



ZAMEER HAIDER

Address: Garden Town, Lahore
Phone: +92 323 0714288
Email: zameerchattha0@gmail.com
Website: <https://zameerchattha0-ops.github.io/Portfolio/>

SUMMARY

Results-driven CA aspirant with practical experience as an Accounts Officer, having progressed from an Accounts & Finance Intern since June 2025. Known for a proactive, self-motivated approach, strong accounting fundamentals, and a solid grip on technology. Experienced in working with AI tools such as Google's Antigravity, Claude, Qwen, Gemini and ChatGPT to streamline workflows, enhance accuracy, and improve operational efficiency.

WORK EXPERIENCE

Accounts Officer @ Haris & Co. Engineering Concern Pvt. Limited	August 2025 - Present
• Recording and processing Sale Orders, Site Material Request (SMR), Outward GatePass and Sales Invoice.	
• Hands-on experience with ERP systems, Recording BPV, CPV, JV, BRV.	
• Recording and maintaining employee's payroll.	
• Preparing Bank Reconciliation Statements.	

Accounts and Finance Intern @ Haris & Co. Engineering Concern Pvt. Limited	June 2025 - August 2025
• Assisted in day-to-day accounting and finance operations	
• Gained practical exposure to ERP-based accounting processes	
• Supported documentation and transaction recording activities	
• Developed foundational understanding of corporate accounting workflows	

EDUCATION

Certified in Accounting and Finance (CAF) @ Institute of Chartered Accountants of Pakistan (ICAP)	March 2023 - Present
Papers Passed	7/8
Remaining	1/8
Pre-Requisite Competencies (PRC+AFC) @ Institute of Chartered Accountants of Pakistan (ICAP)	April 2022 - October 2022
Status	Qualified
F.Sc (Pre-Engineering) @ Cause-Way College, Hafizabad	May 2018 - June 2020
Percentage	82%
Matriculation (Science) @ Govt. High School No.1, Hafizabad	April 2016 - May 2018
Percentage	92.6%

CERTIFICATIONS

- **Microsoft Office** (Rise School of Accountancy)
- **Presentation and Personal Effectiveness** (Rise School of Accountancy)
- **Intro to Data Science** (Cisco Networking)
- **Advance Excel for Job and Real World** (UDEMY)
- **Finance and Investment Mastery** (UDEMY)

SKILLS