



Department of Energy

Washington, DC 20585

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JM CHRONOLOGY

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MEMORANDUM FOR: INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

FROM: *Carmelle Beher*
for KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES
Patrick Ferraro
PATRICK FERRARO
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SUBJECT: Request to Cancel DOE G 481.1-1 Department of Energy
Work For Others Guide, dated September 24, 1997.

PURPOSE: By cancelling this directive DOE is reducing duplicative publications of program related information and recognizing the effects of DOE/contractor working groups and the use of previously unavailable electronic communication systems.

JUSTIFICATION: During the 1990s DOE recognized the significant increases in WFO activities and sought to establish more uniform policies, requirements and procedures to ensure compliance with applicable laws and regulations. As a result, WFO related Orders and Manuals were revised to delineate updated policies, procedures for the review, approval and acceptance of WFO projects and program management responsibilities. In 1997 DOE issued DOE G 418.1-1, as a communications tool to provide an overview of WFO. Since that time, many publications have been issued by DOE and its contractors providing more comprehensive and detailed information in these areas. Today, Departmental offices and DOE contractors are effectively networking through working groups and information on issues, changes in policy, procedures and process improvement via electronic networking make the guide unnecessary.

IMPACT: There is no organizational impact nor costs savings associated with this cancellation as guides are informational by nature and not requirements documents.

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Rec'd C/Beher 10/29/15

Concur:  Non-Concur: _____ Date: 11-23-2015