**UW LABORATORY-SPECIFIC SAFETY TRAINING RECORD**

**Employee Name:** **Start Date:**

Tanya Brown October 2020

**PI /Supervisor Name:** **Lab location:**

Jesse Zaneveld BB273

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| **Chemical Hygiene Plan Trainings** | | |
| Note: PIs, CHOs and any staff in a supervisory role are required to complete Laboratory Safety Compliance and Laboratory Safety Practices trainings. Document with EH&S trainings. | | |
| **Chemical Hygiene Plan Component** | **Done** | **Date** |
| Orientation to the content and location of the:   * UW Laboratory Safety Manual * Lab-specific Standard Operating Procedures (SOPs) * Emergency contact numbers, including after-hours emergency contacts * Other lab-specific information, including work policies | X YES | 12/2020 |
| Methods for finding exposure limits | X YES |  |
| Location of Material Safety Data Sheets/Safety Data Sheets (MSDSs/SDSs) and other safety references | X YES |  |
| The hazards of the workplace and how to detect the presence or release of hazardous chemicals and the basic signs and symptoms of chemical overexposure | X YES |  |
| Requirements for Personal Protective Equipment (PPE) and how to select, don, remove, and maintain supplies | X YES |  |
| Chemical storage practices in the laboratory | X YES |  |
| Proper containment and disposal of all laboratory waste | X YES |  |
| Location of laboratory emergency equipment: emergency showers, eyewashes, first aid kits, spill kits, fire extinguishers, etc. | X YES |  |
| How to respond to spills, exposures, and other emergencies and report them in OARS | X YES |  |

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| **Chemical Safety Trainings** | | |
| Note: All laboratory personnel, including students, are required to complete Managing Lab Chemicals training, including refresher training every three years.Document with EH&S trainings.  Is training for use of specific chemicals completed and documented on lab SOPs? X YES  NO  List chemical trainings below that are not documented on SOPs | | |
| **Name of Chemical** | **Policies and Practices Reviewed** | **Date** | |
| Formaldehyde | X YES | 6/1/2023 | |
| Asbestos General Awareness | X YES | 3/18/2019 | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
| **Equipment Safety Trainings** | | |
| Is training for use of specific equipment completed and documented on lab SOPs? X YES  NO  List specific equipment trainings below that are not documented on SOPs | | |
| **Name of Equipment** | **Policies and Practices Reviewed** | **Date** | |
| Fire extinguisher training online | X YES | 4/27/23 | |
| Fume hood training online | X YES | 1/4/2019 | |
| Compressed Gas Safety online | X YES | 3/19/2019 | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |

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| **Laboratory-specific Procedure Trainings** | | |
| Is training for specific procedures completed and documented on lab SOPs? X YES  NO  List specific procedure trainings below that are not documented on SOPs | | |
| **Name of Procedure** | **Policies and Practices Reviewed** | **Date** | |
| Shipping Dry Ice | X YES | 2/22/24 | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |

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| **Additional Laboratory-specific Trainings (confined spaces, lockout/tagout, HIPAA, human subjects protections, etc.)** | | |
| **Note:** trainings required for work and conducted by departments/entities outside of EH&S or UW can also be listed here  Is additional training for hazards or practices not listed in the previous sections completed and documented on lab SOPs?  YES X NO  List specific procedure trainings below that are not documented on SOPs | | |
| **Name of Training** | **Policies and Practices Reviewed** | **Date** | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |
|  |  YES |  | |

*\*After initial trainings have been completed, have the new employee sign and date this form and save it in your laboratory training records. Update as new trainings are completed.*

**Employee Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

**Date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_