



# NP01 Pre-Start Safety Briefing

## NP01 - 1.0 Introduction

Before any work commences in the Danger Zone, the PO/ TPO must conduct a Pre-Start Safety Briefing with all workers.

## NP01 - 2.0 Pre-Start Safety Briefing

### ***Track Protection Officer***

The PO / TPO is to ensure the following points.

- 1 All workers and visitors to the worksite are aware of and understand:
  - nature of the work;
  - limits of the worksite;
  - method of track protection;
  - location of the Safe Place;
  - escape route to Safe Place;
  - track/s that are open to rail vehicles; .
- 2 All workers and visitors to the worksite are aware of and understand if using lookout / site wardens:
  - who the appointed lookout/s / site wardens are
  - where the lookout/s will be positioned
  - how a warning will be given by the lookout/s / site warden/s
  - Safe Place for lookout/s.

If using lookout / site wardens, identify the track and the proposed worksite location in accordance with the procedure;  
*[NP09 - Identification and Verification of Location]*.



## NP01 - 3.0 Worksite Protection Permit

### ***Track Protection Officer***

As a part of the Pre-Start Safety Briefing, the PO / TPO must complete a *[WP4]* form at each work location to determine and validate the type of track protection required to perform the work activity in the Danger Zone safely.



During the course of the works, if the type of works and / or the worksite environment changes, the Track Protection Officer (TPO) must review the *[WP4]* form to ensure that the track protection arrangements are still appropriate.

## NP01 - 4.0 Related Documents

Rule *[WT01 – Planning Work in the Rail Network]*

Procedure *[NP09 – Using Identification and Verification of Location]*

Procedure *[NP10 – Protecting Work from Rail Traffic on Adjacent Track]*

Form *[WP4 – Worksite Protection Permit]*

## NP01 - 5.0 Effective Date

15 August 2022