Bright, Zachary

Ce Monitor Handbook

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**Tools**

1. Rodeo

Used to see customer orders and transshipments and their expected ship dates

1. Pod Console

Used to research bin and pod numbers to see if the pod is obstructed or out of service

1. Chime

Text-based internal communication tool

1. Floor snapshot

Allows you to view AR floor and find pod locations

1. Roboscout-Adjacent Bins App

Adjacent bins app allows you to input multiple bin numbers and see corresponding floor number and pod numbers

1. Labor Management

Used for labor tracking

1. FC Research

Used to find information for ASINs, containers, and users

1. FC Eligibilities Website

Used to send picks to a hand scanner from a specified pick zone

1. FANS

Allows you to send messages to pallet pickers

1. FC Console

* Pick Zones

Used to see the backlog of available picks

* Workforce

Allows you to find the area an active picker is working

* Process Paths

Shows which pack destinations are open

1. PANAL - Pod and Pallet Analyzer (Excel)

Links to Pod Console and allows you to quickly see if there is any restriction information for a given list of pod numbers

1. CopyBins (javascript)**Pod Console**

Pod console is used to check the status of a pod and see if it is restricted from allocating to a pick station. Before searching, make sure to specify “DEN3” as the warehouse and clear “Zone,” “Pod ID,” and “Bin ID.” Using Rodeo, find a bin ID/scannable ID, paste it into Bin ID, and search. Zone and Pod ID will autofill, giving you the floor number (paKivaA04 = 4th floor) and Pod ID. Find the “Restriction Info” below. If the section is blank, the pod is able to move to a pick station on its own.

Pod\_Blocked\_for\_Travel – indicates the pod is unable to move due to an obstruction on the floor or an AFM/AR SRBRS vest. Call out in the CE/QB chat with pod ID, floor, restriction (“blocked”), and shipment time.

Pod\_Offline; Pod\_Lost – indicates that the pod is out of service and the computer system can’t locate it. This usually indicates that the pod has been taken off the floor for maintenance either in the AR cage next to the standup area or in the nearby offline pod 5S.

Pod\_Offline – pod is out of service, either on or off the AR floor. Look first in offline pod 5S; if it’s not there, call out in CE/QB.

Pod\_Lost – computer doesn’t know where the pod is. It could either have been moved manually or the barcode that the drives use to identify the pod may not have scanned properly. Look in offline pod 5S; if it’s not there, call it out in CE/QB chat and ask about unknown pods.

**PANAL**

This is a Microsoft Excel-based tool created at DEN3 by a former CE Monitor. It pulls together data from Pod Console to show all restricted pods for the building by floor, from Pick Zones to show pallet backlog by floor, and allows you to link Rodeo timeslots to display the number of prioritized pallet picks by shipment time and floor to facilitate effective pallet picker distribution. It also includes a list of links to make for a smoother start of shift. When you first open it, click “Enable Editing” and then “Enable Content.” This allows it to establish the proper connections.

**To use the Pallet Tally:**

Pallet backlog will update automatically a few minutes after content is enabled. Nothing needs to be done to keep it current; it will update every few minutes. To display more accurate information, link PANAL with the shift’s shipments to show all prioritized (available) pallet picks. To link:

1. Open Rodeo, and select a shipment time under PickingNotYetPickedPRIORITIZED
2. Once the page has loaded, look in the upper right corner for the Excel logo
3. Click on the logo, then click on the “Excel Download link” to highlight
4. Copy link
5. Open PANAL
6. Find “Data” on the top ribbon on Excel
7. Select “Connections” from the “Connections” category
8. Find the connection title that corresponds to the link that you copied
9. Click on “Properties”
10. On the Properties window, select “Definition” on the top ribbon
11. At the bottom left of the window, click “Edit Query”
12. Hit Ctrl+V to paste the link that you copied and hit Enter
13. Once the data loads, look in the upper left corner and click on the lower yellow arrow
14. Click “Import”
15. Complete these steps for 11:00, 13:30, 14:00, 14:15, 15:00, 18:00, and 19:00

Once complete, you can very simply and accurately allocate labor where needed to meet CPTs.

**To use Pod Analyzer:**

Restricted pod data will refresh automatically. Displays all restricted pods in the building. To use:

1. Open the Rodeo page for the shipment you’re checking on
2. If you have more than 1000 results: in the upper left corner, select “Options” and set minimum dwell time (“from \_ hours”) to filter to less than 1000
3. Click on “dwell time” at the top of the rightmost column to sort with highest dwells first
4. While pressing Ctrl, click and drag to select up to 100 items from “scannable ID” column
5. Copy scannable IDs, then paste into Adjacent Bins and submit
6. Once results load, press Ctrl and click and drag to select all pod IDs
7. Open PANAL and select “Pod Analyzer” worksheet
8. Click on cell A2 and press Ctrl+V to paste the copied pod IDs
9. If one of the pod IDs pasted matches a restricted pod, the pod ID in the column to the right will highlight bright red
10. Click on the red highlighted pod ID, then press Ctrl+C to copy

If pod is blocked:

Message Amnesty QB in “CE/QB” chat with pod ID, restriction (“blocked”), and shipment time

If pod is offline:

1. Go back to Adjacent Bins
2. Press Ctrl+F, then Ctrl+V and hit Enter
3. Copy the bin ID immediately next to the highlighted pod number
4. Open a new Rodeo tab, then paste the copied bin number in the search bar in the upper right corner to find orders associated with that bin. Pay attention to Expected Ship Date.

**CopyBins (javascript tool)**

This is a tool that you can find in PANAL under ‘CE links’. It allows you to copy all bin IDs from a Pod Console search. For example, if a new pod is taken offline and you’re given the pod ID, you have access to all associated bin IDs, which can be put into Rodeo to give you all orders currently in that pod. To set up:

1. If it is not already installed, download Google Chrome. When you run the installer, it will ask for admin credentials. Select ‘No’. Something will pop up asking if you want to continue. Select ‘Yes.’
2. Once Chrome is open, paste a link for Pod Console
3. Next, you’ll create a bookmark for any page by clicking the star on the right end of the URL textbox
4. Rename the bookmark ‘CopyBins’
5. Click “More” in the lower left corner
6. Find “URL” and delete all text from that box
7. Open PANAL, and go to ‘CE links’
8. Select cell A1, and press Ctrl+C
9. Go back to the bookmark you were creating in Chrome
10. Click on the URL textbox and press Ctrl+V to paste
11. Click ‘Save’
12. In the Chrome browser, in the upper left corner is a button with three vertical dots to open Menu
13. Open Menu, click Bookmarks, then select “Show Bookmarks Bar”
14. You’re set up, and this bookmark show up whenever you use your current computer

To use:

1. With pod console open in Chrome, put in a search for the desired pod, or a bin attached to it
2. Once page loads, click on CopyBins bookmark
3. Message will pop up saying, “Copied!”
4. Open Rodeo in any browser, and click on searchbar in upper right corner
5. Hit Ctrl+V to paste and hit Enter
6. Search results will show all orders in specified pod