

Punjab Residency Program Manual 2020



1. Introduction:

The portal has been designed/developed to help the candidates of Residency through step by step guidance, designed by Punjab Health Foundation, a subordinate entity of Specialized Healthcare and Medical Education Department, Government of the Punjab. The Policy and Procedure Manual (PPM) elaborating the complete framework of Punjab Residency Program level-III is available on the http://prp.phf.gop.pk/.

2. Helpline:

The program is intended to make the entire process of candidacy and selection automatic and transparent. For any inquiries and queries, please contact at:

Helpline: +92 304 1111972 | support@phf.gop.pk

3. Application Validity:

This application is valid for Residency Program for the year 2020.

4. Online Portal and Web Browser:

http://prp.phf.gop.pk/

Use latest **Chrome** for better performance.

5. Application Fill Up Process:

Please note that an (*) mentioned against any field in this form, is mandatory and if not filled properly, the system will generate an error and you will not be able to proceed any further.

Please go http://prp.phf.gop.pk/

On the welcome page, there are two options:

Register: For new registration of candidates.

Login: Already registered candidates to login. Enter Email as login and Password.

For New Registration enter following information:

			•	P-00056	
•	03104053348	L	~	Level 3 Year-1	~
8	MBBS ~			shahzadyaqoob40@ymail.com	
			<u></u>		

Full Name: As per matriculation.

PMDC Number: As per PMDC certificate

Mobile Number: Current active mobile number.

Faculty: MBBS / BDS

Level: III (Default selection for this program)

Email: Active email address.

Password: Minimum 6 characters are required.

Activation: A validation link will be sent to you via email. Your account will be activated when you will click on validation link.

Important: Fill the Registration Part carefully as PMDC number, email address and mobile number cannot be edited later.

Logout:

If you want to logout of the system, click the Log Out button.

Logout

On your login for the very first time, you will see on the bottom,

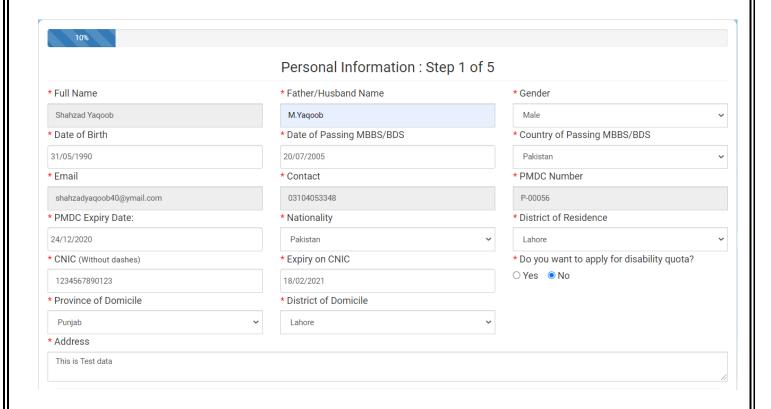
Continue Your Application Process 🗷

Profile Builder:

Use "Profile Builder" button on top of the menu for complete your profile.



Step 1: Personal Information



Dates Entry:

```
        August 2000

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        2

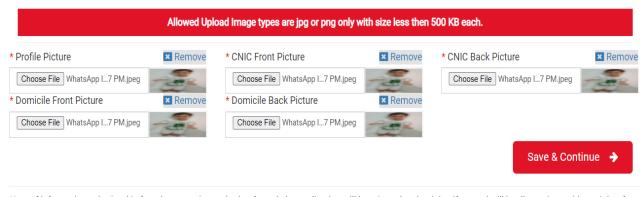
        3
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        7
        8
        9
```

This is how the Dates are entered in the entire application process. When you click the button on the right of the date field, a calendar appears and by using the arrow keys on both sides, you can select your required month and then select the day. Upon click back at the same button the calendar will be closed and you will see the new inserted date in the date field.

When you are adding the Profile Picture, please make sure you have a digital file of your portrait picture in your computer as by clicking the Browse button, you be then required to click that file and select open.

Upload the relevant documents:

Upload documents in jpg / jpeg format only.



Note: If information submitted is found wrong, mismatched or forged, the application will be rejected and training if started will be discontinue with no right of appeal at institution/government level. All attached images should be readable otherwise application form will be rejected.

Please note that system will only accept a file size less than 500 KB. If you have a larger picture, Read the following note.

Important Note: Many users find it difficult to check the size of their portrait pictures and large scanned pictures are not accepted by the system, so it is important to have a portrait picture which is web-friendly. For this purpose, use https://compressjpeg.com/ to compress your picture in a web-friendly size.

Disability Quota:

If you apply for disability quota then click on below radio button.

* Do you want to apply for disability quota?

○ Yes ○ No

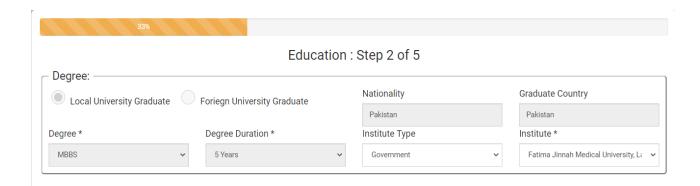
Important Note: If you select "Yes" you will only be considered for disable quota. That means you won't be able to apply in any other quota/general quota.

Step 2 Education:

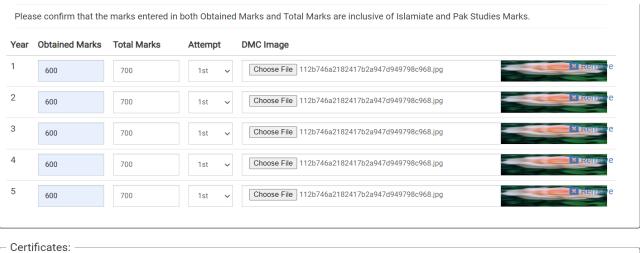
If you have Local/Recognized education please select that option, and in case of education from any foreign country, kindly select the Foreign from the radio buttons as show below.

Please fill all the fields and attached necessary documents against each year. Total marks and obtained marks should be inclusive of Pakistan Studies and Islamiyat marks. All the DMC Images should be reduced to 500KB otherwise system will not accept it and you will not be able to proceed further.

If you are a Foreign University Graduate, you will see the following form. You will have to submit PMDC Equivalent Result document as a proof. Kindly make sure to fill all the fields with the exact information as the system can reject your entry after verifications. A House job from Public Institute under the Health Department of Punjab Government is compulsory.

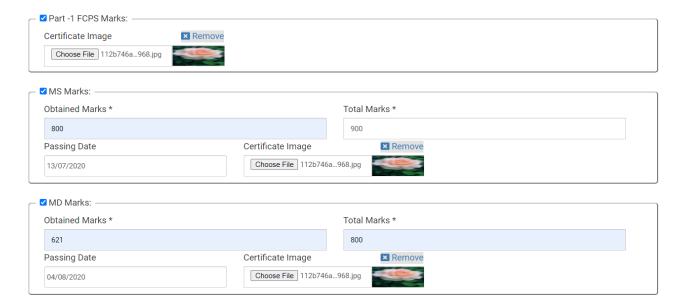


Attempts Detail:

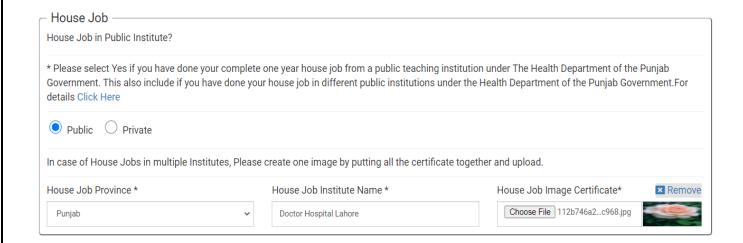




Part-I Educational Information:

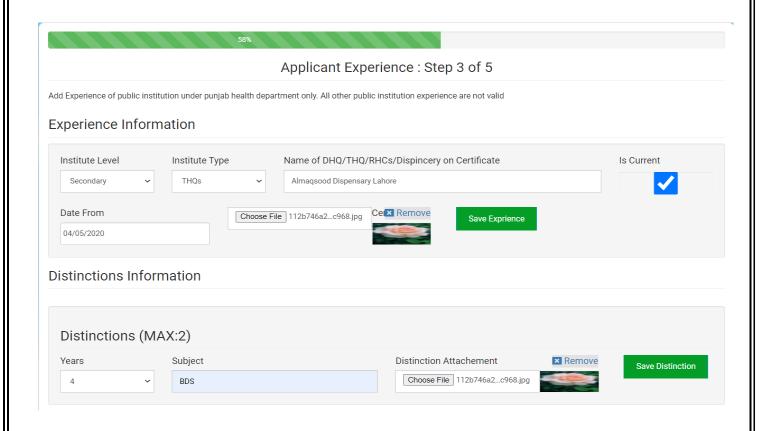


House Job:

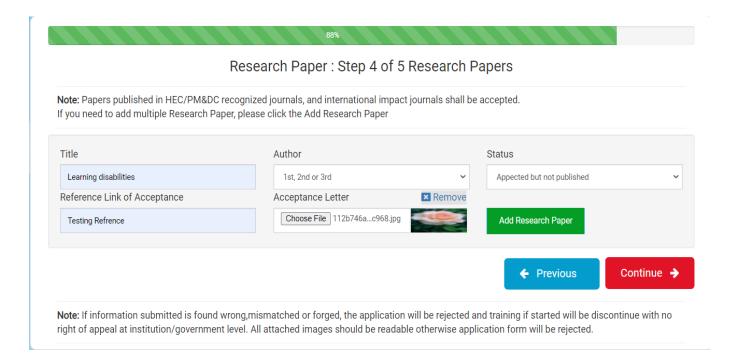


Step 3: Experience:

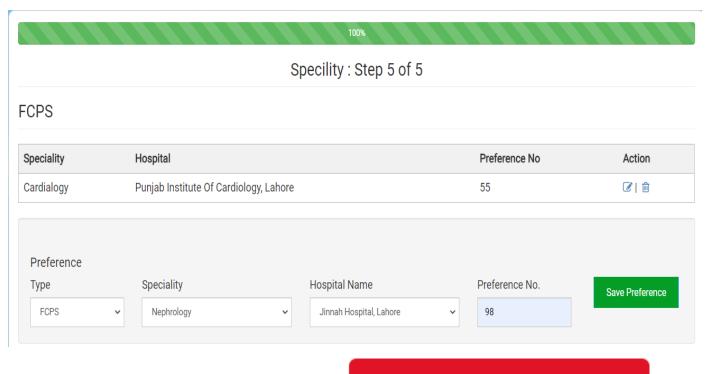
Experience in public sector organizations are acceptable. The experience at primary, secondary or tertiary level may be entered here.



Step 4: Research Paper:



Step 5: Specialty Preference:



Save & Proofread:



Proofreading:

After clicking "save & Proof Read" you will see following window where all information of applicant display. If you want change some information click on "Edit" button.

🖋 Edit **Application Detail** Shahzad Yaqoob Form #: 0-19-1 Full Name Father/Husband Name Shahzad Yaqoob M.Yaqoob Email shahzadyaqoob40@ymail.com Mobile Number 03104053348 PMDC Number P-00056 Expiry Date of PMDC 24 Dec 2020 Male Date of Birth 31 May 1990 Gender CNIC 1234567890123 **CNIC Expiry Date** 18 Feb 2021 Address This is Test data Domicile Punjab Country of Passing MBBS/BDS 20 Jul 2005 Pakistan Date of Passing MBBS/BDS Disability Quota Application No District of Current Resident Lahore **CNIC Front CNIC Back** Domicile Front Domicile Back

Edit Button

This Button in each panel provides an opportunity to edit the profile before submitting it.

Note that once submitted profile can't be changed.



Accept and Submit

- ✓ I agree information are correct.
- 1. I, hereby, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
- 2. I am solely responsible for writing any Incorrect information supplied in the application form for registration. I understand that my admission will be cancelled if any information I write is found to be incorrect upon documents.
- 3.A disciplinary action will be initiated if any of the documents uploaded/attached/submitted found fake/incorrect forged.



Submit and Close Application:

Once application is completed, submit application. The following screen will appear. Candidate have to get printout of the Fee Voucher and required to deposit in any branch of Bank of Punjab.

Application Completed



Your application process is almost completed. Please clcik on following link and download voucher. And voucher along with 1,000 Rs amount submit in "Bank of punjab". And upload candidate slip to completed your application process.

View and Print Application

Voucher Form

Date: 29 Aug 2020 Voucher No.: 0006



Applied For



Bank Copy Punjab Health Foundation

PG Level 3

Bank of Punjab A/C: 048830600077

Candidate No 0006 Candidate Name Shahzad Yaqoob 1234567890123 Candidate CNIC Candidate PMDC P-00056

S.No	Description	PKR
1	Application Fee	1,000
Total Pa	yable	1,000

Amount in Words One Thousand Only

Due Date: 08 Sep 2020

Date: 29 Aug 2020 Voucher No.: 0006





Punjab Health Foundation

PHF Copy

Bank of Punjab A/C: 048830600077

Applied For PG Level 3 Candidate No 0006 Candidate Name Shahzad Yaqoob 1234567890123 Candidate CNIC Candidate PMDC P-00056

S.No	Description	PKR
1	Application Fee	1,000
Total Pa	yable	1,000

Amount in Words One Thousand Only

Due Date: 08 Sep 2020

Date: 29 Aug 2020

Voucher No.: 0006

Punjab Health Foundation Candidate Copy

Bank of Punjab A/C: 048830600077

Applied For PG Level 3 Candidate No 0006 Candidate Name Shahzad Yaqoob Candidate CNIC 1234567890123 Candidate PMDC P-00056

	S.No	Description	PKR
	1	Application Fee	1,000
	Total Pay	Total Payable	

Amount in Words One Thousand Only

Due Date: 08 Sep 2020