

DOE DIRECTIVES, DELEGATIONS, AND OTHER REQUIREMENTS PORTAL

What's New?



- The **Policy Portal** application is an enterprise content and document management system for policies and procedures that allows us to organize Directives, Delegations, and other requirements information simply and quickly in a secure, robust environment.
- Documents are organized by number, subject, source, issue date, and relevance—and the Policy Portal lets us craft the pathways for browsing and searching that makes the most sense for employees, managers, and contractors throughout the Department.
- The Portal keeps track of all Directives and Delegations versions and changes. The system tracks the full life-cycle of every document, from issuance to final cancellation. With a fully indexed and searchable archive, users can easily identify all of the policies that were in effect on any given day.

. . . .So, what's new?

The new home page uses a simplified design that highlights the primary components of the site: Directives, Regulations, and Requirements.

U.S. DEPARTMENT OF ENERGY | Office of Information Resources (MA-90)

Site Map | Contact Us | Log In

Current Documents Search Site Advanced Search

HOME DIRECTIVES DELEGATIONS OTHER REQUIREMENTS

DIRECTIVES, DELEGATIONS, AND OTHER REQUIREMENTS

Directives

All current, archived and draft Directives

Delegations

Legal Instrument used to transfer authority granted to the Secretary of Energy

Other Requirements

Secretarial Memoranda, Policy Memoranda, and Invoked Technical Standards

NEWS & UPDATES

Recently Issued/Updated

Top 10 Most Viewed

Directives Quarterly Updates

Email Alerts

Test News Item

Justification Memoranda Template

Recent Administrative Change (9-20-2013)

More news...

The Office of Information Resources (MA-90) has collected Organizations' Assignment of Responsibility that derived from Directives and from the organization's responsible functional areas. In an effort to centralize this collection, they have been posted on the Directives, Delegations, and Requirements website at Organizations Assignments of Responsibility. Those associated with a directive(s) can also be found included with the directive in the "Related Content" section.

Print this

RevCom

DPC Resources

Directives Tools

References

Delegation Procedures

Archives

Help

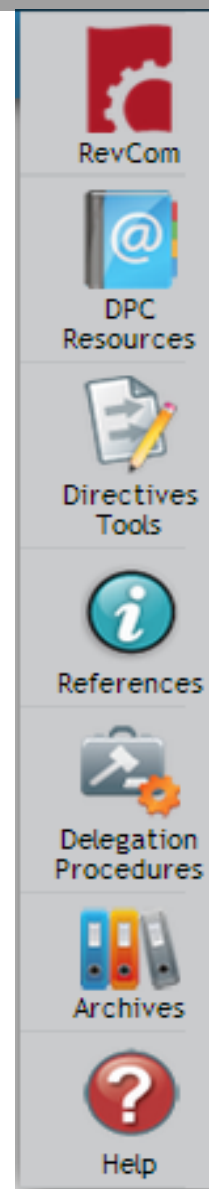
Links to lists of the most recent updates and news items are here along with a link to sign up for Email Alerts.

The new toolbar at right provides easy access to operations and resources frequently used by writers, DPCs, and managers.

The toolbar available at the right side of every page is a series of links to familiar material related to directives and delegations. In order from the top are links to

- RevCom, the online review, comment, and approval system for draft DOE directives. You can sign in here to review documents
- DPC resources, which include a current list of directives points of contact (DPCs) and a list of their responsibilities
- Directives tools, useful material for directives writers, DPCs and subject matter experts, including how directives are processed and a collection of templates for document development
- References that link users to Technical Standards and NNSA supplemental directives, DOE forms, lists of Directives Review Board members and additional government publications
- Delegation procedures for delegating and re-delegating DOE management authorities
- Archived directives that are maintained after they have been revised or canceled
- Help where you can find information about searching portal content and review FAQs

Click on the tools to explore content for each



Finding Documents

On the home page, select one of the main topics, which will take you to a table displaying the content of that section.

Selecting Directives or Delegations will take you to the current lists

Other Requirements will take you to a list of Secretarial and Program Policy Memos and Invoked Technical Standards



DIRECTIVES, DELEGATIONS, AND OTHER REQUIREMENTS



NEWS & UPDATES

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Test News Item

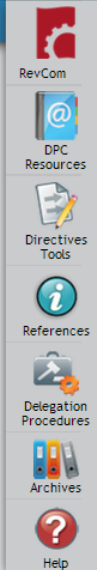
Justification Memoranda Template

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[More news...](#)

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[Print this](#)



The new design extends the faceted browsing capabilities beyond those available on the current site and combines the browsing options into a single-page user interface.

DIRECTIVES

by Jim McDonald — last modified Mar 18, 2014 01:25 PM — History

Current Directives List

DOE Directives are official communications that establish standards and requirements for program and project operations throughout DOE. The Directives System is an organized program for processing directives from initial manuscript development through review and approval to publication on the Directives Portal.

Directive Type

☐ Order (123)

☐ Guide (88)

ID	Title	Type	OPI	Issued
DOE O 100.1E Admin Chg 1	Secretarial Succession, Threat Level Notification, and Successor Tracking	Order	NA - National Nuclear Security Administration	Jan 27, 2013

CURRENT
DRAFT
ARCHIVES

DELEGATIONS

Issue Date

Start date

ID	Title	Type	Issued	Delegate	Delegant
001.00E	Delegation Order No. 00-001.00E to the Deputy Secretary	Delegation	Jun 05, 2013	Deputy Secretary	Ernest J. Moniz, Secretary of Energy

CURRENT
BY FUNCTIONAL AREA
BY POSITION
DESIGNATIONS
ASSIGNMENTS
RESCINDED

CURRENT

DOE O 251.1C, Departmental Directives Program

Functional areas: DOE Directives, Requires Crosswalk When Revised, writer: Kevin Hagerty,

To define requirements and responsibilities for implementing the Department of Energy (DOE) Directives Program in support of the Secretary's memorandum of September 10, 2007, Principles Governing Departmental Directives. See also the current list of Directives Requiring Further Documentation, as required by Appendix D of this Order. Cancels DOE P 251.1A, DOE O 251.1B, DOE M 251.1-1B.

o251.1cFinal1-15-09.pdf -- PDF Document, 251 KB

Writer: Kevin Hagerty

Subjects: Administration
Management and Operations

ID: DOE O 251.1C

Type: Order

OPI: MA - Office of Management

Status: Current

Approved Date: Jan 14, 2009

CRD: No

Add feedback

To submit feedback about this document, fill out the form below. Submissions will be published on the page only after review and approval.

Name

Email

Feedback

Captcha

Question: What is 64 - 8 ?

Your answer:

Add Feedback

RELATEDHISTORYEXEMPTIONSSTANDARDS

Related to:

Designating Responsibility for Equivalencies or Exemptions from Department of Energy Directives (EM)

Memorandum from Samuel W. Bodman dated 9-10-07, Principles Governing Departmental Directives


Approve Designation of Exemptions and Equivalencies Approval Authority (NA)

Kevin Hagerty:Feedback on DOE O 251.1C

In addition to the basic information (author, status, publication date, etc.) the tabs at right provide additional data:

- Related documents
- History (previous versions that have been canceled)
- Exemptions
- Invoked Technical Standards

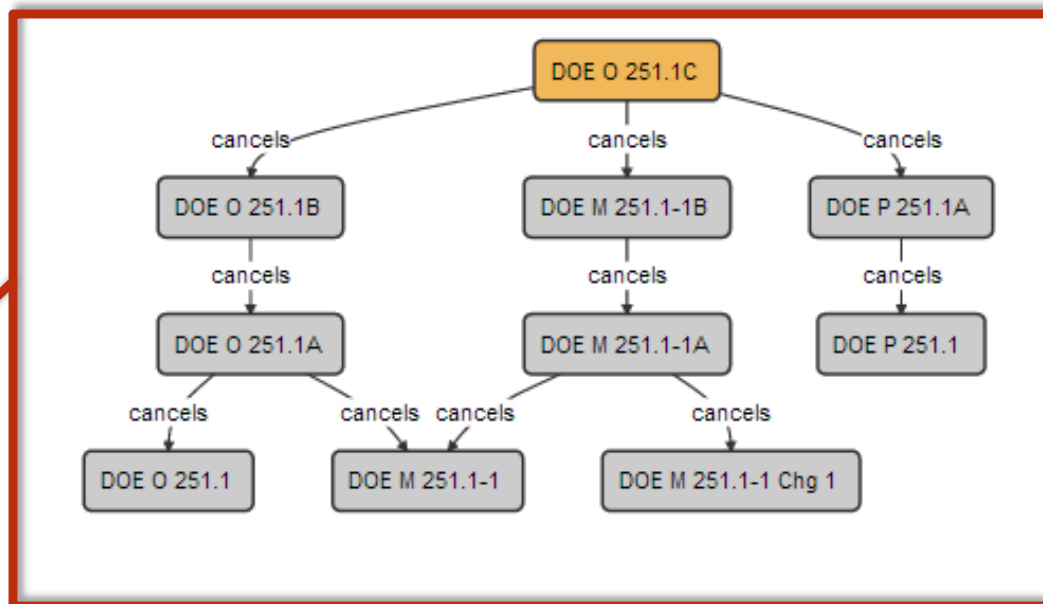
You can submit feedback on current directives



7

History

- Click on the History tab and choose Show All
- The diagram shows previous versions and cancellations and provides links to the canceled (archived) documents



RELATED **HISTORY** EXEMPTIONS STANDARDS

Show All

Cancels:

[DOE O 251.1B, Departmental Directives Program](#) on Jan 14, 2009

[DOE M 251.1-1B, Departmental Directives Program Manual](#) on Jan 14, 2009

[DOE P 251.1A, Departmental Directives Program Policy](#) on Jan 14, 2009



The search box is in the upper right corner anywhere on the site. Use quotation marks and the AND and OR operators to make your search more restrictive.

Click on **Advanced Search** when you have specifics for your inquiry:

- You can narrow or expand your search based on the criteria you select from the options available.
- Select a Document Status collection (current, archive or draft; or rescinded). You can choose more than one.
- Select a Document Type. You can choose one or more document or delegation types.
- The following are optional but will help to refine your search:
 - Enter text of interest (use AND/OR to combine multiple words).
 - Enter a document title.
 - Enter all or part of a document number (e.g., entering 251 would return documents in that series; DOE O 251.1C would return that directive).
 - Select an office of primary interest (OPI) to find all documents produced by that organization. You can choose more than one.
 - Enter dates to limit your search to a specific time period

ADVANCED SEARCH FOR CONTENT

This search form enables you to find content on the site by specifying one or more search terms. Remember that you can use the quick search anytime, it's normally good enough, this search form is just if you want to be more specific.

<h4>DOCUMENT STATUS</h4> <p>Select the status of documents to search. You may choose one or more.</p> <p> <input type="checkbox"/> Archive <input checked="" type="checkbox"/> Current <input type="checkbox"/> Draft - for Information Purposes Only <input type="checkbox"/> Draft - for Review <input type="checkbox"/> Rescinded </p> <h4>DOCUMENT TYPE</h4> <p>Select the type(s) of documents to search. You may choose one or more.</p> <p> <input type="checkbox"/> Certification Memo <input type="checkbox"/> Delegation </p>	<h4>SEARCH TEXT</h4> <p>For a simple text search, enter your search term here. Multiple words may be found by combining them with AND and OR. The text in this field will be matched with documents' contents, title, and description.</p> <input style="width: 100%;" type="text"/> <h4>TITLE</h4> <p>Return items matching this title.</p> <input style="width: 100%;" type="text"/> <h4>SEARCH DOCUMENT ID</h4> <p>Return items matching this full or partial ID. You may enter a full ID such as "DOE O 251.1C" to locate a specific document, or you may enter a partial ID such as "251" to return all documents that have "251" in their IDs.</p> <input style="width: 100%;" type="text"/>	<h4>SEARCH OFFICE OF PRIMARY INTEREST (OPI)</h4> <p>Return only items that were issued by the OPI(s) selected.</p> <p><input checked="" type="checkbox"/> SELECT ALL/NONE</p> <div style="border: 1px solid gray; padding: 5px;"> <input type="checkbox"/> AD - Office of Administrative Services <input type="checkbox"/> BU - Office of Small and Disadvantaged Business Utilization <input type="checkbox"/> CF - Office of the Chief Financial Officer <input type="checkbox"/> CI - Office of Congressional and Intergovernmental Affairs <input type="checkbox"/> CN - Office of Counterintelligence <input type="checkbox"/> CP - Office of the Press Secretary <input type="checkbox"/> CR - Office of the Chief Financial Officer <input type="checkbox"/> DP - Office of Defense Programs <input type="checkbox"/> DS - Department Standards Committee </div>
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Faceted search/navigation/browsing (at left of the document listing) allows you to set limits on the list that is being displayed. You will be "filtering" the list.

- Choose one or more of the Document Types (Order, Guide, Manual, Policy, Notice, Justification Memo, Certification Memo). Everything not selected will be filtered out of the list.
- You can select a directive number series. When you choose a series, the list includes only that number series.
- Narrow your list by Issue Date within a specific time period.
- You can narrow your search by choosing one or more Subjects.
- Or you can limit the list to documents produced by a particular office (OPI).
- You can include or exclude documents subject to Defense Nuclear Facilities Safety Board review or containing Contractor Requirements Documents.
- As you filter your search, you will see the list of documents change to accommodate your filters. You can remove some or all of the filters in the last box to revise or you can choose Remove all.

ADD, EDIT OR REMOVE A SERIES BELOW THE CONTENT TITLE

IS	Title	Type	OPI	Issued
DOE O 100.15 Admin Chg 1	Secretariat Succession, Threat Level Notification, and Successor Tracking	Order	NA - National Nuclear Security Administration	Jan 27, 2013
DOE P 111.1	Departmental Organization Management System	Policy	HC - Office of Human Capital Management SC - Office of Science	Aug 28, 1996
DOE G 120.1-5	Guidelines for Performance Measurement	Guide	CF - Office of the Chief Financial Officer	Jun 29, 1996
DOE O 130.1	Budget Formulation	Order	CF - Office of the Chief Financial Officer	Sep 25, 1999
DOE H 125.1-1A	Department of Energy Budget Execution Funds Distribution and Control Manual	Manual	CF - Office of the Chief Financial Officer	Jan 05, 2006
DOE O 125.1A	Budget Execution Funds Distribution and Control	Order	CF - Office of the Chief Financial Officer	Jan 05, 2006
DOE O 137.15	Plan for Operating in the Event of a Laptop In Appropriations	Order	CF - Office of the Chief Financial Officer	Sep 29, 2011
DOE P 140.1	Natural Resource Damage Assessment Cooperation and Integration	Policy	EH - Office of Environmental Management	Jun 15, 2012
DOE H 140.1-15	Interface with the Defense Nuclear Facilities Safety Board	Manual	HS - Office of Health, Safety and Security	Mar 29, 2001
DOE P 141.1	Department of Energy Management of Cultural Resources	Policy	HS - Office of Health, Safety and Security	May 01, 2001
DOE O 142.2A Admin Chg 1	Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency	Order	NA - National Nuclear Security Administration	Dec 14, 2006
DOE H 142.2-1 Admin Chg 1	Manual for Implementation of the Voluntary Offer Safeguards Agreement and Additional Protocol with the International Atomic Energy Agency	Manual	NA - National Nuclear Security Administration	Sep 03, 2005
DOE O 142.2A	Unclassified Foreign Visits and Assignments Program	Order	HS - Office of Health, Safety and Security	Oct 13, 2010
DOE O 142.4	International Commitments Management	Order	RI - Office of Policy and International Affairs	Nov 17, 2008
DOE O 142.5	Committee on Foreign Investment in the United States	Order	RI - Office of Policy and International Affairs	Oct 07, 2010
DOE O 143.1	Payments in Lieu of Taxes	Order	CF - Office of the Chief Financial Officer	May 07, 2005
DOE O 144.1 Admin Chg 1	Department of Energy American Indian Tribal Government Interactions and Policy	Order	CI - Office of Congressional and Intergovernmental Affairs	Jan 15, 2009

Delegations – Re-delegations

The screenshot shows a web browser window displaying the DOE Directives, Delegations, and Requirements Portal. The page is titled "010.01-01, Delegation Order No. 00-010.01-01 to the Director, Office of Human Capital Management". The page is divided into two main sections: "CURRENT" and "RE-DELEGATIONS".

CURRENT

010.01-01, Delegation Order No. 00-010.01-01 to the Director, Office of Human Capital Management

Functional area: functional area: Human Capital

00-010_01-01.pdf -- PDF Document, 88 KB

ID:	010.01-01
Type:	Re-delegation
Delegant:	Rita R. Franklin, Deputy Chief Human Capital Officer
Delegate:	Director, Office of Human Capital Management
Status:	Current
Effective Date:	Aug 28, 2008
Re-delegation Allowed:	Yes

RE-DELEGATIONS HISTORY RELATED

Re-delegated to:

- Redelegation Order No. 00-010.01-01.08A to the Manager of the Savannah River Operations Office Position/Office: Manager of the Savannah River Operations Office
- Redelegation Order No. 00-010.01-01.13A to the Administration of the Bonneville Power Administration Position/Office: Administrator, Bonneville Power Administration
- Redelegation Order No. 00-010.01-01.04A to the Deputy Director of Resource Management Office of Science Position/Office: Deputy Director of Resource Management Office of Science
- Office of Human Resource Services Position/Office: Director, Office of Human Resource Services
- Redelegation Order No. 00-010.01-01.06 to the Administrator of the Southwestern Power Administration Position/Office: Administrator, Southwestern Power Administration

A red arrow points from the "List of associated Delegations and Re-delegations" text to the "RE-DELEGATIONS" tab.

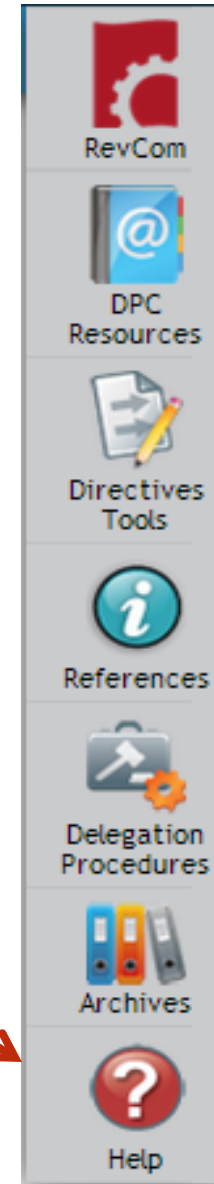
List of associated
Delegations and
Re-delegations

Delegations and Re-delegations for an individual Delegation Order (i.e., Delegated to and Re-delegated from) will be displayed under the Re-delegations tab.

- Help will be a useful resource while you are learning about the site or you have questions.
- Find information about searching the site and a list of frequently asked questions
- Find additional information about navigating the portal

NOTE: the following note about IE8 browser compatibility is also included:

The Portal supports a variety of popular browsers (e.g., Internet Explorer, Firefox, Chrome). However, IE8 users should note that the hyperlinks do not function in the document history details graphic (the Show All button under the History tab for a Directive). In other browsers, the graphic includes hyperlinks to the previous versions of the Directive. To find the version of IE that you are using, go to the Help menu and choose About Internet Explorer



The screenshot shows a Mozilla Firefox browser window displaying the DOE Directives, Delegations, and Requirements portal. A yellow contact form overlay is centered on the screen. The form contains the following information:

CONTACT FORM

Directives are the Department of Energy's primary means of establishing policies, requirements, responsibilities, and procedures for Departmental elements and contractors.

Directives Program Management

Camille Beben
(202) 586-4014

Christopher Tirado
(202) 586-4967

Delegation Program Management

LaVerne Fuller
(202) 586-1996

Gail Cephas
(202) 586-1049

Web Site Administration

Technical Support Staff
(505) 663-1302

Fill in this form to contact us.

NAME

Please enter your full name

E-MAIL

Program and Technical Support available via phone and e-mail.