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#### Mgt 111 final term quiz file 1

Lec 1 to 45

## 1. Which of the following is the highest level need in the pyramid of Maslow's Hierarchy of need?

Select correct option:

Safety Need

**Basic Need** 

Self-Belongingness Need

**Self-Actualization Need** 

## 2. Which of the following is the complex of goal, policies, rules, tasks, procedures, resources to be employed?

Select correct option:

Policy

#### **Program**

Budget

Strategy

#### 3. According to 1973 Constitution of Pakistan, sovereignty belongs:

Select correct option:

President

Prime Minister

Supreme Court

#### Allah

#### 4. Developmental programs seek to develop skills for

Select correct option:

Present jobs

Past jobs

#### **Future jobs**

All of the given options

#### 5. Who had laid the initial structure of civil services in the Sub-Continent?

Select correct option:

**British Parliment** 

#### **East India Company**

**Atchison Commission** 

East India College

#### 7. Medical examination is a part of which of the following process?

Select correct option:

#### **Selection**

Recruitment

Training

Performance appraisal

#### 8. According to the constitution of Pakistan the prime minister of the coountry should be:

Select correct option:

Non-Muslim

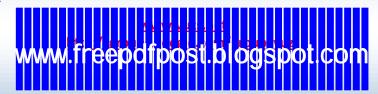
**Muslim** 



### Secular Communist 9. In which of the following year Herbert Simon got Nobel Prize? Select correct option: 1988 **1978** 1968 1996 10. Which of the following is the process of integrating activities? Select correct option: Planning **Coordination** Controlling Specialization 13. Public administration is aimed at Select correct option: implementation of laws and policies earning profit solely international management none of the above 14. The government borrowings accumulated over a long period of time is termed as: Select correct option: Public finance Public deficit **Public debt** Public grant 15. The agreement between the basic organizational philosophy and goals of employees is defined as: Select correct option: Commitment Competence Congruence Cost effectiveness 16. FATA stands for: Select correct option: **Federally Administered Tribal Area** Functional Alliance of Taxation Area Federally Administered Taxation Alliance Formal Alliance of Tribal Agencies 17. The character of 1973 Constitution of Pakistan is Select correct option: Federal Unitary Provincial None of the above

## 18. In which of the following year Planning Board was re-designated as Planning Commission?

Select correct option:



1948

1952

1958

1960

#### 19. The main objective of performance evaluation is\_\_\_\_

Select correct option:

to provide authentic record civil servants

to provide information regarding promotion of civil servants

to determine interest, aptitude and skill etc of civil servants.

#### all of the above

#### 20. Which of the following is/are the approach/es of decision making?

Select correct option:

**Descision Tree** 

Risk Analysis

Preference Theory

#### All of the given options

#### 21. What is the assumption of Theory X of Douglas McGregor about humans?

Select correct option:

#### **Negative**

Positive

Neutral

Indifferent

#### 22. The decisions made for ill-defined and unstructured situations are described as:

Select correct option:

Novel

#### **Non-programmed**

Structured

Sudden

## 23. Which of the following involves the issues of public budget, financial implementation and control system?

Select correct option:

Public expenditure

Federal finance

Public revenue

#### **Financial administration**

#### 24. CSP stands for?

Select correct option:

#### **Civil Service of Pakistan**

Custom Service of Pakistan

Currency Service of Pakistan

Central Service of Pakistan

#### 25. Public Administration is about management of Public;

Select correct option:

Rules

#### **Programs**

**Places** 

Safety

#### 26. According to the constitution of Pakistan the prime minister of the coountry should be:



Select correct option:
Non-Muslim
Muslim
Secular
Communist
27. Organizational level refers to the:
Select correct option:
Tiers
Planes
Layers
All of the given options
28. The systematic appraisal that occurs annually or semi-annually is termed as:
Select correct option:
Informal appraisal
Formal appraisal
Quasi appraisal
Objective appraisal
29. First step in Human Resource Planning is
Select correct option:
Planning for future needs
Planning for the development of employees
Planning for future balance
None of the above
30. According to Public Administration the main goal of Government is;
Select correct option:
to do politics
to develop cities
welfare of people
to manages courts of the country
31. Pre-service training is:
Select correct option:
On-the-job training
training before entry to service
Training in a foreign country
None
32 is a logical sequential process of setting goals and choosing on best goal.
Select correct option:
Organizing
Planning
Leading
Coordinating
33. The return of the information to the organization is termed as:
Select correct option:
Process
System
Method
Feedback
34. Lahore-Islamabad motorway is a good.
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#### Select correct option:

#### public good

private good

both of the above

none of the above

## 37. Which of the following sector commonly uses the concept of "Departmentalization by customer"?

Select correct option:

Agriculture sector

Textile sector

#### **Banking sector**

**Education sector** 

#### 38. is head of Cabinet in Pakistan.

Select correct option:

#### **President**

Prime Minister

Foreign Minister

Interior Minister

#### 39. Prices of government operations are determined through \_\_\_.

Select correct option:

market forces

#### **budgetary routines**

suo moto actions of courts

minstery of commerce

#### 40. Which of the following tool/s is/are used for training need analysis?

Select correct option:

Performance appraisal

Employee survey

Job analysis

#### All of the given options

#### 41. Head office of Ministry of Finance is located in \_.

Select correct option:

Karachi

Lahore

Rawalpindi

Islamabad

#### 42. According to 1973 Constitution of Pakistan, president is a symbol of:

Select correct option:

#### **Unity**

Power

**Politics** 

Government

#### 43. Who had the civil authority for enforcing law in the town during Mughal Period?

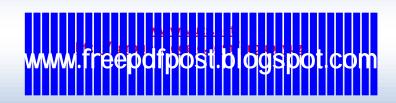
Select correct option:

Faujdar

#### **Kotwal**

Patwari

Tehsildar



#### 44. Which of the following is NOT the type of budget?

Select correct option:

Performance budgeting

Planning-programming budgeting

Incremental budgeting

#### Cost budgeting 102

#### 46. Which of the following function/s is/are performed by the government?

Select correct option:

Maintains currency

Provides defence

Maintains foreign relations

#### All of the above

#### 47. Ministry of Finance has \_\_\_\_ divisions.

Select correct option:

3456

## 48. When the organization gives the high degree of authority to the top management only for the functions of the organization, it is best described as:

Select correct option:

#### **Centralization of management**

Decentralization of management

Delegation of authority

Flatter organizational structure

## 49. Which of the following is the main focus of the reforms in the Public Administration of Pakistan?

Select correct option:

#### To enhance efficiency

To reduce the cost

To change the traditions

To increase generalists

## 51. The program that is designed to provide new employees with the information needed to function comfortably and effectively in the organization is described as:

Select correct option:

**Training** 

Selection

HR planning

#### **Socialization**

## 53. Which of the following is the charges levied by the government as its source of income?

Select correct option:

Tax

#### **Debt**

Grant

Aid

#### 54. Which of the following is the administrative head of the ministry?

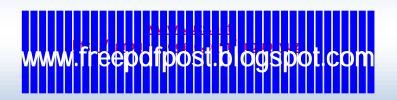
Select correct option:

Minister

Advisor

Councelor

**Secretary** 



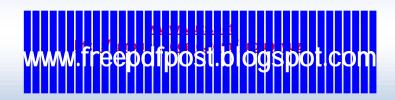
### 55. The managerial position in government sector is started from which of the following scale? Select correct option: BS-18 **BS-17** BS-19 **BS-15** 57. The Latin word "ministiare" means; Select correct option: to order to suppress to serve to release 58. The 'District Management Group' of civil services is termed as: Select correct option: Positional Group **Technical Group Occupational Group** Competitive Group 59. In which of the following year 'War of Independence' in Sub-Continent was fought? Select correct option: 1857 1867 1877 1897 62. Which of the following organization is at the top of hierarchy in planning machinery? Select correct option: **Planning Commission** Central Development Working Party Provincial Development Working Party **Economic National Council** 63. A visible action is called Select correct option: **Emotion Behaviour** Attitude None of the above 64. Which of the following statement best defines the term 'Pervasiveness of Plan'? Select correct option: Existence of plan at top level of organization Existence of plan at lower level of organization Existence of plan at all levels of organization Existence of plan at middle level of organization 65. Academy for common training of CSPs is in:

Lahore

Karachi

Islamabad

Select correct option:



## Rawalpindi

66. Who is the appointing authority of Grade 17-19 in the civil services of Pakistan?

Select correct option:

President

#### **Establishment**

Ministry

**Head Office** 

67. Which of the following is the first step in human resource management?

Select correct option:

#### Recruitment

Selection

HR planning

Performance appraisal

68. A division is a \_\_\_\_

Select correct option:

#### **Ministry or part of ministry**

Autonomous body

private entity

None of the above

69. First step in Human Resource Planning is\_\_\_\_\_

Select correct option:

#### **Planning for future needs**

Planning for the development of employees

Planning for future balance

None of the above

70. What was the era of working of Chester I. Barnard in Telephone Company as president?

#### **Select correct option:**

1988-1999

1950-1970

1927-1948

1930-1937

71.

Armaan: b?

72.

When the supervisor communicates to his/her subordinates and directs him/her about the project then this type of communication is termed as:

#### **Select correct option:**

Lateral communication

Diagonal communication

Horizontal communication

#### **Vertical communication**

Armaan: a

74. Who is the appointing authority of Grade 17-19 in the civil services of Pakistan? Select correct option:

President

**Establishment** 

Ministry



**Head Office** 

75. In which year Adam Smith had written "Wealth of Nation"?

Select correct option:

1776

1885

1774

1675

Armaan: a

76. The construction of Egyptian Pyramid was happened in;

Select correct option:

1491 BC

1591 BC

1491 AD

1490 BC

77. The in-depth study of technical, financial and economic viability of a project is referred

as:

Select correct option:

**Project Appraisal** 

**Project Feasibility** 

**Project Preparation** 

Project Approval

Armaan: b

Armaan: b?

80. The transfer of resources and power to lower level authorities which are largely or wholly independent of higher levels of government is termed as:

Select correct option:

**Devolution** 

Structure

Hierarchy

Departmentalization

86. Which of the following is the highest court of criminal and civil cases in the district?

Select correct option:

High court

Supreme court

Session court

Civil court

Armaan: d?

87. Who is the writter of the book named 'Wealth of Nation'?

Select correct option:

Ronald Reagan

F.M. Marx

Lloyd George

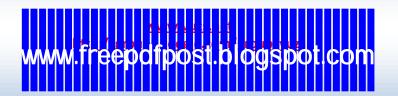
Adam Smith

Armaan: d

88. The administrative structure of Pakistan is divided into which of the following units?

Select correct option:

Provinces



**Divisions** 

Districts

#### All of the given options

#### 89. Public goods have all features, EXCEPT:

Select correct option:

**Non-rival** 

Non-diminished

Not exhausted

Available at cost

Armaan: a Armaan: c

# 91. Miss Janifer goes to pension department to know why the pension of his old mother is still unpaid. An official of pension department harasses her. Where will she suit a case against this malpractice of official?

Select correct option:

Services tribunal

National Assembly

Senate

Mohtasib

Armaan: a

## 92. Which of the following clearly defines that who will communicate to whom in the organization?

Select correct option:

#### **Authority structure**

Job specialization

Information ownership

Size of the organization

Armaan: a

## 93. In which stage of team development, members of team become more comfortable with one another and begin to assert their individual personalities?

Select correct option:

**Storming** 

Adjourning

Norming

Performing

Armaan: a

## 94. Which of the following involves the issues of public budget, financial implementation and control system?

Select correct option:

Public expenditure

Federal finance

Public revenue

**Financial administration** 

answer yaar

Armaan: d

100%

## 95. Public Opinion is an example of which type of control? Select correct option:



Internal

Medium

Supplementary

**External** 

96.

Autonomous bodies are NOT administratively controlled by the:

#### **Select correct option:**

**Board of Governors** 

**Concerned Ministry** 

Cabinet of Ministers

Prime Minister Secretariat

97. The leadership which exercises in organizational situation to achieve its goals is termed as:

Select correct option:

**Managerial leadership** 

Trait leadership

Transactional leadership

Situational leadership

Armaan: a

98. In case of federation, the accounts of the country are presented to whom before presenting to assemblies?

**Select correct option:** 

Prime Minister

Secretary Finance

**President** 

**Auditor General** 

President

99. The book that provides instructions on the placement, promotion, transfer, discipline and training of civil servants is named as:

**Select correct option:** 

Esta code

Establishment code

Civil servants code

Compendium code

100. The decisions made for ill-defined and unstructured situations are described as:

**Select correct option:** 

Novel

Non-programmed

Structured

Sudden

101The resources have to be managed to achieve goals which exist in future point of time is termed as:

**Select correct option:** 

Controlling

Leading

**Planning** 

Organizing

102. Which of the following statement best defines the term 'Pervasiveness of



### Plan'? **Select correct option:** Existence of plan at top level of organization Existence of plan at lower level of organization Existence of plan at all levels of organization Existence of plan at middle level of organization 103. \_\_\_\_\_\_ is establishing standards and measuring performance against it. **Select correct option:** Control Plan Rule Strategy is a logical sequential process of setting goals and choosing on 104. best goal. **Select correct option:** Organizing **Planning** Leading Coordinating 105. The systematic and sequential process of making decisions and achieving objectives is best defined as: **Select correct option: Rational decisions** Limited decisions Bounded decisions Corporate decisions 106. Which of the following is the last step of selection process? **Select correct option:** Medical examination Job offer **Testing** Interview 107. National Institute of Public Administration runs advance courses for officers **Select correct option:** BS-18 BS-17 **BS-19** BS-16 108. Which of the following is the complex of goal, policies, rules, tasks, procedures, resources to be employed? **Select correct option:** Policy **Program** Budget Strategy 109. Public Finance deals with which of the following aspect of government? **Select correct option:**

Social

Human

Political

**Financial** 

## 110. The 'Pay and Service Commission' in 1962 had reduced the group of services into:

Five tiers

eight tiers

seven tiers

four tiers

#### 119. Who has constructed the Grand Trunk Road?

Jalal-ud-din Akbar

Ala-ud-din Tughlaq

Zaheer-ud-din Babar

**Sher Shah Suri** 

#### 120. Finanace Division of Pakistan performs which of the following functions?

Formation of Annual Budget

Deal the financial matters of government

Regulation of banks

All of the given

### 121. Frank Gilbreth reduced the movements of brick-layering in his famous

"Time & Motion Study" into how many movements

5

764

#### 122. The mother discipline of Public Administration

**Physics** 

#### **Political Science**

**Business Administration** 

Anthropology

## Which of the following tool is used by the organization for the development of their employees?

**Training** 

**Programming** 

Organizing

Controlling

123. \_\_\_\_ is head of Cabinet in Pakistan.

President

#### **Prime minister**

Foreign Minister

Interior minister

# 124. Reinforcement Theory by B.F. Skinner has experimental basis for developing its assumptions. Which of the following animal has been used by Skinner for conducting the experiment?

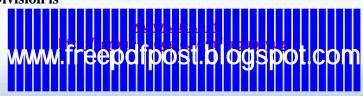
Lion

Cat

Dog

Rat

#### 125. Establishment Division is



#### Financial institute of government

#### Human resource organization of government

Main recruitment government agency of government

Monitoring organization

#### 126. Which of the following disturbs and interferes the communication

Symbols

**Noise** 

Gesture

Word of mouth

#### 127. If the cost of the plan is higher than its benefits then it is said to be:

Costly

Effective

Pervasive

**Ineffective** 

NEC stand for:

#### **National economic council**

#### 128. Use of processes to change resources into goods and services is called \_\_\_\_

Select correct option:

Inputs

Outputs

System

#### **Transformation**

## 129. What was the era of working of Chester I. Barnard in Telephone Company

#### as president?

Select correct option:

1988-1999

1950-1970

1927-1948

1930-1937

#### 130. The togetherness of members of groups is termed as:

Select correct option:

Potency effectiveness

Outcome interdependence

#### **Team cohesiveness**

Task interdependence

### 131. Which of the following involves the issues of public budget, financial

#### implementation and control system?

Select correct option:

Public expenditure

Federal finance

Public revenue

#### **Financial administration**

#### 132. The Study of Government was started in;

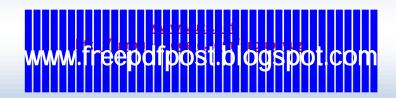
Select correct option:

11th Century

19th Century

25th Century

20th Century



### 133. The manager of marketing department shares information about the new orders with the manager of sales department. This type of information is defined as: Select correct option: Lateral communication Diagonal communication Upward communication Vertical communication 134. Which of the following is NOT a function of informal groups? Select correct option: Maintain common values & interests Aid to help people to solve problems Help people to deal with boredom Do not facilitate employees to socialize 135. In which of the following year the Telegraph service was seperated from **Pakistan Postal Service?** Select correct option: 1949 1975 1955 1965 136. is the development of pool of job candidates in accordance with human resource plan. Select correct option: Selection Recruitment HR planning **Training** 137. Who is the founder of district administration system? Select correct option: **Sher Shah Suri** Jalal-ud-din Akbar Ala-ud-din Khilji Feroz Shah Tukhlag 138. Establishment Division is Select correct option: Financial institute of government **Human Resource Organization of government** Main recruitment agency of government Monitoring organization 139. Which of the following is the head of Audit & Accounts organization of Government of Pakistan? Select correct option: Chief Accountant **Chartered Accountant** Secretary Finance **Auditor General** 140. In our country "Basic Democracies System" was introduced in which of the following year?

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Select correct option:

1955

1956

1957

1958

## 141. The issuing of licenses & permits by District Magistrate is categorized under which of the following function of district administration?

Select correct option:

Judicial

Revenue

Coordinative

Executive

### 142. The process by which two parties interact to resolve conflict jointly is termed

as:

Select correct option:

Communication

**Negotiation** 

Grapevine

Authority

#### 143. What was the position of Chester I. Barnard in Bell Telephone Company?

Select correct option:

**President** 

Finance Manager

Accountant

Admin. Officer

### 144. The team which works together toward performance of work assigned to it,

#### is best termed as:

Select correct option:

#### **Quality circle**

Task force

Committee

Panel

#### 145. Which of the followings is not a part of Maslow's Need Hierarchy

Select correct option:

Self actualization

Belongingness

Basic Needs

**Synergy** 

#### 146. The income from property and investment comes under the head of:

Select correct option:

Tax receipt

#### Non-tax receipt

Excise duty

**Tariff** 

#### 147. Transformational leaders are also called as:

Select correct option:

Managerial leaders

**Charismatic leaders** 



Employee-related leaders

Trait leaders

148. The emergence of Public Administration as a discipline to be taught in formal educational institutes started first in;

Select correct option:

Europe

**USA** 

Canada

Africa

149. The combination of two or more people which has common objective to achieve is described as:

Select correct option:

**Team** 

Panel

Mob

Society

150. Which of the following article of the constitution of Pakistan ensures the establishment of NFC?

Select correct option:

162(1)

160(1)

163(3)

164(2)

151. Main pillars of government are:

Select correct option:

Executive

Legislature

Judiciary

All of the above

Question # 2 of 15 (Start time: 10:52:00 AM) Total Marks: 1

152. Who is responsible for the development of budget in Pakistan?

Select correct option:

Ministry of Industries

Ministry of Finance

Ministry of Commerce

Ministry of Accounts

153. The managerial position in government sector is started from which of the following scale?

Select correct option:

BS-18

**BS-17** 

BS-19

**BS-15** 

154. What is/are function/s of 'Citizen Community Boards'?

Select correct option:

To monitor programs implemented at local level

To improve service delivery at local level

To promote justice and impartiality at local level



#### All of the given options 155. The training of the civil servants before entering the job is given in which of the following institutes? Select correct option: **National Institute of Public Administration** Pakistan Administrative Staff College Pakistan Academy for Rural Development Pakistan Civil Services Academy 156. Who initiates the communication with some purpose? Select correct option: Sender Receiver Decoder Recorder 157. Which of the following term best defined the 'Government of India Act 1858'? Select correct option: Framework Ordinanace Constitution, Agenda 158. The control exerted by Public Accounts Committee of National Assembly of Pakistan is a type of control. Select correct option: internal, external judicial none of the above A government is a: Select correct option: 159. Government is a **Permanent institution** Temporary institution, Both of the above None of the above 160. Departmentalization is done on the basis of Select correct option: Different activities, Difficult activities Similar activities Unique activities is the mother discipline of public administration. Select correct option: **Economics** Art IT Political Science. 162. What is the main purpose of downward communication?



Select correct option: To seek suggestions To empower employees To direct the employees, To slow down the procedures 163. Mohenjodero and Harrapa are rich and \_\_\_\_\_ civilizations in the Sub-Continent. Select correct option: Newest Oldest. Modern Middle aged 164. NIPA stands for: Select correct option: **National Institute of Public Administration** National Integrated Policy of Administration National Identity of Private Accomodations National Intensive Public Administration 165. Who is responsible to organize elections, protocol duties in the district? **Deputy Commissioner District magistrate** District police officer Assistant commissioner 166. Total strength of Senate of Pakistan is Select correct option: 100 101 102 110 167. Which of the followings is main purpose of judicial control? Select correct option: To suppress the just actions of public administrators To interfere in the day to day administrative actions of the government To support the unjust actions of government officials To determine legality of acts of public administrators 168. Motivation is a oriented behavior. Select correct option: goal interest wealth 169. Devolution Plan 2000 has given opportunity to which of the following to participate in the main stream politics of the country? Select correct option: **Bureaucrats Marginalized groups** Already participated people Renowned politicians



### 170. The laws passed by the government are generally \_\_\_. Select correct option: to control private organization/s. invisible have selective applicability Pervasive in nature 171. Head office of Ministry of Finance is located in \_\_\_\_. Select correct option: Karachi Lahore Rawalpindi 165. The District Management Group of civil services is termed as: Positional Group **Technical Group Occupational Group** Competitive Group 166. Which of the following comes prior to selection? **Select correct option:** Recruitemnt **Training** Performance appraisal HR planning 167. Which of the following is/are determinant/s of delegation of authority? **Select correct option:** Desire of uniformity of policy **Desire for independence** Control techniques All of the given options 168. Which of the following is the disadvantage of grapevine communication? Select correct option: It helps to socialize the employees It helps in problem solving It can leak out the confidential information It helps superiors to know about the views of employees 169. What is the tenure of the local government system? Select correct option: 5yrs 4yrs 3yrs 170. The time period of F.W Taylor was influenced by;

170. The time period of F.W Taylor was I

Select correct option:

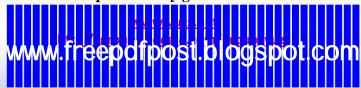
**Industrial Revolution** 

**Agrarian Revolution** 

Social Revolution

Scientific Revolution

171. The prices of goods or services produced by government is fixed on the basis



#### of:

#### **Select correct option:**

Demand & Supply mechanism

#### **Budgetry allocation**

Competitive environment

Customers' trends

172. In the modern civil services of Pakistan how many grades of services exist?

Select correct option:

20

19

**23** 

30

173. Which of the following is the main focus of Private Sector Administration?

Select correct option:

Public service

International relations

**Profit earning** 

Policy formulation

174. Position description is a written document of the duties, responsibilities and covering titles of:

Select correct option:

#### Managerial jobs

Non-managerial jobs

Skilled jobs

Specialized jobs

175. The decision making done at the time of earthquake of 2005 in Pakistan is a clear example of:

Select correct option:

Structured decisions

#### **Repetitive decisions**

Non-programmed decisions

Recurrent decisions

176. Government is trying to ensure 100% enrollment in schools at primary level.

This is an act of

Select correct option:

#### public interest

public debt

don't know

all of the above

177. Controller Examiniation in a University is termed as:

Select correct option:

Organizational level

**Organizational role** 

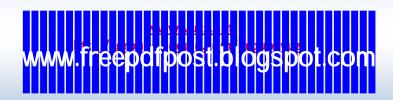
Organizational tier

Organizational span

Made by Armaan Makhani

**MGT 111 Quizzes** 

10 to 17may, 2010



#### Lecture 1 to 18

1. Question # 1 of 15 ( Start time: 08:57:58 PM ) Total Marks: 1

Which of the following is the main focus of Private Sector Administration? Select correct option:

**Public service** 

International relations

Profit earning

Policy formulation

a

2. Question # 2 of 15 ( Start time: 08:59:07 PM ) Total Marks: 1

Which of the following is a natural outcome of the close interaction of people? Select correct option:

Quarrel

Clash

**Conflict** 

None of the given options

c

3. Question # 3 of 15 ( Start time: 08:59:49 PM ) Total Marks: 1

Instead of having various resources at its disposal, Wapda is unable to meet electricity demand of the country. Thus wapda is an \_\_\_\_\_.

Select correct option:

efficient organization

over-efficient organization

notorious organization

less efficient organization

d 4. Question #

4

of 15 (

**Start time: 09:00:38 PM)** 

**Total Marks: 1** 

What was the name of the book by Chester I. Barnard?

**Select correct option**:

The Roles of the Manager
The Functions of the Executive

The Duties of Seniors

The Influences of the Managers

h

5. Question # 5 of 15 (Start time: 09:01:21 PM) Total Marks: 1

Who is the founder of Theory of Hierarchy of Needs?

**Select correct option:** 

Douglas McGregor

**Abraham Maslow** 

Herbert Simon

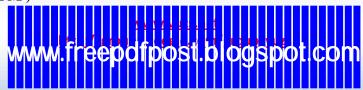
Chester I. Bernard

b 6. Question #

6

of 15 (

**Start time: 09:02:06 PM)** 



### Total Marks: 1 The actions of public administration are more visible to general public because these are: Select correct option: Reported in press Measureable Specific Unrealistic b? 7. Question # 7 of 15 ( Start time: 09:03:02 PM ) Total Marks: 1 seats are reserved for women in National Assembly of Pakistan. **Select correct option**: 60 61 71 None of the above d 8. Question # 8 of 15 ( **Start time: 09:03:40 PM) Total Marks: 1** The 1973 Constitution of Pakistan treats Islamabad as an independent: **Select correct option:** Region **Territory** Area City 9. Question # 10 of 15 ( Start time: 09:06:05 PM ) Total Marks: 1 According to Civil Servant Act 1973 what does "Civil" mean? **Select correct option:**

Government

**Public** 

Army

**Jidiciary** 

10. Question # 11 of 15 ( Start time: 09:07:23 PM ) Total Marks: 1

'D' of "POSDCORB" stands for;

**Select correct option:** 

**Dodging** 

**Directing** 

Demanding

Disclosing

b 11. Question #

12 of 15 (

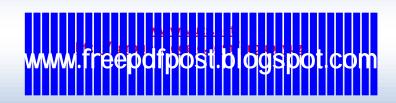
Start time: 09:08:29 PM)

**Total Marks: 1** 

National Finance Commission deals with which of the following policy?

**Select correct option:** 

**Economic** Social



#### **Political**

Tax

12. Question # 14 of 15 ( Start time: 09:10:31 PM ) Total Marks: 1 Which of the following is/are determinant/s of delegation of authority?

#### 13. Select correct option:

Desire of uniformity of policy Desire for independence Control techniques All of the given options

14. Question # 1 of 15 ( Start time: 09:36:33 PM ) Total Marks: 1 HR department of an organization is termed as which of the following function? **Select correct option:** 

Line function

#### **Staff function**

Specialized function Special function

Question # 2 of 15 (Start time: 09:37:48 PM) Total Marks: 1

#### 15. The number of people a person can supervise is termed as: **Select correct option:**

Chain of command Hierarchical level

Span of control

#### **Organizational level**

16. Question # 3 of 15 ( Start time: 09:39:09 PM ) Total Marks: 1

The group of two or more people combined together for common interests and activities is termed as:

#### **Select correct option:**

Department

#### **Organization**

Team

All of the given options

b 17. Question #

4

of 15 (

**Start time: 09:40:28 PM)** 

**Total Marks: 1** 

Which of the following is the executive head of government:

**Select correct option:** 

President

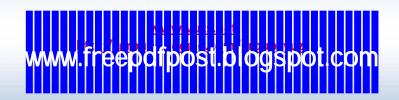
#### **Prime Minister**

**Interior Minister** 

**Interior Secretary** 

b 18. Question #

of 15 (



**Start time: 09:41:36 PM)** 

**Total Marks: 1** 

Which of the following sector commonly uses the concept of

"Departmentalization by customer"?

**Select correct option:** 

Agriculture sector Textile sector Banking sector Education sector

19. Question # 6 of 15 ( Start time: 09:43:08 PM ) Total Marks: 1

The character of 1973 Constitution of Pakistan is

**Select correct option:** 

Federal Unitary Provincial

None of the above

d.

20. Question #7 of 15 ( Start time: 09:44:04 PM ) Total Marks: 1

**FPSC** stands for:

Select correct option:

Finance Public Service Commission Federal Public Safety Commission Federal Public Service Committee **Federal Public Service Commission** 

d 21. Question #

8 of 15 (

**Start time: 09:44:49 PM)** 

**Total Marks: 1** 

Which of the following is the process of integrating activities?

**Select correct option:** 

**Planning** 

**Coordination** 

Controlling Specialization b 22. Question # 11 of 15 (

Start time: 09:45:39 PM)

**Total Marks: 1** 

Which of the following is one of the disadvantages of the matrix organization?

**Select correct option:** 

Encourages inter-department coordination

Involves time consuming meetings

Emphasizes on local market

Facilitates the interrelated tasks

23. Question # 12 of 15 ( Start time: 09:47:11 PM ) Total Marks: 1



### Political head of a ministry is \_\_\_\_\_

**Select correct option:** 

Chief Justice of Pakistan

President of Pakistan

Secretary of Common Wealth

Minister

.

#### 24. Question # 13 of 15 ( Start time: 09:48:12 PM ) Total Marks: 1

A country having provinces, with power being divided between provinces and central government according to the constitution is called:

#### **Select correct option:**

Federation

#### **Unitary from of government**

Both of the above

None of the above

b 25. Question #

14 of 15 (

**Start time: 09:49:34 PM)** 

**Total Marks: 1** 

Government is the process of;

**Select correct option:** 

Governing

**Power Sharing** 

Law Making

Not any one of them

#### d 26. The system that is changeable is called \_\_\_\_

#### **Select correct option:**

#### **Organic system**

Mechanic system

Tangible system

Intangible system

me: a

6:37 PM nxt

## 27. Which of the following is the type of power given by the organization to the formal management position a manager holds?

#### **Select correct option:**

#### Legitimate

Expert

Referent

Reward

6:38 PM me: aaaa

nxt

112

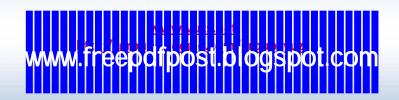
## 28. Total strength of National Assembly of Pakistan is

**Select correct option:** 

340

341

342



### 343 6:39 PM me: c nxt 29. 6:40 PM In which of the following year 'First Five Year Plan' of the Government of Pakistn was developed? **Select correct option:** 1955 1966 1965 1954 me: aaaaa 6:41 PM nxt 30. National Finance Commission deals with which of the following policy? **Select correct option: Economic** Social Political Tax 6:42 PM me: a 31. In constitutional document, preamble means **Select correct option: Introduction to the constitution** End part of the constitution Power of Judicial Review of Supreme Court None of the above me: a 32. Whole is greater than parts is called **Select correct option: Synergy** Subsystem Close system Environment me: a 33. A division is a . **Select correct option:** Ministry or part of ministry Autonomous body private entity None of the above me: d 34. 6:47 PM Public Administration started as a formal discipline in UK & USA in; **Select correct option:** 1980 1973 1940 2005 35. The construction of Egyptian Pyramid was happened in;



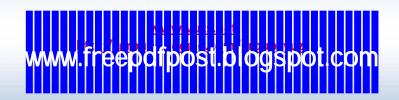
### Select correct option: 1491 BC 1591 BC 1491 AD 1490 BC 6:49 PM me: a 36. Office of the Controller General of Pakistan is attached department of \_\_\_\_\_. Select correct option: Ministry of Interior Ministry of Zakat & Ushr Ministry of Privatization **Ministry of Finance me**: d? 37. 6:51 PM In which of the following language, the book named as "General 38. Administration" by Henry Fayol was published? Select correct option: Spanish **English** German French me: d ddd 39. 6:52 PM Which of the following company was established on December 31, 1600? Select correct option: **Uni-Lever Company East India Company Balasore Import Company** Middle East Company me: bbbbbb 40. How many levels are there in the Maslow's Need Hierarchy? Select correct option: 4567 me: b 41. Administrative Reforms Committee (1972) reduced 600 pay scales to Select correct option: 20 Grades 16 Grades 25 Grades 23 Grades 42. Which of the following officials were responsible for irrigation, land measurement, hunting and roads inMaurya Empire? Select correct option: Tax Collectors **Excise and Taxation Officers District Officials**



### Magistrates 43. The promotion in civil services of Pakistan is purely made on which of the following factors? Select correct option: Experience & Qualification Personal Relations & Experience Merit & Skills **Merit & Performance** 44. Autonomous bodies have their own \_\_\_ **Select correct option: Board of Governors** Board of Revenue **Board of Auditors** None of the above 45. According to 1973 Constitution, Pakistan is a: **Select correct option: Islamic state** Non-Islamic state Secular state None of the above 46. Federal Public Service Commission recruiting agency for: **Select correct option:** Federal government Provincial government Both of the above None of the above 47. Woodrow Wilson was of United States of America. Select correct option: **President** Secretary of State Prime Minister Secretary of Defense 48. In which of the following language, the book named as "General Administration" by Henry Fayol was published? **Select correct option:** Spanish **English** German French 49. The officers of Economic Pool were drawn from: Select correct option: **CSP** Accounts and Finance Service **Both of the above** None of the above

50. Which of the following are considered as Formal Organization? **Select correct option:** 

WAPDA



#### **PTCL**

Sui Northern Gas Company

#### All of the given options

## 51. What was the era of working of Chester I. Barnard in Telephone Company as president?

#### **Select correct option:**

1988-1999

1950-1970

1927-1948

1930-1937

#### **52.** Main proponents of system theory are:

Select correct option:

Fermont E. Kast

James E. Rosenzweig

William Scott

#### All of the above

#### 53. Organizational level refers to the:

Select correct option:

Tiers

Planes

Layers

All of the given options

#### 55. PAAS stands for?

Select correct option:

Pakistan Audit and Administrative Service

#### **Pakistan Audit and Accounts Service**

Pakistan Administrative and Accounts Service

Pakistan Audit and Assistance Service

#### 56. of the Controller General of Pakistan is attached department of \_\_\_\_\_\_.

Select correct option:

Ministry of Interior

Ministry of Zakat & Ushr

Ministry of Privatization

#### **Ministry of Finance**

#### 57. To specify who reports to whom is termed as:

Select correct option:

Coordination

Centralization

Hierarchy

Division of labour

## 58. Before 1957, Pakistan Taxation Service recruited the people on which of the following basis?

#### **Select correct option:**

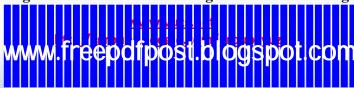
Permanent

Contractual

Ad-hoc

Daily wager

59. Which of the following division has function to negotiate with the foreign



#### governments and organizations for economic assistance?

#### **Select correct option:**

Finance

#### **Economic Affairs**

State Bank of Pakistan

**Economic Council** 

#### 60.CSP stands for?

Select correct option:

#### **Civil Service of Pakistan**

Custom Service of Pakistan

Currency Service of Pakistan

Central Service of Pakistan

## 60. At federal level, the apex organization is ministry. At provincial level apex organization is called:

#### **Select correct option:**

#### **Autonomous body**

Public enterprise

Ministry

Department

## 61. In which of the following year "Pakistan Customs and Excise services" has established?

#### **Select correct option:**

1959

1969

1979

## 62. Which of the following is the main focus of Private Sector Administration? Select correct option:

#### **Public service**

International relations

**Profit earning** 

Policy formulation

### 63. Finanace Division of Pakistan performs which of the following functions?

#### **Select correct option:**

#### **Formation of Annual Budget**

Deal the financial matters of government

Regulation of banks

All of the given options

## 64. In which of the following year 'First Five Year Plan' of the Government of Pakistn was developed?

#### **Select correct option:**

1955

1966

1965

1954

## 65. According to 1973 Constitution of Pakistan, parliament comprises of: Select correct option:

President

National Assembly



#### Senate

All of the above

66. Which of the following term best defined the 'Government of India Act 1858'?

**Select correct option:** 

Framework

Ordinanace

Constitution

Agenda