


P.D Pandya College Campus, Ghodasar, Ahmedabad
(2023-24)

SEA : I	Roll no.:
Name:	Subject: COMPUTER
Invigilators Name & Sign:	Grade: Date:
Subject Teachers Name & Sign:	Total Marks : 40 Marks Obtained:
Subject Teachers Remarks:	Moderators Name:

A. Multiple Choice question.

10

- An architect wants to print the map of a huge shopping complex.
(a) Scanner (b) Printer (c) Plotter (d) Joystick
- _____ refers to the rotation of the text at different angles inside the cell.
(a) Scanner (b) Printer (c) Plotter (d) Joystick
- Which of the following options allows us to record the timings for each slide so that the presentation runs automatically?
(a) Animation pane (c) Playback
(b) Transition Pane (d) Rehears Timings
- Click the _____ Button on the insert tab of the ribbon.
(a) Table (b) Format (c) design (d) Layout
- This Alignment group is sign in the name of  ?
(a) Align Centre (b) Align Right (c) Align left (d) Align Top
- Which of the following is not a category under Animation Effects?
(a) Enhance (b) Entrance (c) Emphasis (d) Motion path
- HDD Stands for _____ .
(a) Hard disc Drives (b) Heavy Duty Disk
(c) Heating Degree Days (d) Hard Disk Drives
- _____ is not a Secondary Storage devices.
(a) DVD (b) CD (c) RAM (d) Hard Disk
- A Journalist has to type a long article _____ .
(a) Mouse (b) keyboard (c) Printer (d) Monitor

10. Which of the following is not the correct method to edit cell contents?

- (a) Press the Alt key
- (b) Press the F2 key
- (c) Click the Formula bar
- (d) Double-click the cell

B. Fill in the Blanks.

10

1. The _____ and _____ tabs appear when we insert an audio or a video file on a slide.

2. A touchscreen is a _____.

3. MICR stands for _____.

4. The option to apply borders across the selected ranges of data is present in the _____ group on the Home tab.

5. We can make a slide show run according to the recorded timings by using _____ option on the slide show tab.

6. ROM stands for _____.

7. CPU accesses the data in _____.

8. Manish has drawn a beautiful card on a paper. He now wants to send it to his grandparents through an email _____.

9. A Computer runs on electricity and Understands _____ or _____ states.

10. IPO stands for _____.

C. Write 'T' for true and 'F' for false statements.

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1. We can apply multiple animation effects on an object.

2. CPU is also called a processor.

3. A video record our voice and insert in a presentation.

4. Audio can be set to play automatically with the slide during a slide show.

5. Joysticks are commonly used for Playing Video games.

D. Short question the Answer.

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1. Which is the type of computer memory? Define the example of memory.

2. Define the list out animation effects.

3. Give few uses of Biometrics Devices.

E. Long Question the Answer.

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1. Defines the following terms:

- Orientation
- Indentation
- Auto fill

2. What are the various functional components of a CPU? Discuss them briefly.

3. Define animation effects. What are the three categories if animation effects?