User manual

TO VISIT DEPLOYED WEBSITE:
Users should access our application via 20.108.118.162 .
TO RUN SOURCE CODE LOCALLY:
Run following command in terminal:
Mac/linux/Windows: python3 manage.py runserver **or** python myvenv/manage.py runserver

Login details:
Admin account:
        Username = kamilebanks
        Password = t3am19_123
Ocularist accounts:
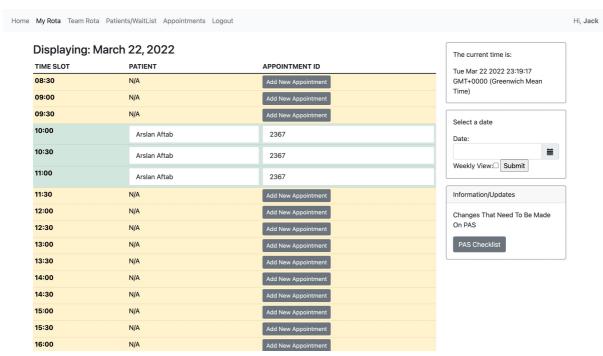   Username = Ocularist1
        Password = t3am19_123
        Username = Ocularist2
        Password = t3am19_123
        Username = Ocularist3
        Password = t3am19_123

MY ROTA PAGE

Home   My Rota   Team Rota   Patients/WaitList   Appointments   Logout   Hi, **Jack**

Displaying: March 22, 2022

TIME SLOT	PATIENT	APPOINTMENT ID
08:30	N/A	Add New Appointment
09:00	N/A	Add New Appointment
09:30	N/A	Add New Appointment
10:00	Arslan Aftab	2367
10:30	Arslan Aftab	2367
11:00	Arslan Aftab	2367
11:30	N/A	Add New Appointment
12:00	N/A	Add New Appointment
12:30	N/A	Add New Appointment
13:00	N/A	Add New Appointment
13:30	N/A	Add New Appointment
14:00	N/A	Add New Appointment
14:30	N/A	Add New Appointment
15:00	N/A	Add New Appointment
15:30	N/A	Add New Appointment
16:00	N/A	Add New Appointment

The current time is:

Tue Mar 22 2022 23:19:17 GMT+0000 (Greenwich Mean Time)

Select a date

Date:

Weekly View:☐ Submit

Information/Updates

Changes That Need To Be Made On PAS

PAS Checklist

Demo is logged in as ocularist1(Jack).
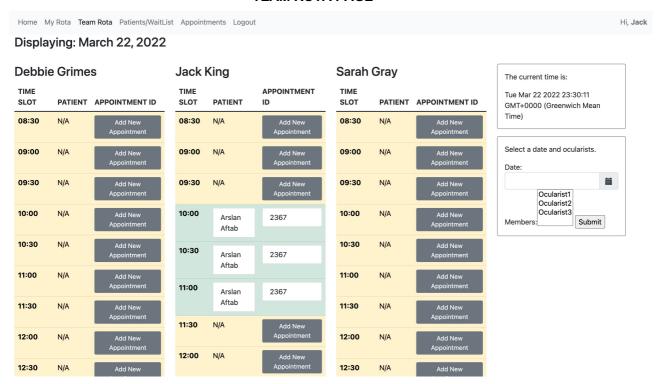My rota page displays current date timetable as a default.
On the right hand side you can click on weekly view to see timetable for a week.
You can also view schedules for a particular day by selecting a date.
You can view patient's information by click on patient's name.
Similarly, clicking Appointment ID allows you to see appointment details.

TEAM ROTA PAGE

Displaying: March 22, 2022

Debbie Grimes

TIME SLOT	PATIENT	APPOINTMENT ID
08:30	N/A	Add New Appointment
09:00	N/A	Add New Appointment
09:30	N/A	Add New Appointment
10:00	N/A	Add New Appointment
10:30	N/A	Add New Appointment
11:00	N/A	Add New Appointment
11:30	N/A	Add New Appointment
12:00	N/A	Add New Appointment
12:30	N/A	Add New

Jack King

TIME SLOT	PATIENT	APPOINTMENT ID
08:30	N/A	Add New Appointment
09:00	N/A	Add New Appointment
09:30	N/A	Add New Appointment
10:00	Arslan Aftab	2367
10:30	Arslan Aftab	2367
11:00	Arslan Aftab	2367
11:30	N/A	Add New Appointment
12:00	N/A	Add New Appointment

Sarah Gray

TIME SLOT	PATIENT	APPOINTMENT ID
08:30	N/A	Add New Appointment
09:00	N/A	Add New Appointment
09:30	N/A	Add New Appointment
10:00	N/A	Add New Appointment
10:30	N/A	Add New Appointment
11:00	N/A	Add New Appointment
11:30	N/A	Add New Appointment
12:00	N/A	Add New Appointment
12:30	N/A	Add New

The current time is:

Tue Mar 22 2022 23:30:11 GMT+0000 (Greenwich Mean Time)

Select a date and ocularists.

Date:

[   ] 📅

Ocularist1
Ocularist2
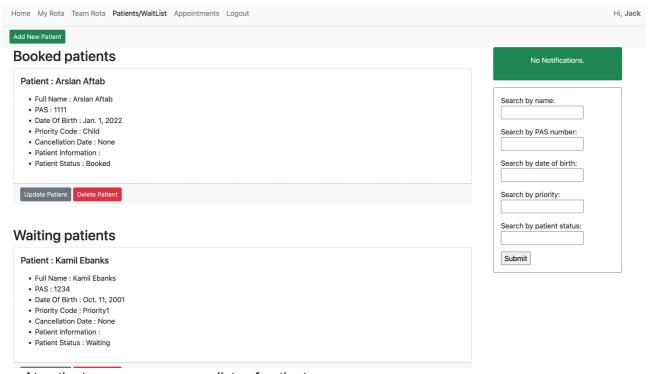Ocularist3

Members: [   ]   Submit

Team rota page has similar functionality as my rota page.
Here you can view your teammates 's timetable.
At right hand side you can select and see schedules of one of your teammates. You can also select a particular day.

PATIENTS PAGE

Add New Patient

Booked patients

Patient : Arslan Aftab

- Full Name : Arslan Aftab
- PAS : 1111
- Date Of Birth : Jan. 1, 2022
- Priority Code : Child
- Cancellation Date : None
- Patient Information :
- Patient Status : Booked

Update Patient   Delete Patient

Waiting patients

Patient : Kamil Ebanks

- Full Name : Kamil Ebanks
- PAS : 1234
- Date Of Birth : Oct. 11, 2001
- Priority Code : Priority1
- Cancellation Date : None
- Patient Information :
- Patient Status : Waiting

No Notifications.

Search by name:

[   ]

Search by PAS number:

[   ]

Search by date of birth:

[   ]

Search by priority:

[   ]

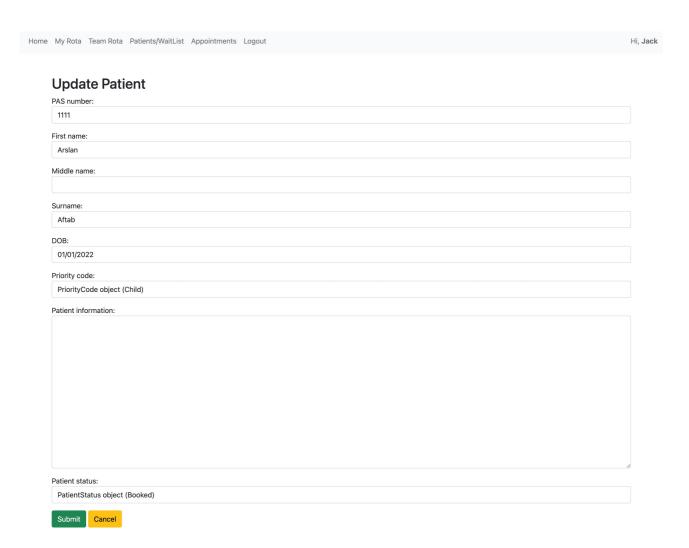Search by patient status:

[   ]

Submit

At patients page you can see lists of patients.
Patients are categorised by whether they are booked or they are on waiting list.

You can search a particular patient at the right hand side by their name, PAS number etc.
You can add new patient ,update existing patient or delete patient by clicking corresponding
button.

UPDATE/ADD NEW PATIENTS

Home   My Rota   Team Rota   Patients/WaitList   Appointments   Logout   Hi, **Jack**

Update Patient

PAS number:

| 1111 |

First name:

| Arslan |

Middle name:

| |

Surname:

| Aftab |

DOB:

| 01/01/2022 |

Priority code:

| PriorityCode object (Child) |

Patient information:

| |

Patient status:

| PatientStatus object (Booked) |

Submit   Cancel
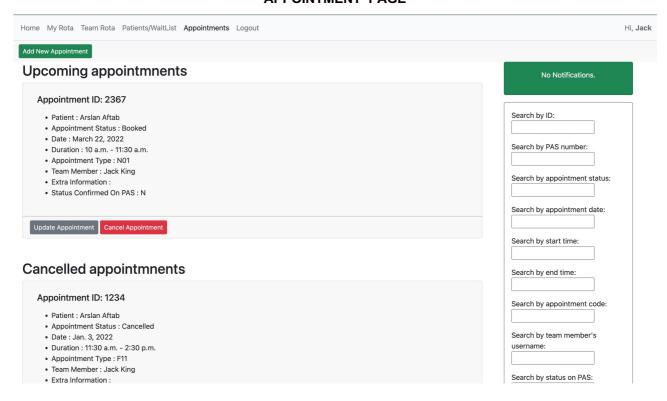
You will be redirected to a form to update or add in new patients.
You need to fill in all required information in order to successfully update the record. There
will be notifications if you entered anything wrong.

Home My Rota Team Rota Patients/WaitList **Appointments** Logout   Hi, **Jack**

Add New Appointment

Upcoming appointmnents

Appointment ID: 2367

- Patient : Arslan Aftab
- Appointment Status : Booked
- Date : March 22, 2022
- Duration : 10 a.m. – 11:30 a.m.
- Appointment Type : N01
- Team Member : Jack King
- Extra Information :
- Status Confirmed On PAS : N

Update Appointment Cancel Appointment

Cancelled appointmnents

Appointment ID: 1234

- Patient : Arslan Aftab
- Appointment Status : Cancelled
- Date : Jan. 3, 2022
- Duration : 11:30 a.m. - 2:30 p.m.
- Appointment Type : F11
- Team Member : Jack King
- Extra Information :

No Notifications.

Search by ID:

Search by PAS number:

Search by appointment status:

Search by appointment date:

Search by start time:

Search by end time:

Search by appointment code:

Search by team member's username:

Search by status on PAS:

Appointment page displays all appointments in order of upcoming appointments and cancelled / past appointments.
Similarly to patient page, you can add new appointments ,modify current appointment and delete current appointments by clicking on buttons.
The filter functionality at right hand side allows you to search for a particular appointment by
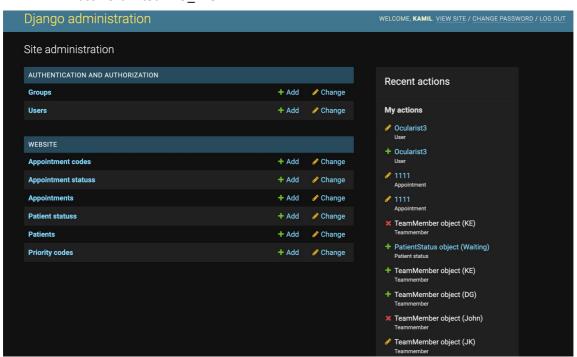
ADMIN SITE

User can access admin site via 20.108.118.162/admin.
Only admin account can access the admin site, please log in with following detail:
  Username = kamilebanks
  Password = t3am19_123

Django administration   WELCOME, **KAMIL**. VIEW SITE / CHANGE PASSWORD / LOG OUT

Site administration

AUTHENTICATION AND AUTHORIZATION

| Groups | + Add | ✎ Change |
| Users | + Add | ✎ Change |

WEBSITE

Appointment codes	+ Add	✎ Change
Appointment statuss	+ Add	✎ Change
Appointments	+ Add	✎ Change
Patient statuss	+ Add	✎ Change
Patients	+ Add	✎ Change
Priority codes	+ Add	✎ Change

Recent actions

My actions

✎ Ocularist3
   User
+ Ocularist3
   User
✎ 1111
   Appointment
✎ 1111
   Appointment
✗ TeamMember object (KE)
   Teammember
+ PatientStatus object (Waiting)
   Patient status
+ TeamMember object (KE)
   Teammember
+ TeamMember object (DG)
   Teammember
✗ TeamMember object (John)
   Teammember
✎ TeamMember object (JK)
   Teammember

You can modify the authentication user group as well as individual users.
You can also change listed website contents.

Django administration

Home › Authentication and Authorization › Users

AUTHENTICATION AND AUTHORIZATION

| Groups | + Add |
| Users | + Add |

WEBSITE

Appointment codes	+ Add
Appointment statuss	+ Add
Appointments	+ Add
Patient statuss	+ Add
Patients	+ Add
Priority codes	+ Add

Select user to change

ADD USER +

🔍 [   ] Search

Action: [--------- ▾] Go   0 of 4 selected

	USERNAME ▲	EMAIL ADDRESS	FIRST NAME	L
☐	Ocularist1		Jack	Ki
☐	Ocularist2		Debbie	Gr
☐	Ocularist3		Sarah	Gr
☐	kamilebanks	kamilebanks@gmail.com	Kamil	Eb

4 users

FILTER

By staff status

All
Yes
No

By superuser status

All
Yes
No

By active

All
Yes
No

By groups

All
Admin
Ocularist