

SOLES VIRTUAL DIVERSITY SHOWCASE

Guidelines for Submission

I. ALL presentations must include both an audio & visual component

That means: if you submit a poster file, it must include a narration. If you submit a PowerPoint presentation, it must be narrated. If you submit a video, it must be narrated. By adhering to these guidelines, you will help us make the virtual Showcase a success!

Submit your final presentation to knavarro@sandiego.edu by April 15th.

II. Presentation Options

Narrated Presentation Using Zoom*:

- [Zoom instructions](#)
- [Video instructions](#) (Youtube)

Narrated Powerpoint Presentation File:

- [Instructions from Microsoft](#)
- [Youtube demonstration](#)

Narrated iMovie File (or software of your choice):

- [General overview of iMovie](#) (Youtube video)
- [Editing using an iPhone](#) (Youtube video)
- [Apple instructions](#) (click around the website for specific instructions)

III. Presentation Format Expectations

- After the April 10 registration deadline, presentations will be grouped by theme. We anticipate having a maximum of four individual presentations per group.
- Each group will then be assigned to a Zoom Room and presentation order.
- Once the Zoom Room opens, a Facilitator will share their screen with presenters and participant-observers to share the presenter videos. At the end of each presenter's video, there will be time for Q&A.

*All students, faculty, and staff across the university have access to Zoom. If you are unsure how to access your individual account please contact the [IT department](#).