



# ZAMEER HAIDER

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## SUMMARY

Results-driven CA aspirant with practical experience as an Accounts Officer, having progressed from an Accounts & Finance Intern since June 2025. Known for a proactive, self-motivated approach, strong accounting fundamentals, and a solid grip on technology. Experienced in working with AI tools such as Google’s Antigravity, Claude, Qwen, Gemini and ChatGPT to streamline workflows, enhance accuracy, and improve operational efficiency.

## WORK EXPERIENCE

**Accounts Officer @ Haris & Co. Engineering Concern Pvt. Limited** **August 2025 - Present**

- Recording and processing Sale Orders, Site Material Request (SMR), Outward GatePass and Sales Invoice.
- Hands-on experience with ERP systems, Recording BPV, CPV, JV, BRV.
- Recording and maintaining employee's payroll.
- Preparing Bank Reconciliation Statements.

**Accounts and Finance Intern @ Haris & Co. Engineering Concern Pvt. Limited** **June 2025 - August 2025**

- Assisted in day-to-day accounting and finance operations
- Gained practical exposure to ERP-based accounting processes
- Supported documentation and transaction recording activities
- Developed foundational understanding of corporate accounting workflows

## EDUCATION

<b>Certified in Accounting and Finance (CAF) @ Institute of Chartered Accountants of Pakistan (ICAP)</b>	<b>March 2023 - Present</b>
Papers Passed	7/8
Remaining	1/8
<b>Pre-Requisite Competencies (PRC+AFC) @ Institute of Chartered Accountants of Pakistan (ICAP)</b>	<b>April 2022 - October 2022</b>
Status	Qualified
<b>F.Sc (Pre-Engineering) @ Cause-Way College, Hafizabad</b>	<b>May 2018 - June 2020</b>
Percentage	82%
<b>Matriculation (Science) @ Govt. High School No.1, Hafizabad</b>	<b>April 2016 - May 2018</b>
Percentage	92.6%

## CERTIFICATIONS

- Microsoft Office** (Rise School of Accountancy)
- Presentation and Personal Effectiveness** (Rise School of Accountancy)
- Intro to Data Science** (Cisco Networking)
- Advance Excel for Job and Real World** (UDEMY)
- Finance and Investment Mastery** (UDEMY)

## SKILLS

Self Motivated | Analytical MindSet | Artificial Intelligence (Ai) | Vibe Coding | Adoptability