



Republic of the Philippines
Department of National Defense
OFFICE OF CIVIL DEFENSE
Caraga Region
Camp Romualdo C Rubi, Bancasi, Butuan City
Hotline Number: 0947-946-8145
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October 14, 2022

HON. GEORGIA D. GOKIANGKEE

Municipal Mayor, and
Chairperson, Municipal DRRM Council
Municipal Government of Claver
Claver, Surigao del Norte

Thru: **Municipal DRRM Officer**

Dear Mayor Gokiangkee,

This pertains to the Claver Municipal Disaster Risk Reduction and Management Plan (MDRRMP) for 2023-2028 submitted to the regional office for review and subsequent issuance of certification.

In view of this, we have already reviewed the aforesaid plan using the review assessment checklist with recommendations and remarks to enhance the plan making it more substantive, comprehensive and compliant to the prescribed LDRRMP Template.

Further, as Caraga Region continues its battle against COVID-19 pandemic, may we advise the LGUs in the region to include Programs, Project and Activities (PPAs) on Public Health Emergency and Health Risk/Emerging and Re-emerging Infectious Diseases (EREID) in their respective LDRRMPs during the formulation, updating and review of the plan. The certification, recommendations and remarks are enclosed in this letter for information and reference.

For queries, your MDRRMO may contact our Policy Development and Planning Section (PDPS) at 0977-134-8911/0910-402-6575 or at civildefensecaraga@gmail.com.

Thank you for your continued efforts on DRRM in pursuit of achieving safer, adaptive and disaster resilient Caraga Region.

Very truly yours,

LIZA R. MAZO
Regional Director

"Safer, Adaptive and Disaster-Resilient Filipino Communities toward Sustainable Development"



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C E R T I F I C A T I O N

TO WHOM IT MAY CONCERN:

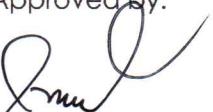
THIS IS TO CERTIFY THAT the herein attached Disaster Risk Reduction and Management (DRRM) Plan of the **MUNICIPALITY OF CLAVER, SURIGAO DEL NORTE** has been duly reviewed and found that the DRRM programs, activities, and projects in the said plan are aligned with the Regional DRRM Plan and appropriate to the hazards of the said Local Government Unit.

Furthermore, the Sanggunian approved **2023** Annual Investment Program (AIP) for DRRM-CCA of the above-mentioned Local Government Unit is seen consistent to their Local DRRM Plan reviewed.

This certification is only valid for the 2023 Targets concurrence to the Sanggunian approved 2023 Annual Investment Program (AIP) for DRRM-CCA.

Done this 14th day of October 2022 at OCD Caraga Regional Office, Camp Romualdo C Rubi, Bancasi, Butuan City.

Approved by:



DIR. LIZA R. MAZO
Regional Director, OCD
Chairperson, RDRRMC



DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL
CAMP AGUINALDO, QUEZON CITY

Checklist for the Monitoring and Evaluation of Local DRRM Plans

LGU: CLAVER, SURIGAO DEL NORTE

		Description	Y/N	Remarks
	Preliminary Pages			
A	Title Page		Y	
B	Resolution Adopting the LDRRMP		Y	
C	Message from the LCE		Y	
D	Existing DRRM-CCA related Policies/guidelines/resolution (description)		Y	
F	Table of Contents		Y	
G	Acronyms and Abbreviation		Y	
H	Definition of Terms		Y	
I	Executive Summary		Y	
A.	Ecological Profile	Only summary of Ecological Profile (may refer to the CLUP and CDP for comprehensive data)		
1	Population and Social Services		Y	
2	Local Economy		Y	
3	Infrastructure and Physical base		Y	
4	Environmental Management and Natural Resources		Y	
B.	Institutional (LDRRMC and LDRRMO structure)		Y	
C.	Risk Profile (include Risk Maps)	Risk Profile shall come from the conducted Risk Assessment, which is a method to determine the nature and extent of risk by analysing potential hazards and evaluating existing conditions of vulnerability that together could potentially harm exposed people, property, services, livelihood and the environment on which they depend. The local capacities include existing LDRRMC structure, Programs and protocols for disaster operations.		
1	All hazard		Y	
2	Vulnerability		Y	
3	Capacity		Y	
4	Exposure		Y	
D.	Situational Analysis : Identifying SWOC for the four DRRM Thematic Areas	Situational Analysis describes the strengths, weakness, opportunities and challenges (SWOC) or advantages and disadvantages in each specific concern. The assessment areas as basis for analysis include specific DRRM activities per Thematic Area such as early warning system, education and training, institutionalization of LDRRMO Office, response equipment and resettlement program. It should also include the cross-cutting concerns which are health, human-induced disasters, gender mainstreaming environmental protection, cultural sensitivity or indigenous practices and the rights based approach.		
1	Disaster Prevention and Mitigation		Y	
2	Disaster Preparedness		Y	
3	Disaster Response		Y	
4	Rehabilitation and Recovery		Y	

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		Description	Y/N	Remarks
E.	Thematic Area Plan (per thematic area)	The DRRM Plan with a clear vision and mission agreed by the members of the members of the LDRRMC shall be the direction of all DRRMC initiatives for the prescribed period of six years. The DRRM plan in an action plan matrix will show the relationship of the vision, goals and objectives with the Program / Activities of the LGUs. It helps in the analysis of priority activities based on the timelines for funding and implementation. The delineation of roles and tasks of agencies and individuals can easily be seen with the tool.		
1	Goals		Y	
2	Objectives		Y	
3	Outcome		Y	
4	Programs, Projects, and Activities		Y	
5	Targets including Gender Concerns		Y	
6	Key Output		Y	
7	Responsible Person/Agency/Office		Y	
8	Timeframe		Y	
9	Sources of funds		Y	
F.	Monitoring and Evaluation	Monitoring measures what is happening. It is a continuous function of checking performance against the indicators specified in the LDRRMP, using defined methodologies for data processing, analysis and reporting. It provides opportunity to validate the LDRRMP and make necessary changes to activities and approaches. It provides data for evaluation. Evaluation explains how and why desired results were (or were not) achieved		
	Expected Results		Y	
	Baseline		Y	
	Assumptions/Risk		Y	
	Objectively Verifiable indicators		N	Please include this on the next updating of the plan.
	Targets		Y	
	Data sources		Y	
	Collection Methods		Y	
	Frequency and audience of the report		Y	
	OPR/PPR		Y	
	Resources needed		Y	
G.	Annexes			
	Protocols, systems, guidelines (i.e. ICS)		Y	
	DRRM-CCA Related Trainings conducted		Y	
	Standard manual of operations		Y	
	Contingency Plans		Y	
	Directory		Y	

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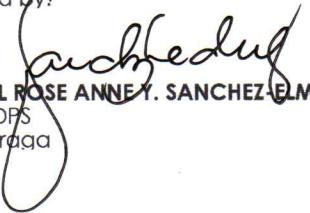
		Description	Y/N	Remarks
H	References	The various documents and related literatures used by LGU. It is important for LGU to properly cite the references.	N	Please include this on the next updating of the plan.

NOTE: We would like to commend the effort of the Local Government Unit of Claver, Surigao del Norte in addressing the recommendations given last year and for including PPAs on Public Health Emergency and Health Risk in the Local DRRM Plan to empower the LGU in the battle against COVID-19.

Prepared by:


MS. GRACE D. VILLANUEVA
Planning Officer I
PDPS, OCD Caraga

Reviewed by:


MS. APRIL ROSE ANNE Y. SANCHEZ-MEDULAN
Head, PDPS
OCD Caraga

Noted by:


MS. LORENE S. CATEDRAL
Chief, DRRM Division
OCD Caraga

Approved by:


DIR. LIZA R. MAZO
Regional Director
OCD Caraga



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Provisional Review Form for the Monitoring and Evaluation of Local DRRM Plans

CLAVER, SURIGAO DEL NORTE

Indicators of a good DRRM plan	Means of verification/evidence	Remarks/Recommendation
1) Risk Profile		
Availability of risk assessment maps	Updated hazard susceptibility maps that are either scientifically generated or drawn from community experience of hazards	✓
Updated or enhanced maps	Region and Province at 1:50,000 scale; Cities and Municipalities at 1:10,000 scale; Barangay preferably at a larger scale (1:5,000 scale). Vulnerability Maps that provides a spatial display of vulnerable elements such as population, production, critical infrastructure, facilities, among others.	Recommended scale for cities and municipalities is 1:10,000 ✓
	Risk map that shows calculation of the exposed elements based on hazard	✓
Detailed Hazard, Vulnerability, and Capacity Assessment indicating worst scenario	Inclusion in the LDRRM Plan	✓
2) DRRM Inclusive		
Different needs of men and women, children, youth, girls, PWDs, the elderly are taken into consideration; policies, etc.	Inclusion in the LDRRM Plan	Please include in your targets the vulnerable sectors.
Direct involvement of men and women and other vulnerable sectors in increasing public awareness, conduct of drills and training for women, PWD, children, youth, girls, the elderly, and other vulnerable sectors		✓
Setting up of evacuation centers in consideration to the needs of women , children, youth, girls, PWDs, elderly, among others		Kindly include this in the PPAs.
3) Mainstreaming of DRRM/CCA in the CLUP and CDP		
Ensure mainstreaming of DRRM programs and strategies in the local development plans, comprehensive land use plans, and provincial development and physical framework plans	Included in their PPAs in the thematic area plan if it is still for mainstreaming. If mainstreamed, it should be indicated in LGU's New/updated/enahanced CDP, CLUP, PDPFP, Annual Investment Plans, Local Development Investment Program	✓
Climate change adaptation strategies and environmental management are mainstreamed in the programs of the LGU		✓
Updated zoning ordinances or safety regulations	P/C/M ordinance passed	✓
4) Analysis Internal and External Environment of the LDRRMC		
Identified strengths, weaknesses, opportunities, and challenges in terms of management, implementation, partherip building, and allocation of resources	Comprehensive SWOC analysis of LDRRMC per thematic area	✓
5) Presence of the minimum Programs, Projects, and Activities (PPAs) per thematic area		
a) Prevention and Mitigation		
Inclusion of EWS (indigenous or advance form)	Indicated in the LDRRM plan (Provincial/City/Municipal/Barangay Level)	✓
Establishment of DRRM Office	Add indicators for a fully functional DRRM Office	✓
Inclusion of risk financing schemes for facilities and equipment	Indicated in the LDRRM plan	✓



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Identified various environmental management policies, programs and activities (reforestation, research, etc.)		✓
Inclusion of infrastructure resilience aspects (i.e. compliance to building code, infrastructure audit, etc.)		✓
Community-based and scientific DRRM and CCA assessment, mapping, analysis and monitoring at the Barangay level		✓
Food security measures		✓
Others		✓
b) Preparedness		
Strengthening of capacity DRRMC members	Capacity building activities clearly indicated in the LDRRM plan	✓
Provision for insurance of volunteers (GSIS, NCIC, etc.)		✓
Identified preparations for component plans (IEC and advocacy plan, Preparedness Plan; Response Plan; Contingency Plan per hazard, and Pre-Disaster Recovery Plan)	Indicated in the LDRRM plan	✓
Communicating Hazard map results to communities (C/M level)		✓
Inclusion of capacity building and training for public and private sectors		✓
Participation of LGUs in the mainstreaming of DRRM and CCA in the educational systems		✓
Development of standard manual of operations & construction of operations center		✓
Inclusion of establishment of ICS coordination and communication systems		✓
Inclusion of partnership arrangements among stakeholders		✓
Formation, training and accreditation of volunteers		✓
Identified and or construction of evacuation centers located in safe areas		✓
Updating of DRRM-CCA plans		✓
Stockpiling of food, non-food, and medical supplies		✓
Food security measures		✓
Equipage		✓
Dissemination of warning advisories and real time reporting		✓
Weather Monitoring		✓
ICS Simulation		✓
Availability of emergency medical teams		✓



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Indicators of a good DRRM plan	Means of verification/evidence	Remarks/Recommendation
Others		✓
c) Response		
Procurement and distribution of basic prioritized basic needs	Indicated in the LDRRM plan	✓
Dissemination of warning advisories and real time reporting		✓
Activation of ICS		✓
Activation of assessment teams		✓
Conduct of RDANA Assessment		✓
SRR Operation		✓
Activation of evacuation system/camp management, set of procedures for affected families		✓
Identification of standard-based relief shelters and sites, and temporary shelters		✓
Establishment of child-friendly spaces or temporary learning area in the evacuation center		✓
Identification and implementation of temporary livelihood and or income generating projects (includes trainings)		✓
Provision of basic health services to affected families		✓
Presence of psychosocial programs, stress debriefings, etc.		✓
Activation of the Response Clusters as per the National Response Plan		✓
d) Rehabilitation and Recovery		
Inclusion of Post-Disaster Needs Assessment (PDNA)	Indicated in the LDRRM plan	✓
Financial Assistance extended to affected families (rehabilitation, livelihood, etc.)		✓
Identification of long-term livelihood programs and projects		✓
Identification of safe relocation sites		✓
Construction of disaster resilient housing		✓
Inclusion of rehabilitation and restoration activities of infrastructure and facilities		✓
6) Monitoring and Evaluation		
Developed M and E plan per thematic area	Indicated in the LDRRM plan	✓
7) Allocation and utilization of LDRRM Fund and other sources		



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Indicators of a good DRRM plan	Means of verification/evidence	Remarks/Recommendation
Fund allocation 5% of LDRRM Fund to DRRM activities (70% for mitigation and preparedness; 30% for quick response)	Submission of annual work and financial plan	✓
	Sannguniang resolutions authorizing the use of local funds	In submitting the AIP, kindly attach a copy of the resolution authorizing the use of local funds
Allocation from other sources (20% development fund, portions of 5% of GAD, Special Education Fund for DRRM programs, projects, and activities, international and national funding, donations, among others	Included in the AIP	✓

8) Processes Involved

Participation of LDRRMC chair and members in the formulation of the plan	Presence of LCE, department heads and or DRRM focal per office, LDRRM officers	✓
Participation of technical and line agencies in providing inputs as basis for planning	Presence of OCD representative/technical staff, PAGASA, DENR-MGB, PHIVOLCS, NAMRIA, among others	✓
Creation of TWG to enhance and finalize LDRRM Plan	Identified TWG members from the LDRRMC and LDRRMO	✓
Participation of Barangay Representatives as form of validation during HVCA analysis (at the city/municipality level)	Presence of Barangay Representatives (depending on the number, cluster, etc.)	✓
Participation of NGOs/CSOs/POs directly working with the community (if existing or operating)	Presence of NGOs/CSOs/POs in the multi-stakeholder planning	✓
Updating of hazard maps and risk assessment by LDRRMC in coordination with technical agencies (authorized) and or research/academic institution	Frequency of updating hazard maps and risk assessment	✓

****Indicators may change through time since LGUs will improve their plan**

NOTE: We would like to commend the effort of the Local Government Unit of Claver, Surigao del Norte in addressing the recommendations given last year and for including PPAs on Public Health Emergency and Health Risk in the Local DRRM Plan to empower the LGU in the battle against COVID-19.

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