



User Manual

PUNJAB NURSING ADMISSION SYSTEM

1. Introduction:

The user manual was created to assist Punjab Nursing Admission System (PNAS) candidates in using the Online PNAS Portal successfully by providing step-by-step instructions. On the <http://pnas.phf.gov.pk> website, the Policy and Procedure Manual (PNAS) explains the entire structure of the Punjab Nursing Admission System. This document should be studied in conjunction with the Policy and Procedure Manual Punjab Nursing Admission System (PNAS).

DISCLAIMER: This guide is solely for the purpose of completing the online application. The induction rules and regulations issued by SHC&ME Department must be observed.

Helpline:

For any inquiries and queries, please contact at:

Helpline: +92 304 1111972,

OR

Click on (Contact us)

2. Application Validity:

This application is valid for Punjab Nursing Admission System (PNAS) for the Current Session Only.

3. Online Portal and Web Browser:

<http://pnas.phf.gov.pk>

Use the latest **Chrome** for better performance.

4. Checklist for Candidates

- ✓ All the new applicants are to create their login
- ✓ Candidates can get print of their vouchers at any time during the application process and deposit the fee in any BOP branch before the closing date
- ✓ PNC Valid Registration
- ✓ Candidate must have Punjab Domicile

5. Application Fill Up Process:

Please note that an (*) mentioned against any field in this form, is mandatory and if not filled properly, the system will generate an error and you will not be able to proceed any further.

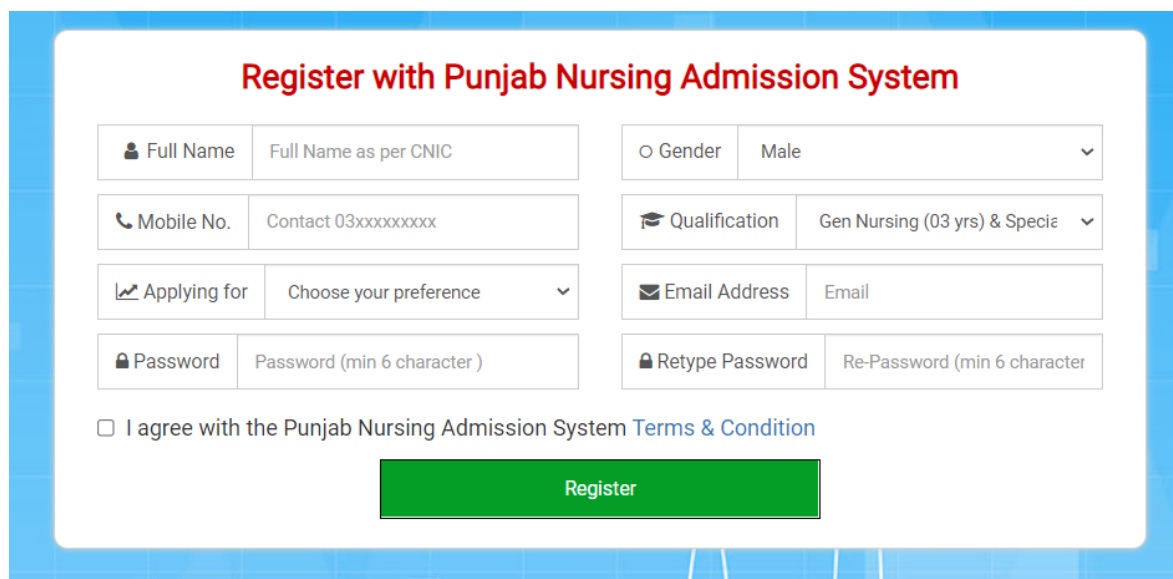
Please go <http://pnas.phf.gop.pk/>

On the welcome page, there are two options:

Register: For registration of new candidates.

Login: Already registered candidates to log in. Enter Email as login and Password.

For New Registration enter the following information:



The image shows a registration form titled "Register with Punjab Nursing Admission System". The form is set against a blue background with a white central area. It contains several input fields and dropdown menus arranged in two columns. At the bottom, there is a checkbox for agreeing to terms and conditions, and a green "Register" button.

Register with Punjab Nursing Admission System	
<input type="text" value="Full Name"/> Full Name as per CNIC	<input type="radio"/> Gender <input type="radio"/> Male
<input type="text" value="Mobile No."/> Contact 03xxxxxxxxx	<input type="text" value="Qualification"/> Gen Nursing (03 yrs) & Specia
<input type="text" value="Applying for"/> Choose your preference	<input type="text" value="Email Address"/> Email
<input type="password" value="Password"/> Password (min 6 character)	<input type="password" value="Retype Password"/> Re-Password (min 6 character)
<input type="checkbox"/> I agree with the Punjab Nursing Admission System Terms & Condition	
<input type="button" value="Register"/>	

Full Name: As per Matriculation.

Gender: Male/Female

Mobile Number: Current active mobile number.

PNC Number: As per the PNC certificate

Qualification: General Nursing (03 years)/ BSN Generic/ Fsc

Applying for: Post RN BSc Nursing (2 years Degree Program), Post RN 1-year specialization diploma, BSN Generic (4 Years Degree Program)

Email: Active email address.

Password: Minimum of 6 characters is required.

Activation: An email with a validation link will be sent to you. Once you click the validation link, your account will be activated.

Important: Fill out the Registration Part carefully as the Full Name, Gender, PNC number, email address, and mobile number cannot be edited later.

Logout:

If you want to log out of the system, click the Log Out button.

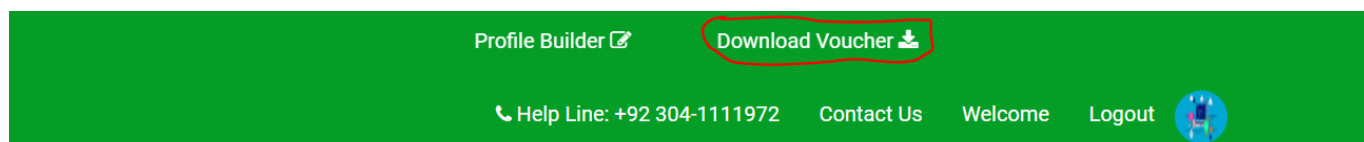
Logout

On your login for the very first time, you will see on the bottom,

Continue Your Application Process 

Download Voucher:

Note: A fee voucher can be downloaded before completing the application. Please download the voucher and deposit Fee at the earliest to avoid any inconvenience of delay in application submission.



Profile Builder:

Use the "Profile Builder" button on top of the menu to complete your profile.

Step 1: Personal Information

Personal Information : Step 1 of 6

Full Name *	Father/Husband Name *	Gender *
Uzair	Akram	Male

Current Posting

Current Designation *	Current BPS *	Hospital Level/Institute *	Hospital Type/College *
Charge Nurse	14	Institute	Nursing College
Name Of Hospital/College *	Joining Date *		
CON, BV Hospital Bahawalpur	5/7/2022		

Marital Status *	Date of Birth *	Email *
Single	7/2/1995	uzair@gmail.com
Contact *	PNC Number *	PNC Expiry Date *
03123456789	123456	7/15/2027
Nationality *	District of Residence *	CNIC * (Without dashes)
Pakistan	Lahore	3130172332255
Expiry on CNIC *	Province of Domicile *	District of Domicile *
01/1/2025	Punjab	Lahore

Do you want to apply for disability quota? *

☐ Yes ☒ No

Address *

model twon lahore

Dates Entry:



« August 2000						
Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

This is how the Dates are entered in the entire application process. When you click the button on the right of the date field, a calendar appears and you can select your year by clicking year on top of the calendar. By using the arrow keys on both sides, you can select your required month and then select the day. Upon clicking back at the same button the calendar will be closed and you will see the new inserted date in the date field.

When you are adding the Profile Picture, please make sure you have a digital file of your portrait picture on your computer as by clicking the Browse button, you be then required to click that file and select open.

Attachments/documents in JPG/PNG will be uploaded Max 500 kb in personal information. * is mandatory.

Allowed Upload Image types are jpg or png only with size less then 500 KB each.






Profile Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
CNIC Front Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
CNIC Back Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
PNC Front Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
PNC Back Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
Domicile Front Picture *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
Medical Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
Regularization Order *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
No Objection Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
No Enquiry Certificate *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
Recommendation Letter *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>
Charge Assumption Report *	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Remove"/>

Save & Continue →

Note: Please note that the system will only accept a file size less than 500 KB. If you have a larger picture, Read the following note.

Important Note: Many users find it difficult to check the size of their portrait pictures and large scanned pictures are not accepted by the system, so it is important to have a portrait picture that is web-friendly. For this purpose, use <https://compressjpeg.com/> to compress your picture into a web-friendly size.

Step 2: Education

SSC			
Select Degree *	Select Board *	Obtained Marks *	Total Marks *
Matric (Science) ▼	BISE Lahore ▼	1000	1100
Passing Date *	Certificate Image * Remove		
02/02/2016	Choose File N...en 		
HSSC			
Select Degree *	Select Board *	Obtained Marks *	Total Marks *
FSc ▼	BISE Lahore ▼	1200	1300
Passing Date *	Certificate Image * Remove		
10/30/2018	Choose File N...en 		
General Nursing (03 years)			
Obtained Marks *	Total Marks *	Passing Date *	Certificate Image * Remove
1500	2000	03/04/2021	Choose File N...en 
Passing Institute *			
College of nursing, Jinnah hospital			
Specialization (4th year)			
Obtained Marks *	Total Marks *	Passing Date *	Certificate Image * Remove
687	1050	01/11/2022	Choose File N...en 
Passing Institute *			
College of nursing, Jinnah hospital			
Post RN Specialization Diploma: (If Already Done)			
Obtained Marks	Total Marks	Passing Date	Certificate Image Remove
1200	1600	01/04/2022	Choose File No...sen 
Passing Institute			
College of nursing, Jinnah hospital			
Remove Post RN Diploma			

Please fill all the Education Degree fields MATRIC, INTERMEDIATE, AND GENERAL NURSING, Midwifery/Specialization and attached the necessary documents against each Degree. All the Certificate Images should be reduced to 500KB otherwise system will not accept them and you will not be able to proceed further. *If you have already completed the Post RN Specialization Diploma, you may enter the details and marks will be assigned according to policy.*


Step 3: Experience:

The experience at various levels of Hospitals/Institutes is required to be entered here. General Nursing and BSN Generic applicants must have a minimum of **(02- years)** of experience. FSC eligible individuals applying for the BSN Generic Program, however, do not need any experience.

Experience : Step 3 of 6

Experience Information

Add Experience of public institution under punjab health department only. All other public institution experience are not valid

Image	Type	Name	From	To	Duration	Province	Action
	RHCs	Rural Health Center, Maghian, Pindi Gheb, Attock	8/1/2018	15/7/2021	42 Months	Punjab	Edit Delete

Institute Level *

Primary

Institute Type *

RHCs

Name Of Hospital/Institute *

Select One

Date From *

Date From

Date To *

Date To

Certificate *

[Choose File](#) No file chosen

Province *

Punjab

Type of Employment *

Regular

Save Exprience

[← Previous](#)

[Continue →](#)

Note: If the information submitted is determined to be incorrect, mismatched, or fabricated, the application will be refused, and any training that has already begun will be terminated. There will be no right of appeal at the institution/government level. If any of the submitted photographs are not readable, the application form will be rejected.

Step 4: Specialty Preference

90%

Speciality : Step 4 of 6

Preferences

Speciality	Hospital	Preference No	Action
CON, AIMC / Jinnah Hospital, Lahore	1	✎ ✕	
CON, DHQ Hospital Muzzafargarh	2	✎ ✕	
CON, PGCN, Lahore	3	✎ ✕	

Preference

Institute Name *

Select One

Preference No. *

Please Enter Preference No.

Save Preference

← Previous

Continue →

Note: If the information submitted is determined to be incorrect, mismatched, or fabricated, the application will be refused, and any training that has already begun will be terminated. There will be no right of appeal at the institution/government level. If any of the submitted photographs are not readable, the application form will be rejected.

Only the Institute/College names appear on the Specialist Preference screen for the 2 Years Program, however, applicants for other programs can provide specialty choices.


Step 5: Payment / Fee Deposit

The amount can be deposited by Cash only in any branch of Bank of Punjab across Pakistan and payment made through Demand Draft /Pay Order shall not be acceptable.

100%

Payment : Step 6 of 6

Payment Information

Brach Code	Submitted Date	Voucher	Testing Center	Edit
1234	14/4/2022		AIMH, Sialkot	✎

[Generate & Download Fee Voucher](#)

Fee should be submitted in Bank of the Punjab only

← Previous

Continue →




Note: If the information submitted is determined to be incorrect, mismatched, or fabricated, the application will be refused, and any training that has already begun will be terminated. There will be no right of appeal at the institution/government level. If any of the submitted photographs are not readable, the application form will be rejected.

Proof Reading:

After clicking "Save & Proof Read" you will see the following window where all information of the applicant is displayed. If you want to change some information, click on the "Edit" button and you are able to edit all the screens data.






Uzair

Form No: 12720481 : Application for Post RN 2 Years Diploma

Name	Uzair	Father/Husband Name	Akram
Email	uzair@gmail.com	Mobile No	03123456789
Date Of Birth	07 Feb 1995	Gender	Male
PNC Number	123456	PNC Expiry Date	15 Jul 2027
CNIC	3130172332255	CNIC Expiry Date	01 Jan 2025
CNIC Front	 View	CNIC Back	 View
Disability	None	Domicile	Punjab - Lahore -  View
Address	model twon lahore		

Education : 37.35 / 52



SR	Degree Type	Obtained Marks	Total Marks	Passing Institute/Board	Certificate Image
1	Matric (Science)	1000	1100	BISE Lahore	 View
2	FSc	1200	1300	BISE Lahore	 View
3	General Nursing (03 Years)	1500	2000	College of nursing, Jinnah hospital	 View
4	Specialization (4th Year)	687	1050	College of nursing, Jinnah hospital	 View
5	Post RN Specialization	1200	1600	College of nursing, Jinnah hospital	 View

Experience : 1.52 / 8



Province	Type	Hospital	Start Date	End Date	Month	Days	Certificates
Punjab	THQs	Rural Health Center, Maghian, Pindi Gheb, Attock	07 Jan 2018	15 Jul 2021	42 Month	1285 Days	 View

Preference



Preference No.	Institute
1	CON, AIMC / Jinnah Hospital, Lahore
2	CON, DHQ Hospital Muzaffargarh
3	CON, PGCN, Lahore

Payment Information



Branch Code	Submitted Date	Image	Testing Center
1234	14 Apr 2022	 View	AIMH, Sialkot

Attachments

PNC Front	PNC Back	Medical Certificate	Regularization Order
 View	 View	 View	 View
No Objection Certificate	No Enquiry Certificate	Recommendation Letter	Charge Assumption Report
 View	 View	 View	 View

Tentative Marks

General Nursing		Post RN		Experience		Entry Test		Total Aggregate
Obtained	Total	Obtained	Total	Obtained	Total	Obtained	Total	
35.85	50	1.5	2	1.52	8	0	40	38.87

☐ It is certified that information are correct.

- I, Uzair, declare that, the entries made by me in the Application Form are complete and true to the best of my knowledge and based on records.
- I am solely responsible for providing any of incorrect information supplied in the application form for registration.
- If information submitted found wrong, mismatched or forged the application will be rejected and training if started will be discontinued with no right of appeal at institution / government level.
- I will be liable to a disciplinary action may be initiated against me if any of the documents uploaded/attached/submitted found fake/ forged.

 Accept & Submit

Edit Button:



This button in each panel allows you to make changes to your profile before submitting it.

Accept and Submit:

Important Note: Please ensure the correctness of information before Accept and Submit and add **readable Images**. Applicant must Close & Submit application before the announced closing date and time. An open application will not be processed further by the system.

Once an application is completed, an applicant has to submit an application. The following screen will appear.

Please ensure to Close and Submit your application before the closing date and time

Application Completed



📢 Congratulation your application process completed. Please visit site for merit list after few days.

Click button to view/print your application.

[Click](#)