

# Zahra Kara

3<sup>rd</sup> Year IT Student

Contact:

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Location: 2 Cherry Street Moosapark, Ventersdorp

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## About Me:

Motivated IT professional with a strong background in software and web development, currently completing my third year of IT studies at North-West University. Skilled in developing practical software solutions. I'm fluent in both English and Afrikaans. Seeking a role that leverages my technical expertise and passion.

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## Experience:

- Administrative Assistant  
(2022 – Present)  
Business: BDK Boerdery
  - Managed and updated farm-related spreadsheets, ensuring accurate and timely data entry.
  - Digitize physical documents to streamline farm management processes.
  - Assist with administrative tasks to support farm operations, including scheduling, correspondence, and record-keeping

## Education:

- Ventersdorp Gekombineerde Skool  
(2010 – 2021)  
Primary and High school
- North- West University  
(2022 – Present)  
Bachelor of Science in Information Technology

## Skills:

- Programming Languages: C#, Java, Python, C++
- Web Development: HTML
- Database Management: SQL
- Tools & Technologies: Visual Studio
- Operating Systems: Windows
- Other Skills: Problem-solving, Project Management, Leadership
  - Problem-solving: I honed my problem-solving skills through various projects where I built applications designed to address specific challenges.
  - Project Management: I developed strong project management abilities while overseeing and contributing to multiple projects.
  - Leadership: I enhanced my leadership skills by serving as the group leader for several team projects.

## Hobbies and Interests:

**Reading:** Enjoy immersing myself in diverse genres to explore new ideas and perspectives.

**Hunting and Fishing:** These outdoor pursuits provide a blend of relaxation and adventure, enhancing my focus and patience.