

GENERAL CLEARANCE
(For Graduating Students Only)

Student Number: 2021-01306-MN-0, Date of Filing, Date of Graduation in PUP, Name: JACOLBIA, JAN MARC SOBERANO, Academic Program: SHSTVLTICTS, Date of Birth: 09/17/2004, Admitted in PUP, School Year: 2122, Semester: First, Name of Elementary School: Muzon Elementary School, Year Graduated: 2017, Name of High School: Muzon national High school, Year Graduated: 2021, Permanent Address: 72 Pangsinan St. Bago Bantay Q.c, TONDO I/II, CITY OF MANILA, Philippines (the), Contact Number: 09265424417

Student Credentials/Documents Requested

Transcript of Records, Certification of Graduation, Diploma, Other

The above-named applicant is cleared of all money and property responsibilities in my office.

Table with 4 columns: Category, Status, Category, Status. Rows include Library, College-based Laboratory, NSTP (ROTC/CWTS), CHK/P.E. (GYM), Legal Office, Internal Audit, Accounting/Student Services, Office of Student Service, Alumni/Tahanan ng Alumni, Dean/Director, Career Dev't. & Placement Office.

Requirements when claiming credentials:

- 1. PUP Student I.D. (to be surrendered)
- 2. Claim Stub

All requested credentials will be released to the following assigned representatives other than the student/client:

- PARENTS/SIBLINGS/SPOUSE/CHILDREN - with formal authorization letter duly signed by the student with two (2) valid ID's with picture of both the student/client and the representative and photo copy of the representative's PSA (NSO) Birth Certificate and PSA (NSO) marriage contract for the spouse.
- REPRESENTATIVE OTHER THAN THE IMMEDIATE FAMILY - with Special Power of Attorney from the student concerned, duly notarized in the country/place of residence and two (2) valid ID's with picture of both.

Signature of Applicant/Representative over Printed Name, Client Services Info. Counter Clerk, Date

Date: 07/07/2023

JACOLBIA Last Name, JAN MARC First Name, SOBERANO Middle Name, College/Campus: Manila, Academic Program: SHSTVLTICTS, Date of Graduation

Please claim your request for Transcript of Records, Certification of Graduation, Diploma on if records are complete

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Client Services Info. Counter Clerk
Barcode
GC-SHS-015963