MWCCDC Remote Competition Policy

Purpose

This document contains the terms and conditions for competing remotely. It should act as a guide for the competing teams and their defined Competition Roles, See Appendix A.

Contents

Terms and Conditions:

1. Eligibility.

A team may be eligible to compete remotely if they*:

- Have a room for their team to compete in.
    - The room is equipped with:
        - Enough computers for each active competing team member.
        - Computer for the White Team member
        - Each computer has Internet access.
        - **Use Desktop version of Microsoft Teams.**
        - Webcam with a has clear view of the:
            - Room where the active team members are competing.
            - All the computers the active team members will be competing on.
            - All the competing team members
            - **Webcam and Sound must be always on.**
    - If need to leave must get permission from the team's White Team member.
    - During competition must always be in the designated virtual meeting assigned to the team.
- If each team member is competing remotely from each other
    - Each member must have
        - A computer with Internet connection
        - Webcam for clear view of the active team member while competing.
        - **Use Desktop version of Microsoft Teams.**
        - **Webcam and Sound must be ALWAYS ON.**
    - If need to leave must get permission from the team's White Team member.
    - During competition must always be in the designated virtual meeting assigned to the team.

*Note: Exceptions can be pre-approved by the State or Regional Director.

2. Rules and other competition policies.

All National and Midwest CCDC policies around conduct, confidentiality, competition rules, etc., continue to apply, regardless of location.

- Will follow the Remote Competition policy rules.
- Will following the National CCDC rules
    a. https://www.nationalccdc.org/index.php/competition/competitors/rules
- Will follow the Midwest CCDC rules.
- When competing remotely, each Competition Role (see Appendix A) must adhere to all the conditions in this policy and above-mentioned rules.

Disciplinary actions will follow policy transgressions of any kind.

3. Communication.

Communication will be through the White Team for each team. Virtual meetings (i.e. Microsoft Teams, Zoom, WebX, etc.**) will be setup for each team and a separate one for the White Team members.

**Note: Each State Director will determine which virtual meeting platform they will use for the competition.

4. Virtual Platforms.
General Remote Configuration

- **White Team**
  - Will have a separate meeting where the White Team Members can communicate on. This will include the White Team Lead
  - **Use Desktop version of Microsoft Teams.**
  - White Team Member
    - On-site
      - Assigned White Team Member in the room on a computer with Internet access.
      - White Team Member will log into the same meeting as local team.
      - **Webcam and Sound must be ALWAYS on.**
    - Remote
      - Remote White Team member will be on the competing team's meeting that will have a view of the room and competitors.
      - **Webcam and Sound must be ALWAYS on.**
      - Competing team will communicate:
        - Primarily through the Competition Team's meeting
        - White Team member's cell phone (if the White Team members chooses to give out their cell phone to the competing team)
- Competing Teams
  - Will have their own virtual meeting for the team.
  - The meeting will
    - **Use Desktop version of Microsoft Teams.**
    - Primarily be connected to the computer with the webcam.
    - If the team members are in one room
      - Each team member can choose to join the meeting.
    - If the team members are each remote
      - Each team member must join the competing team's virtual meeting session.
      - Must turn on their webcam.

5. Virtual Meetings.

We will be using Zoom or another virtual meeting environment. Look for the meeting invite before the competition. Timing on meeting invite hand out is up to the State Director. Meeting will not be available until the competition time.

Appendix A Competition Roles

1. Team Coach
2. Student team members
   a. Active
   b. Substitutes
3. White Team
   a. White Team Lead
   b. White Team for each team
4. Non-competing personnel
   a. Personnel who help with the local competition but are not part of the competing team, coach, and/or part of the White Team.
5. State Director
6. Regional Director