible extensions, enhancements, or alternative approaches to the project that can be considered? etc.

If you kept good notes of your work and research, they will help in writing this report.

Finals Week

Submit your project's source code, code documentation (similar to Javadoc's, most projects won't have this as a separate file, but should have comments in your code about sections), and a digital copy of the report to your Box folder before your final interview.

In addition to submission of the source code, code documentation, and final report, you are required to schedule an interview (see the below link) with your instructors to discuss your project, you may also be asked to demonstrate your work. At this time, your instructor may ask detailed technical questions concerning your product, its design, and its usage. You are also required to deliver all your project materials to your sponsor.

The report should only be as thick as needed. You are also required to deliver all your project materials to your sponsor.

[Exit Interview SignUP](#)

Exit survey

You are also required to complete the Department's Exit Survey. The link to the Google Form may be found in Blackboard and below. This survey is an opportunity for the faculty and staff to find out what you think about your program, the skills you obtained, and your future plans.

[Exit Survey](#)