**Scope Report**

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# Introduction

This scope report will outline what will be in the project for this organization. It will display information about what is in the project, what technologies, what the purpose of the web site project is. What will be included, and what will be excluded.

# Business Needs

The business needs of this organization include:

* A website to enter data into several forms, for queries from customers.
* A database to enter, edit, and update data for the three forms on the site.
* Able to print out information, and able to communicate with customers.

# Purpose Of Website

The purpose of the website will include:

* Able for customers to make queries, and find out information and to be directed to various departments.
* For staff in the organization, to be able to login into the website.
* For staff to enter, update, add, delete contact and event information for the website.

# Deliverables

Here are the deliverables for the website project. They are:

* To document all processes of the actual project.
* To document the database design for this website project.
* To develop a database, which will be used for entering, updating, adding, deleting, and this data will be saved to the database on the website.
* I will be using Adobe Dreamweaver to develop the website.
* I will be using Wamp Server, to create the database.
* I will be using WAMP Server to code the website using php programming language.
* I will then test the website, among several users.
* I will then accept a user test of the website.
* This project will be delivered and handed to the client by June 30 2013.

# Deadline

Here are the deadlines for each part of the project. They are:

* By Febuary 14 I will have the Client Brief Report presented ready for sign off.
* By Febuary 15 I will have the Scope Report presented ready for sign off.
* By Febuary 21, I will have the Database Design document presented for sign off.
* By March 14 I will have the database created and ready for presentation and sign off.
* By May 31 I will have the website created, all forms created, and the php code, for presentation and ready for sign off.
* By June 30 I will have the user testing done ready for presentation and sign off.
* By July 1 I will have the website fully developed, tested and ready for hand over, ready for final presentation and sign off.

# Inclusions

Here are the inclusions which will be in the website They are:

* To develop the website using Adobe Dreamweaver website editor.
* To use WAMP Server to create the database, in my sql.
* To use Notepad to create the php programming code for the forms for this website.
* To document all processes, using Microsoft Word.

# Exclusions

Here are the exclusions for this website. They are:

* Facebook pages will be not used for this project.
* Twitter pages will not be used for this website.
* Google Plus will not be used for this website.
* Google Search will not be used for this website.
* Yahoo Groups will not be used for this website.