



Department of Energy
Washington, DC 20585

JM CHRONOLOGY

JM RECEIVED 3/29/11
OUT FOR REVIEW 5/13/11
DRB DISCUSSION 5/19/11

MEMORANDUM FOR INGRID KOLB
DIRECTOR
OFFICE OF MANAGEMENT

THROUGH: KEVIN T. HAGERTY
DIRECTOR
OFFICE OF INFORMATION RESOURCES

FROM: GLENN S. PODONSKY
CHIEF HEALTH, SAFETY AND SECURITY OFFICER
OFFICE OF HEALTH, SAFETY AND SECURITY

SUBJECT: Notice of Intent to Revise Department of Energy Order 426.1, *Federal Technical Capability*, dated November 19, 2009, and Cancel Department of Energy Policy 426.1, *Federal Technical Capability Policy for Defense Nuclear Facilities*, dated October 10, 1998

PURPOSE: This memorandum provides justification for the revision of the Department of Energy (DOE) Order (O) 426.1, *Federal Technical Capability*, dated November 19, 2009, and the cancellation of DOE Policy (P) 426.1, *Federal Technical Capability Policy for Defense Nuclear Facilities*, dated October 10, 1998. This action is being taken as part of the Department's safety reform described in Deputy Secretary Daniel B. Poneman's March 16, 2010, memorandum with the subject line: *Department of Energy 2010 Safety and Security Reform Plan*.

JUSTIFICATION: Background. DOE P 426.1 was developed in 1998 by the Office of Management (MA) to provide Department expectations for the recruitment, deployment, development, and retention of Federal personnel with the demonstrated technical capability to safely accomplish the Department's missions. Subsequently, responsibility for this Policy was moved to the Office of Human Capital (HC).

In 2000, the Department issued DOE Manual 426.1-1, *Federal Technical Capability Manual*, to provide detailed requirements and responsibilities to implement the Policy. This Manual was revised in 2004 and updated and converted to an Order in 2009. DOE O 426.1 currently defines the requirements and responsibilities for the Federal Technical Capability Program; with conversion to an Order, the Office of Primary Interest (OPI) was changed to the Office of Health, Safety and Security (HSS).



As part of the Directives review process, HSS contacted HC and MA to discuss the appropriate actions for DOE P 426.1. During these discussions, HC indicated that they had no continued interest in the Policy. It was also concluded that given the role HSS serves as the OPI for the Order, the Policy should also be the responsibility of HSS. Following this discussion, HSS reviewed the Policy and the Order and concluded that the Policy had successfully served its purpose, was no longer needed as a stand-alone Policy, and could be consolidated into the Order. DOE O 426.1 was also found to need minor clarification of a requirement for use of the Functional Area Qualification Standards (FAQS) template. It also contains two references to DOE P 426.1, which will need to be removed to reflect the consolidation of the Order and Policy.

Summary of Development Process: The process to accomplish this Order revision will meet the requirements described in: (1) DOE O 251.1C, *Departmental Directives Program* (January 15, 2009); (2) *Project Management Plan--DOE 2010 Safety and Security Reform* (Revision 2, June 2010); and (3) the *Requirements Framework and Systems Approach--Systems Analysis and Requirements Framework Change Plan--Worker Safety and Health* (September 30, 2010). HSS will prepare the draft revised Order, resolve any comments that may be received during DOE's RevCom process, and prepare the final draft for approval.

Applicability: The revision of the Order will not change its applicability. The Order will continue to be applicable to all Federal DOE Elements.

Major Changes: The Policy will be consolidated into the Order revision and the Policy will be cancelled by the revised Order. Minor changes will be made as needed to the Order. Only minor changes are anticipated to the Order, as it was recently revised; the 1-year review of the Order, with input from the Federal Technical Capability Panel, will be conducted in accordance with DOE O 251.1C, paragraph 7.

Recommended Development Schedule: Given that this revision is relatively minor, the expedited development schedule shown below is recommended.

IMPACT: No impacts to departmental functions or operations are anticipated. However, the revision of the Order will provide a clear understanding of the Department's expectations.

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OPI/OPI CONTACT: Patricia R. Worthington, HS-10, (301) 903-5926

Concur: Ali H. Ghovanlou Nonconcur: _____ Date: 5-19-11

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	<u>Standard</u> (Days)	<u>Proposed</u> (Days)
Timeline: Schedule for Directives Development		
Draft Development (Writer)	60	30
Review and Comment (Interested Parties)	30	30
Comment Resolution (Writer)	30	30
FINAL REVIEW	30	30
Total	150	120

NOTE: SCHEDULE CHANGE
TO 150 DAYS EFFECTIVE
4/14/2011. CB

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TO: DRB CHAIR

WRITER IS REQUESTING
ACCELERATED SCHEDULE OF
120 DAYS.