Team Name: FIA Cybersecurity App for Women

Team Members: Zachary Koopman, Jenna Deorio, Saloni Godse, Meadow Kubanski, Carissa Moore

1. Sprint Backlog with Acceptable Criteria

READ FIRST: The Sprint 1 Backlog is found in the Scrum tab of Taiga, where you need to click "Sprint 1" in the dropdown. Inside this backlog, the user stories are listed on the left and if you click on the actual user story, you can view the description with priority information, task effort scores, test scenarios with acceptance criteria, and risks / risk-management strategies. On the right of the user stories, the actual visible tasks can be seen and the assigned members are attached to each task.

Taiga board (or equivalent) URL: [Feminine Intelligence Agency - Cybersecurity App for Women](#)

2. Product Owner/Client Approval

Discuss the plan to the customer/product owner. Make any necessary adjustments based on the discussion and secure their approval to proceed.

- **Customer/Product Owner Feedback for Sprint Planning**:
  - Lauren Nignon discussed how in the meantime before we get access to the main files and materials to begin the actual work, she has given us permission to create and delegate our own tasks to each member. This can be seen in the Taiga board with the user stories with 3-4 tasks each given to each member.

- ○ Why these specific tasks were chosen:

  - ● These tasks directly advance the sprint goal by delivering what we can ship now without system access: the deck persuades partners, the glossary equips students, and the base UI sets a clear pattern for all screens. The stack decision de-risks engineering and unblocks build work, while the Notion inventory gives the team one place to track EPICs, stories, and files. Together they are high-impact, fast to produce, and set up the next sprint for smooth execution.

- ○ The justification for the dispersal of the tasks is also given below:

  - ● Jenna: Presentation deck.

    - ○ We chose Jenna because she is strong at storytelling and has time this week.

  - ● Carissa: Cybersecurity glossary.

    - ○ We chose Carissa because she writes clearly and has experience with writing pieces where the tone is trauma-informed.

  - ● Meadow: Base UI design.

    - ○ We chose Meadow because she is fast in Figma and knows accessibility basics.

  - ● Saloni: Stack and hosting research.

    - ○ We chose Saloni because she has backend/devops skills and likes evaluating trade-offs.

  - ● Zach: Inventory criteria and Notion setup.

    - ○ We chose Zach because he is organized and detail-oriented. He is also familiar with Notion, which is where the database will be inventoried and updated.

- **Approval**:
  - **Customer/Product Owner Name:** Lauren Nignon

  - **Customer/Product Owner Signature:** Lauren Nignon

    Lauren has asked us to provide the transcript from our meeting as proof that she has met with us and approved our planning for this sprint. The otter.ai meeting transcript is linked here:

    https://otter.ai/u/h2Q37NXvhg36X5MWRVEJKmInzuA?utm_source=copy_url

  - **Date:** 9/14/2025