



University of
NORTH ALABAMA
FOUNDATION

**MINUTES
BUDGET, FINANCE AND AUDIT COMMITTEE**

Monday February 6, 2023, 4:00 p.m. to 5:05 p.m.

Via Teams

Present: Chair Cathy Miller, Mike Washburn, Larry Bowser, Jacob Ladner, Carnette Johnson, Evan Thornton (ex-officio), Foundation Executive Director Kevin Haslam (ex-officio) and Foundation Board of Directors Chair Jason Thomas.

Not Present: Andy Whitt, Kyle Buchanan, Tom Butler and Robert Steele

Others in Attendance: Gwen Patrick (staff liaison) and Jeremy Blackburn, CPA, Mauldin & Jenkins LLC

The meeting was called to order at 4:02 p.m.

Chair Miller reviewed minutes from the August 11, 2022 Budget, Finance, and Audit Committee meeting. Mr. Bowser made a motion to approve the minutes, Mr. Ladner provided a second and all members voted in favor.

Due to Mr. Blackburn's availability, Chair Miller moved discussion of the Foundation's audited financial statements agenda item forward. Mrs. Patrick reported that the committee would only be reviewing a draft of the audited financial statements due to the inability of the auditor to confirm investment information. The Foundation holds limited partnerships in its investment portfolio, which includes items such as real estate, whose values cannot be determined as quickly as more traditional investments. She informed the committee that the February 2024 meeting will be later in the month to accommodate these requirements and completed statements will be available to review. The Committee will be supplied with the final statements when complete for approval.

Mr. Blackburn reviewed the draft statements and notes. His comments included comparison of the Statement of Financial Position as of 9/30/2022 to 9/30/2021, strong revenue growth but also market losses in the Statement of Activities and the new Construction in Progress account. This account holds distributions that have been made toward a capital project funded by the Foundation which will be donated to the University upon completion.

Mr. Blackburn then reviewed the Communication to the Board document which summarizes the responsibilities regarding the financial statement audit as well as observations arising from the audit that are significant and relevant to the Committee's responsibility to oversee the financial reporting process. There were no changes in accounting policies, no significant or unusual transactions and no audit adjustments and no uncorrected mistakes. Mr. Blackburn also explained their procedures relating to internal controls.

Vice President Kevin Haslam briefly reviewed the Development Goals for the Fiscal Year to date. As of January 30, 2023, \$10,899,578.91 in new gifts, pledges and planned gifts have been received against a goal of \$10,000,000. Unique donors' number 1,243 against a goal of 2,508. He also highlighted that 10 planned gifts have been recorded for the fiscal year in the amount of \$5,161,000.

FY23 Development Goals				
Percent of Year Elapsed:				
33%				
	Goal	\$ Raised This FY to date	As of	% of Goal Reached
Total Dollars:	\$ 10,000,000.00	\$10,899,578.91	1/30/23	109%
Annual Giving:	\$ 1,000,000.00	\$507,728.91	1/30/23	51%
	Goal	Number This FY to date	As of	% of Goal Reached
Unique Donors:	2508	1243	1/30/23	50%
Included in Above Totals				
1830 Fund Cash:	\$ 120,000.00	\$93,619.76	1/30/23	78%
1830 Fund Pledges:		\$350,000.00	1/30/23	
Athletics Unrestricted:	\$ -	\$1,066,711.00	1/30/23	
Number This FY to date		Amount Committed		
Planned Giving:	10	\$5,161,000.00	1/30/23	

Mr. Haslam then provided an update on the Campaign currently underway. The Comprehensive Campaign donations total \$39,933,250.08 as of January 31, 2022. When contributions move toward the \$60M to \$70M mark, an analysis will be conducted and a final determination of the total campaign goal and objectives will be set.

Mrs. Patrick then reviewed current Foundation financial statements as of December 31, 2022. Total Assets for the Foundation increased 16% from September 20, 2022 to \$58,072,876.72 due to investment portfolio gains and an increase in pledges by \$3.6M. Net Income for the Fiscal Year as of December 31, 2022 was \$7,201,232.79. She highlighted the differences in how Development Reports, standard accounting statements and internal statements are prepared. The internal statements presenting the Unrestricted Operation Budget vs Actual for the fiscal year ending September 30, 2022 and the current fiscal year to date were reviewed.

Mrs. Patrick then began a discussion and presentation of the Foundation's internal controls as they relate to cash receipts. The departments, staff and software involved in the process were described. A flowchart depicting the flow of cash receipts and the separation of duties was described.

There being no further discussion, Mr. Washburn made a motion to adjourn the meeting at 5:05 p.m., Mr. Bowser provided a second and all members voted in favor.