



# WAUBONSIE VALLEY HIGH SCHOOL

2590 Ogden Avenue | Aurora, Illinois 60504 | (630) 375-3300 | @WaubonsieValley

To whom it may concern:

This letter serves as a verification of the work submitted by the team for the 2025 Skills USA Promotional Bulletin Board competition. This work was completed by the following team members:

1. Zahra Chishti
2. Naira Khan
3. Zara Chaudhry

This project was completed by the students listed above during the 2024-2025 school year and is original work. The team has not plagiarized any content during the creation of this project, and all contributions were made by the team members. Any additional assistance was given by the following:

Sophia Contreras- Took a photo of the aerospace engineering class. \_\_\_\_\_

This project was overseen by the current SkillsUSA advisor, Steve Meyers. And he is overseen by Jason Stipp, principal of Waubonsie Valley. The team has stuck to all the rules and guidelines of this competition.

School- Waubonsie Valley High School, Aurora, IL, 60564

Division- High School

Local Advisor- Steve Meyers

Administrator, Jason Stipp, Principal

By signing below, the advisors confirm that this is the original work of the team members listed and obeys the Skills guidelines.

**Signatures:**

Zahra Chishti, Team member- \_\_\_\_\_

Naira Khan, Team member- \_\_\_\_\_

Zara Chaudhry, Team member- \_\_\_\_\_

Steve Meyers, Advisor- \_\_\_\_\_

Jason Stipp, Principal- \_\_\_\_\_



Pride | Tradition | Spirit

SkillsUSA  
Promotional  
Bulletin Board 2025

*Ignite Your Potential*

## **Purpose**

This year, the theme for SkillsUSA was Ignite Your Potential. This could be interpreted in a lot of ways, but our team interpreted it as the metaphor of a matchbox. Everyone, no matter how smart, starts out from somewhere small. Whether that's taking your first CTE class or just being interested in a specific career. Taking that first step is taking initiative in your future, that is, igniting your potential. You cannot access your potential without exploring different fields, no one can tell you what you are meant for.

The second step is fueling your flame. This is essentially building up your workplace and personal skills. These 2 skills are essential if you want to succeed in the workplace. The two of those are very connected, you cannot have workplace skills if you do not have strong personal skills. For example, a personal skill you could have is professionalism, integrity, and grit. In the workplace, you cannot have solid teamwork without professionalism. Without grit and integrity, you will not have good problem-solving skills, which are essential in every field.

The final step to igniting your potential is to let your flame shine bright. To be bright means developing those career-specific skills while simultaneously using your personal and workplace skills to aid you. At the high school level, it can be difficult to get a career-specific job, but an alternative is taking CTE classes or even a summer internship. The purpose of our board is to show people that they can achieve so much if they just take initiative, which they can do by joining SkillsUSA or signing up for CTE classes at our school. By joining SkillsUSA, their technical, personal, and career skills will become stronger than ever.

## **Educational Value**

While making this board, the team encountered a multitude of problems. Our first issue was that we bought an actual bulletin board only to realize it was prohibited material. We then bought a foam board, which ended up being too small. Eventually, we were able to acquire a larger one, however, it caused us a lot of frustration because we had to keep heading back to the store. Eventually, the team realized how important it is to keep your cool. Acting out will not make any situation better, and this directly translates to how you act in the workplace. If you cannot control your emotions, that is a bad trait to have, as you will not be able to properly work with others. Teamwork is arguably one of the most crucial skills, as it is used everywhere. Without teamwork, society would have made no advancements.

While figuring out the content of the board, we used the Skills framework as a guide; however, we never acknowledged how interconnected each piece is. For example, the strength of your workplace skills is determined by the strength of your personal skills. If you lack soft skills such as time management, you are going to miss your deadlines and potentially cause your co-workers to miss their deadlines as a direct result of your own mistake. Problem solving can be considered a workplace skill, but if you don't possess it, you will have a difficult time moving forward if you are unable to identify and solve problems.

On our board, we really tried to emphasize the importance of the values instilled in the framework. Our hope was to inspire the viewers to ignite their own potentials and start investing in their future. Through the several images depicting students participating in various different CTE classes and their involvement in Skills we hope to show that even as a high school student you can take steps now to ensure your success in the future. This can be done through developing your personal, technical, and workplace skills.

# Development

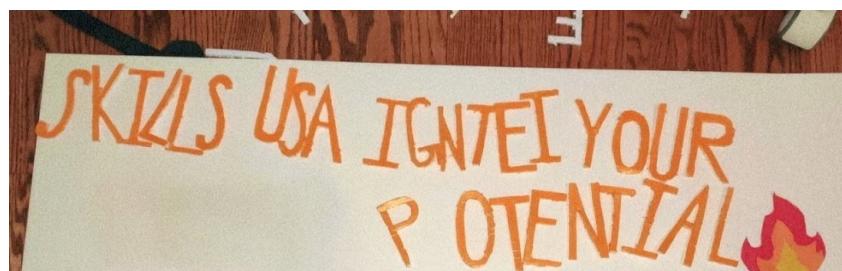
Step 1: Figuring out what will be displayed and how it will be laid out.



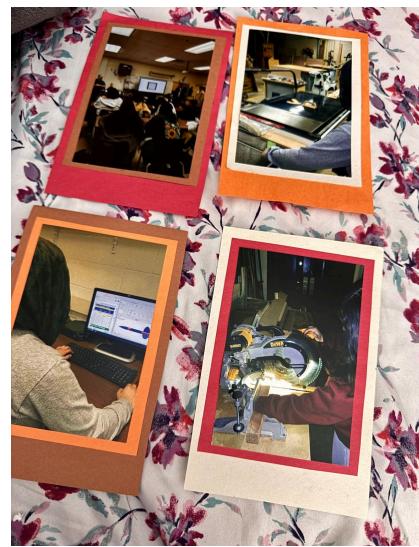
Step 2: Writing, cutting, and painting the title out of a foam board.



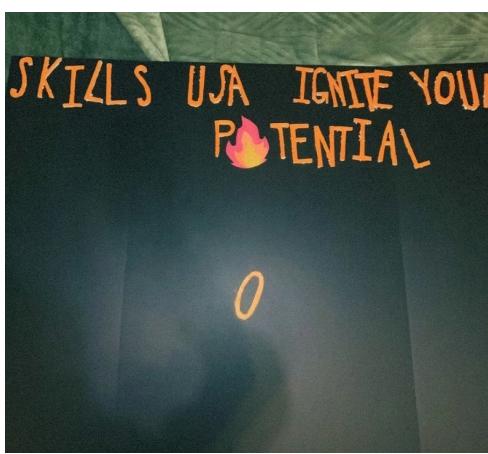
All the letters we messed up



Step 3: Cutting and gluing all the decorations/interchangeable parts



Step 5: Assembling the board



Step 6: Assembling the stand using wood scraps and screwing them together.



### Fair market value

Materials	Source	Qty	Unit	FVM	Cost
Velcro dot	Dollar tree	1 pack	\$	2.00	\$ 2.00
Tape	Dollar tree	1 pack of 2	\$	0.63	\$ 1.25
Double sided tape	Dollar tree	1	\$	1.25	\$ 1.25
Glue	Dollar tree	1	\$	1.25	\$ 1.25
Pictures	Dollar tree	3	\$	0.56	\$ 1.68
Paper punch	Dollar tree	1	\$	1.25	\$ 1.25
Stand	Walmart	1	\$	1.25	\$ 1.25
Black posterboard	Walmart	1	\$	1.00	\$ 1.00
Foamboard	Walmart	1	\$	1.25	\$ 1.25
Binder	Walmart	1	\$	2.67	\$ 2.67
Black foamboard	Walmart	1	\$	2.97	\$ 2.97
Modge podge	Dollar tree	1	\$	1.25	\$ 1.25
Orange paint	Target	1	\$	2.00	\$ 2.00
Gold paint	Target	1	\$	3.00	\$ 3.00
Construction Paper	Target	1 set of 150 pgs	\$	0.04	\$ 6.54
Binder	Target	1	\$	3.00	\$ 3.00
					\$ 33.61

## Final Board



**Naira Khan**  
630-947-6285  
[nairak619@gmail.com](mailto:nairak619@gmail.com)

Waubonsie Valley High School, 2590 Ogden Ave  
Aurora, IL 60504

### **Career Objective**

Motivated high school student seeking hands-on experience through an internship in a computer science/data science field to prepare me for college and future jobs/internships

### **Education & Training**

Waubonsie Valley High School, Aurora, Illinois                          2022-Present

- Related coursework: Cyber Security, Physics, English Composition, Business Law

### **Experience**

- Volunteering at several nursing homes, hosting certain entertainment opportunities such as bingo with Girl Scouts troop
- Handcrafted weighted Blankets for those with Cancer, Disabilities, and more at hospitals
- Teacher's Assistant at a weekly Islamic school for kids
- Food Drives- collecting and organizing food donations for shelters
- Fundraisers - organizing bake sales, lemonade stands, or selling cookies
- Community clean-ups- picking up trash at parks or neighborhoods

### **Membership and Awards**

SkillsUSA- Member                          2024-2025

Girl Scouts- Member

- Bronze Awards - (2019)
- Silver Awards - (2023)

**References available upon request.**

# ZARA CHAUDHRY

(630)-457-7753



Zarachad333@gmail.com



1026 Pheasant Run Ln Aurora, IL 60504



## CAREER OBJECTIVE

Motivated and compassionate high school student with a strong interest in the medical field, aspiring to pursue a pre-med track and specialize in either pediatrics or dermatology. Eager to take on leadership roles, build foundational knowledge in healthcare, and contribute to environments that prioritize patient care and well-being. Seeking opportunities to learn, lead, and make a positive impact in the lives of others.

## EDUCATION

### Waubonsie Valley High School

Bachelor's Degree in Business Administration  
2022 – 2026

## SKILLS

- Strong organizational and time-management skills
- Exceptional communication and adaptable abilities
- Able to work independently and collaboratively in team environments
- Detail-oriented with the ability to manage multiple tasks efficiently
- Multilingual: Fluent in English, Urdu, Punjabi, and Hindi; basic proficiency in Spanish
- Customer Service Skills

## ACCOMPLISHMENTS

- High Honor Roll (2020–Present) – GPA of 3.8 or above every year
- CPR Certified (2022–Present)
- Award for Integrity – March 2024
- Best Speaker – Public Speaking Class (2024–2025)
- Best Evaluator & Impactful Feedback Giver – Public Speaking (Jan 2025)
- Most Driven Director – Eagle Academy Office Team (Dec 2024)

## ADDITIONAL INFORMATION

- CPR/First Aid Certified
- Enrolled in Pharmacy Technician Licensing Course through College of DuPage
- Volunteering at summer school for elementary-aged children (Summer 2023)
- Fluent in English, Urdu, Punjabi, and Hindi; basic proficiency in Spanish
- References available upon request

## PROFESSIONAL EXPERIENCE

### Office Director

Eagle Academy of Martial Arts | March 2024 – Present

- Provide exceptional front-desk support by greeting clients, answering phone calls, and addressing inquiries with professionalism and courtesy
- Ensure a clean, safe, and success-driven environment for both students and staff through daily operations and organization
- Support instructors by preparing training materials, managing class schedules, and coordinating meetings with the Chief Instructor
- Maintain accurate records, manage attendance, and handle various administrative tasks, including confidential paperwork with discretion
- Communicate effectively with students and parents, fostering strong relationships and enhancing customer satisfaction
- Contribute to event planning and studio promotions, increasing community engagement and overall enrollment
- Demonstrate strong teamwork, time management, and adaptability in a dynamic, fast-paced environment

### Volunteer Assistant

Community Health Fair | Naperville, IL | June 2023

- Assisted in the setup and coordination of a local health fair event, welcoming over 200 attendees
- Guided families to appropriate booths and answered questions regarding health screenings and services
- Distributed brochures and collected survey feedback to help improve future community outreach efforts
- Collaborated with volunteers and healthcare professionals to ensure a smooth, welcoming experience for all guests
- Gained exposure to health education, public engagement, and the importance of wellness initiatives in underserved communities

# ZAHRA CHISHTI

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## CAREER OBJECTIVE

Motivated high school student seeking to gain hands on experience through an internship in a engineering or IT related field to build a strong foundation for future careers and academics.

## SKILLS

- On track for Microsoft Excel certification
- Basic CSS and HTML
- Fusion 360 and Auto Cad
- Teamwork
- Certified in precision measurement
- Cashier and customer service skills
- Basic CNC skills
- Adaptable
- Basic lathe skills
- Fluent in Urdu
- Basic milling skills

## PROFESSIONAL EXPERIENCE

**Sortitt, Naperville IL — Tech intern** February 2025- Present

- Learning how to code HTML, Flex box, CSS and basic Java.
- Learning and using GIT.
- Building basic websites.

**Al-Palah Academy, Aurora IL— Teachers assistant** September 2023- Present

- Assist the teacher with classroom activities and managing the class.
- Teaching some of the lessons.
- Planing activities.
- Grading tests and assignments.
- Teaching students how to read and write Arabic.

**Kohls, Oswego IL— Sales and floor associate** September 2024- December 2024

- Clean the fitting rooms and keep the floor organized.
- Assist customers.
- Work the register, customer service, and self checkout.
- Closing the store.

## ACHIEVEMENTS

- Skills USA Illinois: Competed in principles of engineering technology and won 1st place. April 2024
- IDEA: Competed in Illinois Design Educators Associations team engineering and placed 3rd. March 2024
- Indian Trail JV soccer: Won the coaches award for being a good player overall. May 2023
- Skills USA Wisconsin: Competed in urban search and rescue and placed 3rd. April 2023
- High honor roll: Awarded high honor roll for having a 4.0 GPA. June 2024

## ACTIVITIES

- Skills USA Illinois: Member and competitor. Also participate in community service. August 2023- Present
- Muslim Student Association: Member. August 2023- Present
- Waubonsie High school Girls Soccer: Manager of the girls soccer team. March 2024- May 2024
- Illinois Design Educators Association: Member and competitor. October 2023- Present
- Indian Trail High school Girls Soccer: Team member. February 2023- May 2023
- Skills USA Wisconsin: Member and competitor. Chair of community service committee. September 2022.

## ADDITIONAL INFORMATION

- References available upon request