

UNA FOUNDATION BOARD OF DIRECTORS

COMMITTEE ASSIGNMENT LIST

October 1, 2023 – September 30, 2024

OFFICERS

Stephanie Teichmiller '84, *Chair*
Juan Santiago '01, *Vice Chair*

Mike Washburn '82, *Treasurer*
Kevin Haslam, *Secretary and*
Executive Director

EXECUTIVE COMMITTEE

Stephanie Teichmiller '84, *Chair*
Juan Santiago '01, *Vice Chair*
Mike Washburn '82, *Treasurer*
Ken Kitts
Kevin Haslam, *Staff Liaison*

Jeff Daniel '85
Mary Leigh Gillespie '96
Jason Thomas '95, *Imm. Past Chair*
Harry Smith '64, *Consultant to the Chair*
Steve Pierce '75, *BOT Appointee*

ARTICLE V, Section 1

The Executive Committee may act on behalf of the Foundation on any matter when the Board of Directors is not in session, reporting to the Board of Directors for its ratification of their action at each regular or special meeting called for the purpose. Five members shall constitute a quorum for the transaction of business. Meetings may be called by the Chair of the Board or by a member. The Executive Committee shall have the Treasurer's accounts audited by a qualified independent certified public accounting firm at least once a year and report thereon to the Board of Directors. The University will make available the appropriate staff to assist the Executive Staff with its duties.

BUDGET, FINANCE AND AUDIT **COMMITTEE**

Mike Washburn '82, *Chair*
Carnette Johnson '83, *Vice Chair*
Tom Butler
Kevin Haslam, *Staff, non-voting*
Gwen Patrick '83, *Staff Liaison*

Jamie Kiel '97
Matthew Schmitz '00
Andy Whitt
Evan Thornton '15 *Staff, non-voting*

ARTICLE V, Section 2

The UNA Vice President for University Advancement/Executive Director and the UNA Vice President for Business and Financial Affairs/Treasurer shall serve as staff to the Committee. The Budget, Finance and Audit Committee shall submit for approval to the Board of Directors its recommendations as to an annual budget for the UNA Foundation. The Committee shall review the annual audit (in preliminary and final forms) of the Foundation prepared by the independent auditing firm then servicing the Foundation, shall present the annual audit report to the Executive Committee and the Board of Directors for approval and shall recommend to the Executive Committee and Board of Directors such other policies as it deems necessary and appropriate to assure the prudent oversight of the business and financial affairs of the Foundation. The Chair of this committee also serves as Treasurer of the Foundation Board of Directors and of the Board's Executive Committee.

INVESTMENT COMMITTEE

Jeff Daniel, *Chair*
Chester McKinney
Graham Sisson '87
Michele Aycock, *Staff Liaison*

Gregory Law '86
Steve Jager '83
Harry Smith '64

ARTICLE V, Section 3

The Investment Committee shall have oversight of all funds entrusted to or held by the Foundation, shall develop guidelines for the prudent investment thereof and shall have responsibility for overseeing day-to-day decisions concerning investments. However, the Investment Committee shall bring to the full Board of Directors for action any recommendations as to major changes in investment philosophy or in investment management service providers.

NOMINATIONS COMMITTEE

Mary Leigh Gillespie '96, *Chair*
Nelda Cambron-McCabe '69, *Vice Chair*
Tracy Doughty '97
Morgan Fowler '12, *Staff Liaison*

Debbie Garcia Nowlin '96
Jason Thomas '95
Pam Baschab

ARTICLE V, Section 4

The Committee on Nominations shall meet as needed and shall present its report at the last meeting of the Board of Directors prior to the end of the fiscal year. The Committee on Nominations shall make formal recommendations to the Foundation Board of Directors on persons to assume the office of Chair and Vice Chair, as well as on persons to be considered for membership on the Board.

DEVELOPMENT COMMITTEE

Juan Santiago '01, *Chair*
Melissa Long '79, *Vice Chair*
Lorri Glover '90
Derrick Mills '00
Sharon Harris '83
Barbie Terry, *Staff Liaison*

Susanne Rallis '06
Christie Bevis '97
Robert Steele '78
Scot Butkis '87
Emry Bryan '07

ARTICLE V, Section 5

The Development Committee shall assist the President of the University and Advancement staff as directed by the Chair in identifying and cultivating potential major donors.