



STUDENT UNDERTAKING

(About role and responsibilities to complete project)

I, _____, the undersigned, son/daughter of
Mr. _____, student of **MCA-II 3rd**
**Semester of Zeal Education Society's Zeal Institute of Business Administration, Computer
Application & Research, Narhe, Pune**, hereby declare that I accept all the following instructions
related to subject **ITC31 Project of 3rd semester** for the academic year **2023 - 2024**.

1. I am aware that the Project Guide will be allotted to me after synopsis submission and as per the decision of the Project Committee of MCA department. *I am also aware that no request for change of Guide will be entertained.*
2. I will report to my **Project Guide** on every working **Saturday personally**. In case I am unable to report on Saturday under certain circumstances, I will inform the guide and fix-up appointment for the next convenient date 2 days prior Saturday.
3. If I am working on a project **outside Pune**, I will report at least once in **15 days personally** to my Project Guide/Coordinator. I will ensure that I will communicate with my Guide once a week either through email/Telephonic call.
4. I will follow the project format as prescribed by Project Coordinator and documentation format as prescribed by Savitribai Phule Pune University.
5. I will report to my Project Guide/Project Coordinator as many times as required by them.
6. I will **complete all the Assignments** related to the project, as specified by Project Guide/ Project Coordinator and Subject Experts.
7. **I am solely responsible for the outcome and result of my project.**
8. I will be present on all **reporting days wearing a college uniform** and having a student **identity card** and I will give a presentation in required format on specified date/s. I will also follow the project reporting schedule mentioned in the project progress report.
9. **If I fail to perform any of above mentioned rules then I will be responsible for any losses.**

Date:

Signature of the student

Place:

Mr./Ms.