



\*\*\* PENDING APPROVAL \*\*\*

ID Number: 7815251

Contract Number: 333474

Campus: Doon  
Department: B436 - Interdisciplinary Studies

Name: May, Brandi Lynn

Address: 1-Apt-121 Blucher St  
Kitchener ON N2H 5V2

Cell: (226) 507-3600

Original: (226) 507-3600

Email: Bmay@Conestogac.On.Ca

Contract Category: Academic (Partial Load)

Course Start Date: 2021-01-18

Course End Date: 2021-05-01

Method of Payment: Monthly

Step/Level: 06

Type of Faculty: Professor / Counsellor

Teaching Assignments: LIBS1770 - Evil &amp; Humanity (Winter 2021 - Section #2)

Rate(s):

Course	Section	Comp.	Meet	Start / End Date	Rate Description	Weekly Quantity	Total Quantity	Paid How **
LIBS1770	Winter 2021 Section 2	TH1	1	\$93.01 (2021-01-18:2021-03-07 2021-03-13:2021-05-01)	Hourly	3.00 hrs	42.00 hrs	Auto-Release

Contract Total 42.00 hrs

In accepting this contract(s), I agree that, I have available and will maintain the necessary resources (including reliable internet) to enable me as required to teach and work remotely. In situations where I am required to be on campus I agree to complete the required pre-screening and wear college issued PPE. I also agree that, prior to discussing a subsequent employment contract with the College, I will advise the Chair/hiring manager that I have already accepted this contract. Failure to comply with any of the above statements renders this and other contracts null and void.

PLEASE NOTE: Vacation Pay Included In Rate

Hours and weeks indicated above are not a guarantee of work.

Except as may be otherwise mutually agreed in writing between the employee and the College, an employment contract accepted by the employee will indicate the rate of pay based on output as measured in the teaching contact hours, and includes all preparation and evaluation, with materials produced by the employee for the teaching contract, including online materials in the College learning management system, to remain the property of the College.

Union Dues to be Deducted.

Approved By: Schmitz, Andrew

2020-12-15

Approved By:

Rate	Account	Effective Date	End Date	Percentage
Hourly	205999-41100-01	2021-01-18	2021-05-01	100

\*\* Paid How Options: 1) Auto-Release - Submission of hours worked not required unless different than on contract 2) Time-Reporting - Weekly on-line submission of hours worked required 3) End of Contract - Paid in full upon manager's approval and within two pay periods following contract completion.



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It is agreed that this contract may be terminated by the College upon providing the notice required under the Employment Standards Act, which shall be deemed to satisfy all entitlement, whether arising under statute or otherwise.

By accepting this contract, you agree to complete Conestoga College's Accessibility for Ontarians with Disabilities Act (AODA) training within the first three weeks of your employment (if you have not already done so). Go to <http://www.conestogac.on.ca/accessibility/training.jsp> to register for and complete the AODA Customer Service module.

Payroll deductions of Income Tax, Canada Pension and Employment Insurance will be made. You will be covered through the Workplace Safety Insurance Board. For positions where the weekly hours of work are not clearly identifiable, an estimate has been made specifically and solely for employment insurance purposes.

Due to a change in eligibility criteria, effective January 1, 2014, you are entitled to join the CAAT Pension Plan, a defined benefit plan, immediately upon hire or anytime thereafter. Please visit the Plan's website ([caatpension.on.ca](http://caatpension.on.ca)) and access the links provided on the contract, for details about the Plan, how you may join, and factors to consider before joining. If you wish to join the Plan, it is your responsibility to review the material on the website, return the enrolment form to Human Resources department, and to follow up by checking that appropriate Plan contributions are being deducted from your pay. If you join, you will contribute based on a percentage of your earnings, and Conestoga College will match your contributions. Once you join, you become a member of the Plan and contributions continue until you terminate employment, retire or die. Subject to the Plan terms, for so long as you are a member of the Plan or remain entitled to a benefit under the Plan, you are required to contribute on any applicable earnings from employment in the college system or other participating employer. If you terminate employment before retirement, your membership in the Plan continues for 24 months, which also limits the payment options that may be available to you during this time. If you do not join when enrolment is first offered, you may join the CAAT Pension Plan, subject to its terms, at any time during your employment. If you are already a member of the CAAT Pension Plan through another college or other participating employer or if you already have an entitlement under the Plan, it is your responsibility to notify your new employer immediately so that appropriate contributions can be deducted, if applicable.

Employees with a disability who require a personal emergency response plan should contact their supervisor.

All new faculty hires are required to complete the 5 mandatory sessions in the Conestoga Faculty Orientation Program ([Click Here](#)) within 8 months of their first contract being signed. Part-time (sessional, partial load, part-time) faculty teaching at least one credit course will be paid \$20 per hour for participation.

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