**Zahra'A A Al Mayyahi**

Everett, Washington | Cell 253.249.1799 | Zahora37@gmail.com

**MANUFACTURING PLANNER CANDIDATE**

Hardworking, dedicated Boeing Company employee seeks **Manufacturing Planner** position to further career so that I can fully utilize my diverse mechanical and QA experience and education to benefit the company. I am people-focused, creative, and innovative with advanced working knowledge of aircraft test equipment and computing systems. Personable, yet strong and decisive, I pride myself on the ability to build and maintain positive, productive working relationships with customers, supervisors, subcontractors, employees and union/non-union workers, at all levels of the organization. **Ability to work any shift, overtime, and travel to meet company goals.**

**KEY STRENGTHS:**

4+ Years Working in a Manufacturing Environment Reading/Interpreting Diagrams, Blueprints & Schematics

Use of Precision Measuring Tools/Equipment Written and Verbal Communication and Presentation Skills

Mechanical and Mathematical ability LEAN Manufacturing / 5S Methodology

Training, Development and Education Problem Solving and Root Cause Analysis

Customer Service Excellence Project Management

Cross-Functional Partnering/Leadership Quality Inspections

**Certificates**: Assembly Mechanic and Aerospace Core Certificates, National Career Readiness Certificate, YMCA Leadership Certificate

**Computer Proficient**: Microsoft Office (Word, Excel, PowerPoint, Outlook, Access), Internet Navigation, 3D Systems

**Boeing Specific:** CMES, MAPS, PSDS, REDARS/Bold, ETS, Blueprint reading, ATE, H.E.A.T., OWI, CMS, MES, AMM, SI&A, NCM, UNIX, Maximo, FASTR, IVT, ETS, WIRS, TMS, SHIFT to SHIFT, Delmia, Enovia, Catia, Velocity, MMS, NCR/NCO, ADP, EID, PDM (Product Data Manager), CAPP (Computer Aided Process Planning).

**Languages:** Fluent Arabic

**Advanced working knowledge of complex Electrical, Mechanical, and Structural systems and Hand and Power Tools, Precision Measuring Equipment, Test / Diagnostic Equipment, Machines and Operations used at The Boeing Company.**

**LEADERSHIP/SPECIAL PROJECTS/RECOGNITION:**

* Currently **shadowing Engineers ME, ECATs** for 8 hours every week to assist with resolving shop and safety issues
* Served as **Temporary Team Lead** for 2 months which involved:
  + Managing the work of employees, assigning jobs, solving problems, communicating business goals, and cross-training employees to learn different work packages
  + Presenting potential solutions and courses of action clarifying logical sequences, and acting as liaison between engineering, manufacturing, and customer.
  + Creating standard work practices to speed up new hire productivity
* Participated on and led multiple **Assembly Planning Experience projects** for 777x:
  + Personally developed/invented idea, created/drew plans, and modified a 2-in-1 cart to function for multi-use, which increased safety and quality also saved space.
  + Created a foldable station for the Installer area to save space.
* Received multiple **Boeing Appreciation Awards** for Safety, Quality, On-Time Work, and Overall High Performance.
* Served as **Safety Focal at Boeing**, which involved attending safety meetings, distributing information and announcements to other employees, increasing awareness of unsafe situations and training other employees on safety related matters. Led multiple Safety projects.

**BOEING WORK EXPERIENCE:**

**The Boeing Company, Everett, Washington**

**Assembler Wire Group B (21203)** Aug 2018 - Present

* Cut/trim electrical wire, build wire bundles used to connect electrical systems, and build shelf and panel assemblies.
* Apply a variety of sealant materials to seal and enclose electrical/electronic components and assemblies which are later installed in the Join and Installation (J&I), System and Installations (S&I), Final Body Join (FBJ), Final Assembly (FA) or other major sub assembly shops.
* Identify production discrepancies by thorough work inspections compared to drawings and specifications and communicate those discrepancies | teach proper procedures to crew
* Support the Gemba walk to 777x

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**ADDITIONAL WORK EXPERIENCE:**

**BE Aerospace/Rockwell Collins, Everett, WA** May 2016 – July 2018

**Assembly Mechanic**

* Accurately read blueprints, illustrations and specifications to determine stow bin layouts, parts and sequences of assembly.
* Assemble parts and sub-assemblies, using, hand tools, power tools, or fasteners, such as bolts, screws, rivets, or clamps
* Inspect units and assemblies meeting compliance standards, using precision measuring instruments or test equipment.

**YMCA, Mukilteo, WA** June 2014 – Present

**Teen Lead**

* Build and create curriculum and reorganize/re-model youth development center.
* Plan adventure zone field trips and drive mini-bus for up to 20 middle school students including parents.
* Provide environmental education to youth during the school year through weekly outdoor, experiential learning.
* Supervise programs including training and safety seminars and educational and enrichment workshops.

**Heatherwood YMCA Early Childhood Education Center, Mill Creek, WA** June 2013 – June 2014

**Professional Child Care Assistant**

* Assisted classroom teacher with curriculum and fieldtrips, and used my technical knowledge and skills to create activities in science to increase students understanding.

**Child Watch Attendant** Sept 2012 – June 2013

* Participated with children in all activities and implemented development activities for ages 6 weeks to 5 years.
* Maintain assigned area in order to ensure safe and sanitary conditions.
* Served as role model to members and Y staff and live the YMCA mission, vision and values of the YMCA movement.

**Swedish Hospital, Edmonds, WA** June 2013 – Jan 2014

**Medical Assistant (Internship)**

* Prepared patients for their health examinations, helping patients to reach their examination rooms.
* Logged vital signs such as body temperature, blood pressure and past medical history in the computer and patient records.
* Setup required medical equipment prior to doctor arrival.

**BOEING TRAINING HIGHLIGHTS:**

Multiple Boeing Job Related Certifications, Commitment to Quality, Hazard Communication, Intro to Quality Management System for Production Certificate 700, Safety Leadership, Quality Fundamentals, Total Enterprise Quality, Information Security

**EDUCATION:**

**Edmonds College, Everett, WA**

AA of Science in **IT**  (in progress, expected graduation 2023)

**Washington Aerospace Training & Research Center (WATR), Everett, WA**

**Edmonds Community College Paine Field Everett, WA**

Assembly Mechanic and Aerospace Core Certificates

National Career Readiness Certificate

Level Attained: Silver | Levels Received: Math-Gold Reading, Information-Silver, Locating Information: Silver

**Sno-Isle Skill Center, Everett, WA**

Medical Assistant Certificate