



Department of Energy
Washington, DC 20585

September 17, 2015

JM Chronology
JM RECEIVED 9/17/15
OUT FOR REVIEW 9/21/15
DRB DISCUSSION 10/1/15

MEMORANDUM FOR INGRID KOLB

DIRECTOR
OFFICE OF MANAGEMENT

THROUGH:

KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM:

PAUL BOSCO
DIRECTOR
OFFICE OF PROJECT MANAGEMENT
OVERSIGHT AND ASSESSMENTS

SUBJECT:

Notice of Intent to Develop a Page Change to DOE O 413.3B,
Program and Project Management for the Acquisition of Capital Assets

PURPOSE: To revise the current Department of Energy (DOE) Order 413.3B, *Program and Project Management for the Acquisition of Capital Assets*, in accordance with Secretarial policy memorandum dated June 8, 2015. This memorandum directed we "immediately initiate a limited update to DOE Order 413.3B to incorporate all recent Secretarial policy memorandums since the last update of the Order." In conjunction with this revision, administrative changes will be made to update references, name changes, and office title changes.

DOE O 413.3B, *Program and Project Management for the Acquisition of Capital Assets*, became effective on May 29, 2011 and provides DOE with program and project management direction for the acquisition of capital assets with the goal of delivering projects within the original performance baseline, cost and schedule, and fully capable of meeting mission performance, safeguards and security, and environmental, safety and health requirements.

JUSTIFICATION: The Order is being updated per Secretarial direction. This Order continues to receive a significant amount of attention from external stakeholders such as the U.S. Government Accountability Office (GAO), the Office of Management and Budget (OMB), and Congress. This limited update will not only incorporate the most

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recent Secretarial policies, but also address most of the past issues highlighted by those external stakeholders.

Additionally, we are requesting that this action be processed under an expedited directives timeline, as determined by the Directives Review Board.

IMPACT: The proposed revision to the directive is not found to cause undue burden (i.e., significant cost impacts, overly prescriptive, redundancy, or excessive reporting requirements) on Departmental elements and contractors. The directive continues to be relevant and appropriate for use by the Department. No additional impacts on Department-wide directives, technical standards, or procedures are anticipated.

Some of the expected benefits from this limited Order update, as directed by Secretarial policy memorandum, would include:

- Strengthening the Energy Systems Acquisition Advisory Board
- Establishing the Project Management Risk Committee
- Improving upfront planning such as design maturity and technology readiness
- Preparing cost estimates using best practices
- Conducting analysis of alternatives using best practices
- Establishing principles for aligning contract incentives
- Enhancing project controls reporting
- Improving the peer review process


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OPI/OPI CONTACT: Paul Bosco, Director, Office of Project Management Oversight and Assessments (PM-1), Paul.Bosco@hq.doe.gov, (202) 586-3524.

References:

- Secretarial Policy Memorandum, *Project Management Policies and Principles*, dated June 8, 2015

Ingrid Kolb, Director, Office of Management (MA-1):

Concur:  Nonconcur: _____ Date: 10-1-2015

Unless determined otherwise by the Directives Review Board (DRB), writers will have up to 60 days in which to develop their first draft and submit to the Office of Information Resources, MA-90.

<u>Standard Schedule for Directives Development</u>	<u>Days</u>
Draft Development	15
Review and Comment (RevCom)	30
Comment Resolution	15
Final Review	30
Total	90