



CA4K™ “Report Station” Installation Guide

(Version 1.1.5x or later)

Revision: Rev F

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Must Read before you begin installation

- If you are performing an upgrade on CA4K™ Version 1.1.3x or later, the installation will automatically remove the previous version of CA4K™, and the setup must be launched again.
- The screenshots in this document might not reflect the latest version of the CA4K™.
- Prior to starting the CA4K™ **Report Station** installation, you must make certain you have Full Administrator privileges without any restrictions. This includes lowering the UAC settings to “Never Notify” and verifying there are no domain restrictions. Failure to do so will result in installation failures.
- Verify the CA4K™ Software license on the CA4K™ Server (Host) supports at least 5 workstations. Each Report Station requires a workstation license.
- If the EPI Badging package has been purchased, it is highly recommended to install it on a CA4K™ Workstation. If EPI Badging is installed on the CA4K™ Server, the performance might be degraded.

Overview

This document provides a step by step procedure of a CA4K™ **Report Station** installation. Prior to starting the installation, you must verify the computer meets the recommended computer specifications. A CA4K™ **Report Station** provides the ability to run reports only.

System Requirements

Ensure Recommended Server Requirements are met

Make sure the server meets the specifications that are documented in the **CA4K™ System Requirements** document.

Verify Full Administrator Permissions

Continental Access requires Full Administrator permissions to install the CA4K™ software. Failure to provide these permissions will result in installation failures.

Related Documents

CA4K™ Complete Install Installation Guide - A step by step guide on installing a “Complete Server” installation.

CA4K™ Database Only Installation Guide - A step by step guide on installing a “Database Server” installation.

CA4K™ Hardware Communication Server (HCS) Installation Guide - A step by step guide on installing an HCS Installation.

CA4K™ Server Only Installation Guide - A step by step guide on installing a “Server Only” installation.

CA4K™ Workstation Installation Guide - A step by step guide on installing a “Workstation” installation.

CA4K™ Data Migration Guide - A step by step guide on migrating a CardAccess 3000 database to a CA4K™ database.

CA4K™ Quick Start Programming Guide - A step by step guide on programming a basic CA4K™ system.

CA4K™ TCP/UDP Ports Reference Guide – TCP/UDP Ports Reference Guide.

CA4K™ System Requirements – Computer Specifications.

Prerequisites

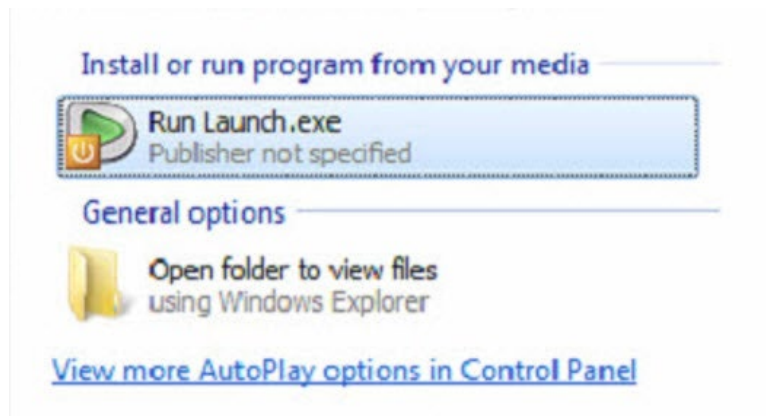
The following prerequisites are required prior to installing CA4K™. If they are not detected, they will be installed automatically:

- .Net Framework 4.72
- Microsoft Visual C++ Redistributable Packages
- SAP Crystal Reports

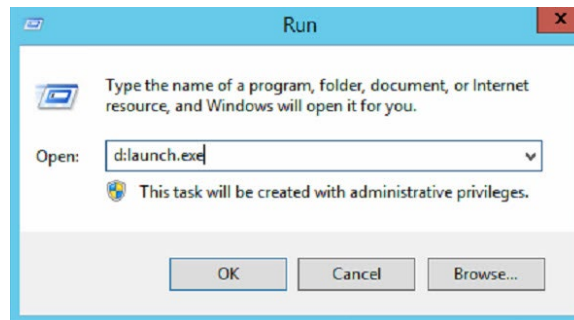
CA4K™ Report Station Installation

1. Insert the CA4K™ Installation DVD into the DVD drive. If **Auto-Play** is enabled on the computer, the software will launch automatically. On some operating systems, the following screen will display. If it does, you must **Tap** the screen to continue.

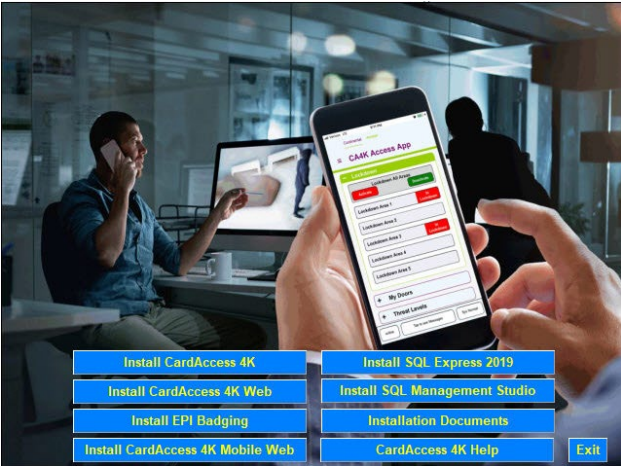
Note: The DVD version displaying on your screen might be later.



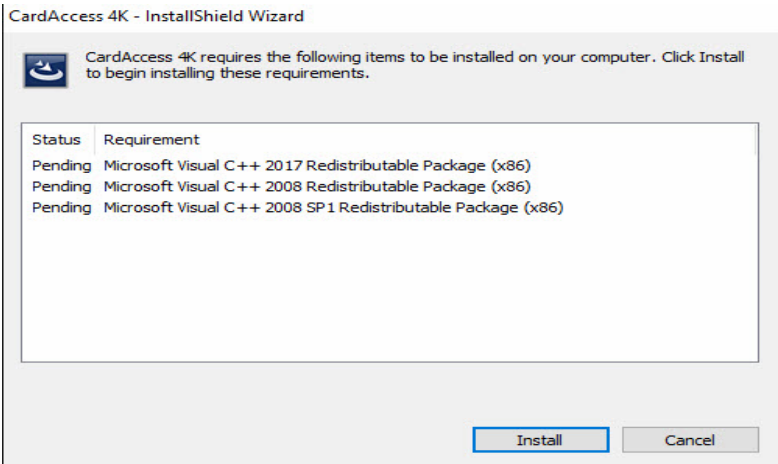
2. If **Auto-Start** is not enabled on the computer, you must manually launch the CA4K™ installation. Simply click the Windows Start button, then click **Run**. In the Run window, browse to the DVD and select **launch.exe** from the DVD drive. Alternatively, you can navigate to the DVD manually and run **launch.exe**. For our demonstration, the DVD drive letter is D:.



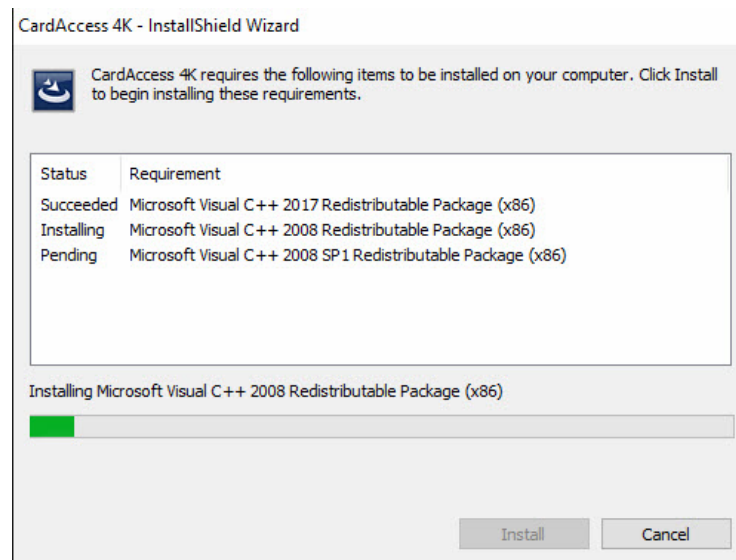
3. If the installation launches automatically, the CA4K™ main menu will display. Click **Install CA4K™** on the Main menu.



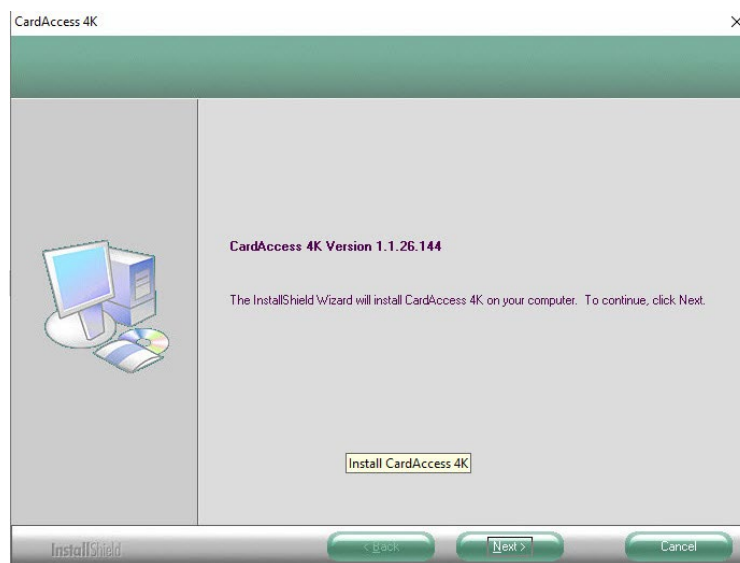
4. The following two **Requirements** screens will vary between operating systems and if the required software components are already installed. Click **Install**.



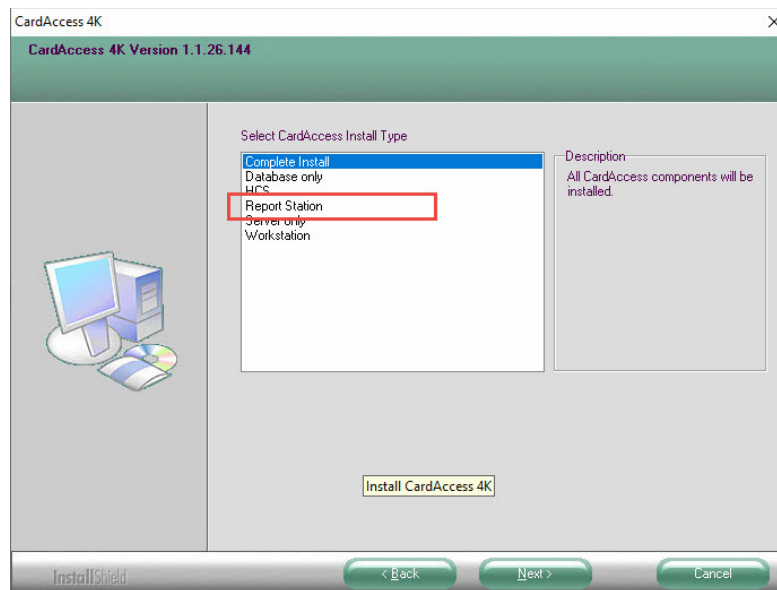
5. A progress bar will display as the **required software components** are being installed.



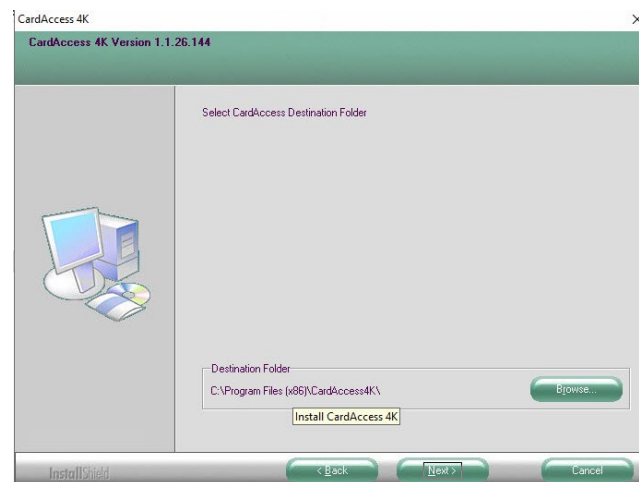
6. After the required software components are installed, the **CardAccess 4K Version** screen will display. Click **Next**.



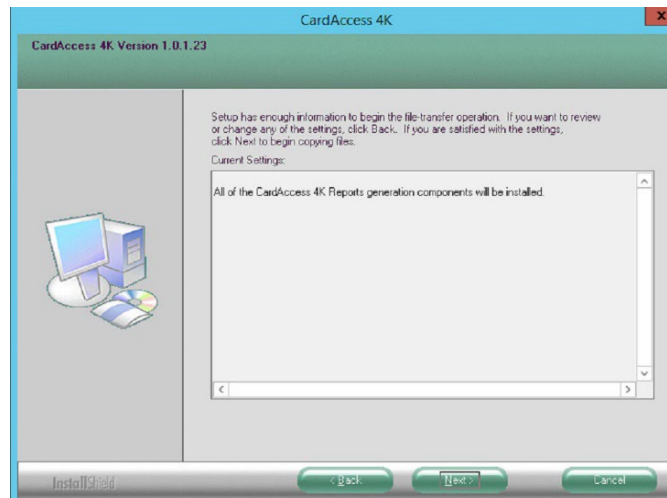
7. The **Setup Type** screen displays. Select **Report Station**. Click **Next**.



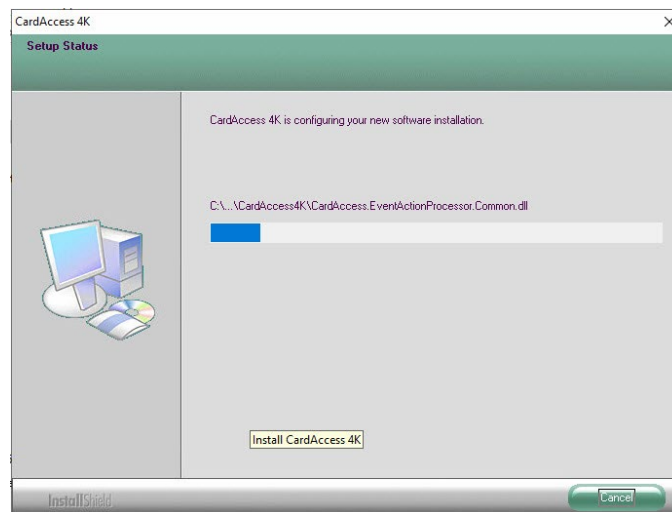
8. The **Select Destination Folder** screen displays. If you wish to change the Destination Folder, click Browse and select the new destination folder. Click **Next**.



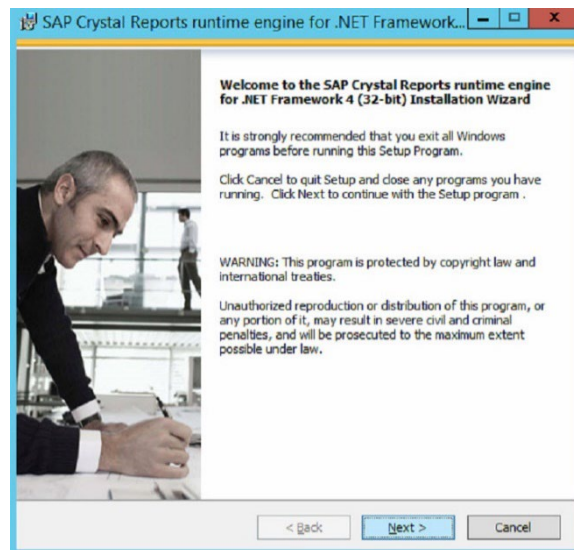
9. The **Current Settings** screen will display. Click **Next**.



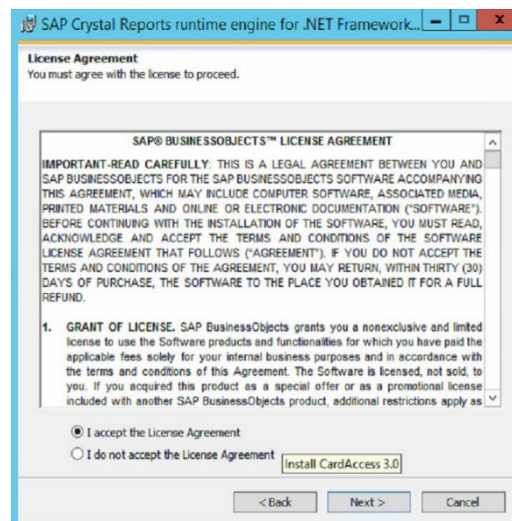
10. A Progress Bar will display during the installation of the CA4K™.



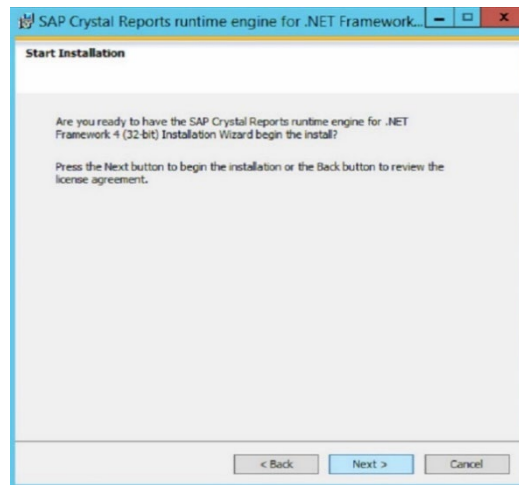
11. The **Welcome to the SAP Crystal Reports runtime engine for .NET Framework 4 (32 bit) Installation Wizard** screen will display. Click **Next**. (Note: If Crystal Reports is already installed, please skip to page 13).



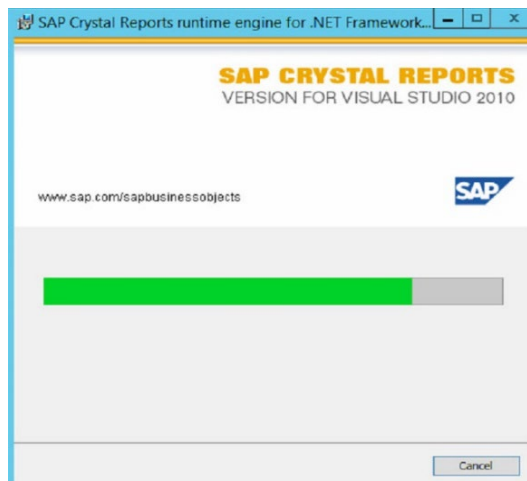
12. The SAP Crystal Reports **License Agreement** screen displays. Select **I accept the License Agreement**. Click **Next**.



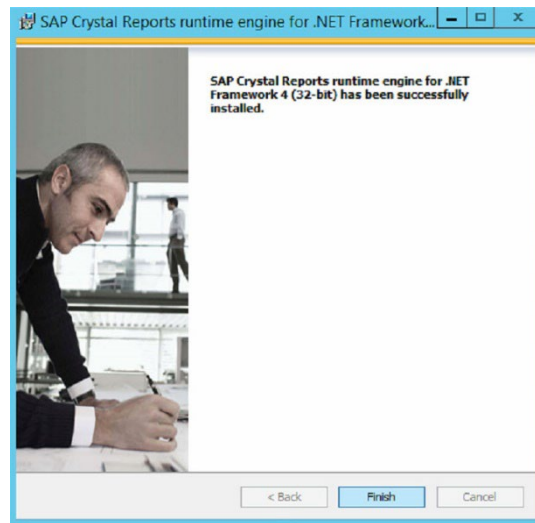
12. The SAP Crystal Reports **Start Installation** screen will display. Click **Next**.



13. A progress bar will display while the **SAP Crystal Reports** is installing.



14. After the installation is complete, the **SAP Crystal Reports runtime engine for .NET Framework 4 (32 bit) has been successfully installed** screen displays. Click **Finish**.



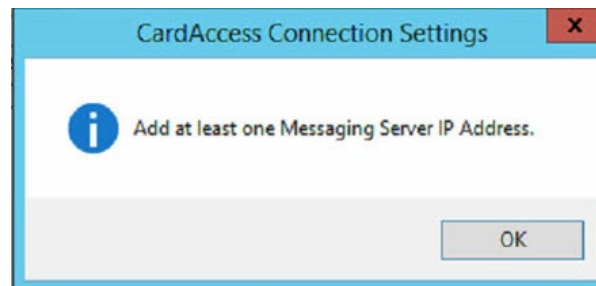
NOTE: A few screens will quickly flash prior to the Connection Settings screen displaying.

15. The **CardAccess Connection Settings** screen displays.

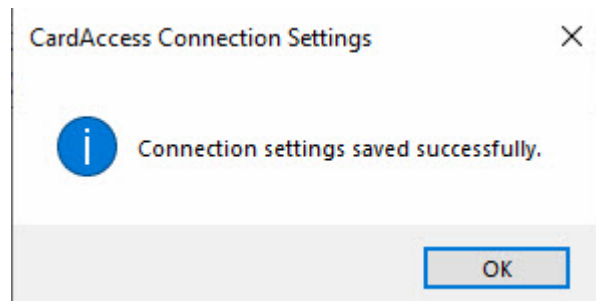
NOTE: You **MUST** type in the IP Address of the CA4K Server (Host) Computer then click **Next**.

A screenshot of a "CardAccess Connection Settings" dialog box. The title bar says "CardAccess Connection Settings" with a close button (X) on the right. The main area has a header "CardAccess Connection Settings" with a small icon. Below this, there are two input fields: "Host Server IP Address :" with a dropdown menu showing "127.0.0.1", and "Port :" with a text box containing "9001". Below these fields is a blue-bordered box containing the text: "Please enter IP Address of Host Server computer where Complete (server + database) installation or Server Only installation was performed." At the bottom, there are three buttons: "Back", "Next" (highlighted with a blue border), and "Cancel".

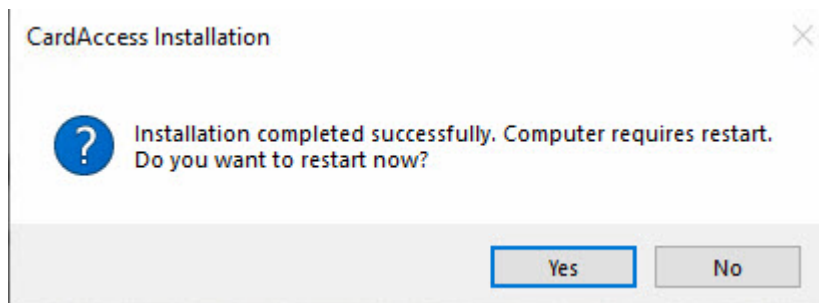
16. Failure to type in the IP Address of the Host Server computer will cause the following screen to display. You must type in the IP Address of the CA4K Server (Host) Computer. If this screen displays, Click **OK** to proceed.



17. If a correct IP Address was entered in, a **Connection Settings Saved Successfully** screen displays. Click **OK**.



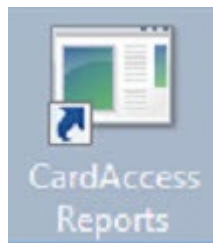
18. After the Connection is saved, the **CardAccess Installation completed successfully** screen displays. Click **Yes to restart the computer**.



19. If the **CA4K™ Main Menu** displays. Click **Exit**.



20. After the installation is complete, click the **CardAccess Reports** icon to launch the reports.



21. The **Report Login** screen will display. Enter the User Name and Password for the CA4K™. Click **OK**.

NOTES: