# GlobalShala Education Private Limited

D-55, Sushant Lok 3, Sector 57, Gurugram, 122413, India contact@globalshala.com



## Offer Letter of Internship

16th February, 2022

**Duration: 1 Month** 

#### Dear Zecil Jain,

GlobalShala is pleased to offer you the position of **Data Analyst** starting 21st February, 2022, i.e, **Monday**. In this position, you will build interactive, visual representations of data to help make analytical and strategic business decisions. You will work with a global team while reporting to the **Head Of Data Analytics**.

### What will you do?

- Collaborate on a wide range of research projects.
- Produce and concise effective visuals via popular visualization tools.
- Making large/complex data more accessible and understandable.
- Gather data from multiple sources and use various techniques to transform the data.
- Pitch ideas for how we can best design visualizations and dashboards.

### What will you learn?

- How to design audience-appropriate data presentations to align with best practices
- Draw data in a way that helps to analyze content meaningfully
- A variety of basic data analytical tools
- How to leverage human visual perception to communicate

## What's in it for you?

- Scholarship up to \$2500.
- Flexible work hours.
- Badge of Completion. \*
- Certificate of Internship. \*

Note(\*): Badge and certificate of completion will be given purely based on your performance throughout the month along with timely completion of all internship requirements. You will be evaluated on a 360 basis by peers and facilitators.

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### We would also request you to do the following:

- Follow GlobalShala on <u>Instagram</u>, <u>Facebook</u>, <u>Twitter</u>, and <u>LinkedIn</u>
- Please connect with Anushika Jain and GlobalShala on LinkedIn.
- Make sure that you change your current working status to "interning at Globalshala".

#### **Condition of acceptance:**

By accepting this offer, you agree that throughout your internship, you will observe all policies and practices governing the conduct of our organization, including our policies prohibiting discrimination and harassment.

This letter sets forth the complete offer we are extending to you and it may be changed only by a subsequent written agreement. If you have any questions, please feel free to contact us by email at learn@globalshala.com.

We hope that your association with the company will be successful and rewarding.

We look forward to working with you.

Best Wishes,

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Anushika Jain Chief Executive Officer GlobalShala Your Signature with date