Jeremy Cao

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Education

New York University   *September 2020 – May 2024*
Majors: Computer Science, Political Science
GPA: 3.75
Coursework: Probability and Statistics, Natural Language Processing, Intro to Robot Intelligence

Work Experience

Reckitt Benckiser Group PLC   *June 2023 – August 2023*
Information Technology Intern
- Reviewed IT system compliance & integration framework across 29 points of control.
- Engaged in obtaining network requirements and feedback from 7 users.

NYU Office of Global Services   *January 2022 - Present*
Office Assistant
- Assisted 350+ students in obtaining visa & immigration advice.
- Addressed student concerns with an average handle time of 8.5 minutes online and off-line.

Skills and Interests

Skills: Python, C/C++, HTML/CSS, SQL, Pytorch, Agile Development, Swift
Interests: Cooking, Photography, Late Modern History, Foreign Policy, Chinese (Intermediate)

Projects

Restaurant Finder Mobile App
- Implemented keyword analysis system and API pull to identify and extract 3 keywords from existing online restaurant reviews.
- Assisted scrum master in organizing user stories and facilitating 12 daily standups for a team of 4.

Extracurriculars

NYU Model United Nations Club
Under Secretary General of GA   *May 2023 – Present*
- PLACEHOLDER
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Committee Chair/Moderator   *September 2021 – March 2023*
- Led and organized 12-delegate committees over three 4-day conferences.
- Coordinated committee events and decisions with positive feedback across 3 anonymous feedback sessions.