



BUDGET, FINANCE & AUDIT COMMITTEE

UNA FOUNDATION

Friday, November 16, 2018; 10:00 – 11:30 am

The Guillot University Center – Banquet Hall D

AGENDA

- I. WelcomeDavid Sunseri '98, *Chair*
- II. Review of Prior Meeting Minutes.....David Sunseri
- III. Review of Current Year Financial Statement.....Gwen Patrick '83
- IV. Contract for Auditing Services.....David Sunseri
- V. Presentation of Sub-Committee Findings for Gift Acceptance Policy.....Gwen Patrick
- VI. Library Renovation Update.....Derek R. Malone

MEMBERS

David Sunseri '98, Chair
Chuck Hunt '95, Vice Chair
Nancy Opler

Richard Cater '67
David Muhlendorf
Evan Thornton '15 (staff,
non-voting)

Cathy Miller '83
Lucy Trousdale '89
Debbie Shaw '82 (staff,
non-voting)

Gwen Patrick '83, Staff Liaison

ARTICLE V, Section 2

The UNA Vice President for University Advancement/Executive Director and the UNA Vice President for Business and Financial Affairs/Treasurer shall serve as staff to the Committee. The Budget, Finance and Audit Committee shall submit for approval to the Board of Directors its recommendations as to an annual budget for the UNA Foundation. The Committee shall review the annual audit (in preliminary and final forms) of the Foundation prepared by the independent auditing firm then servicing the Foundation, shall present the annual audit report to the Executive Committee and the Board of Directors for approval and shall recommend to the Executive Committee and Board of Directors such other policies as it deems necessary and appropriate to assure the prudent oversight of the business and financial affairs of the Foundation. The Chair of this committee also serves as Treasurer of the Foundation Board of Directors and of the Board's Executive Committee.

11/8/2018