



Clock-in using myEZcare EVV Mobile Application


Steps to Clock-in through myEZcare EVV


1. Login myEZcare Mobile Application using Company Code, Username and Password or 4 Digit Pin.



MyEZCare EVV

 Company Code

 Username

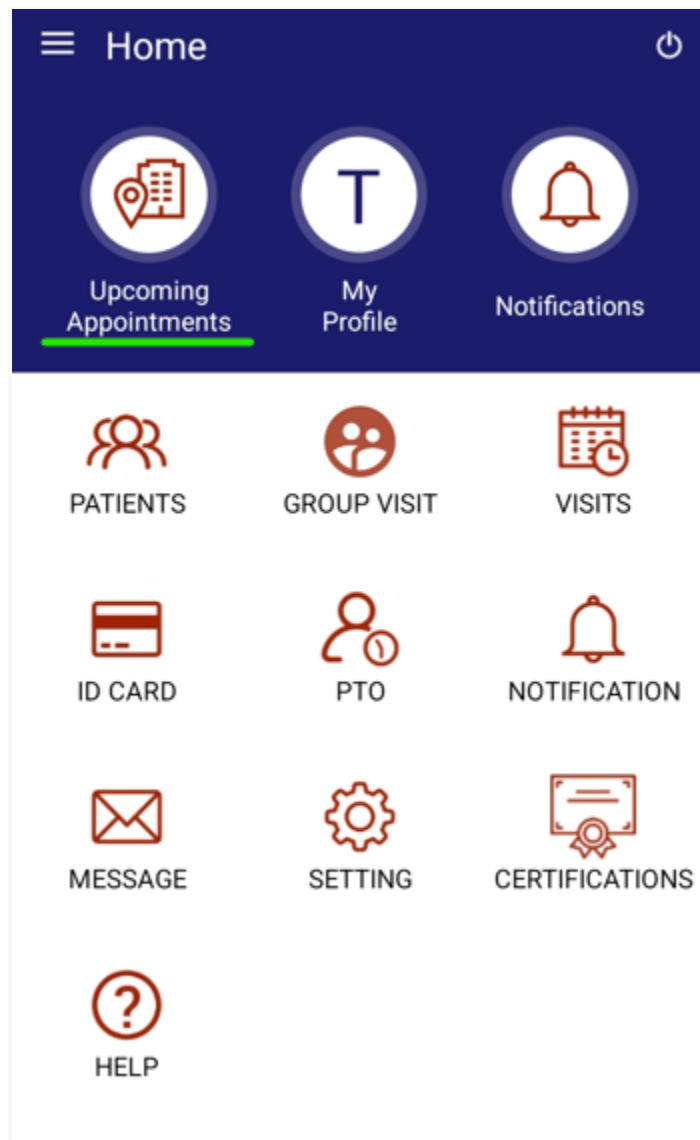
 Password or Pin

Login

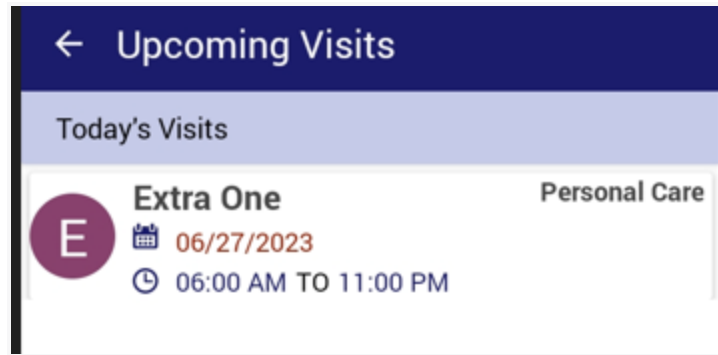
[Forgot Password?](#)

Version. 3.6.21.1

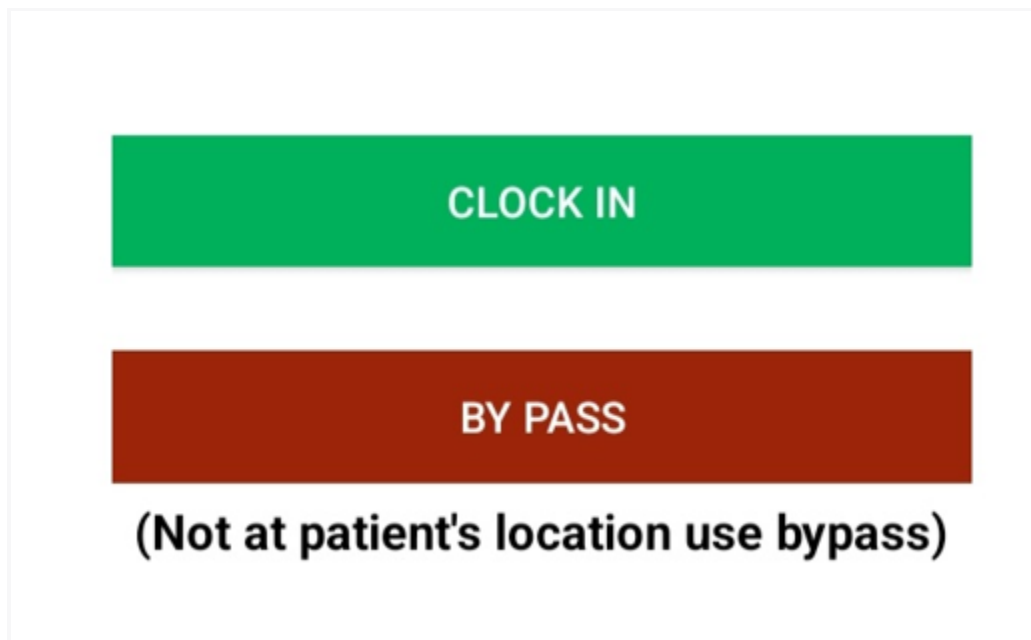
2. The Home screen appears, Click Upcoming Appointments.



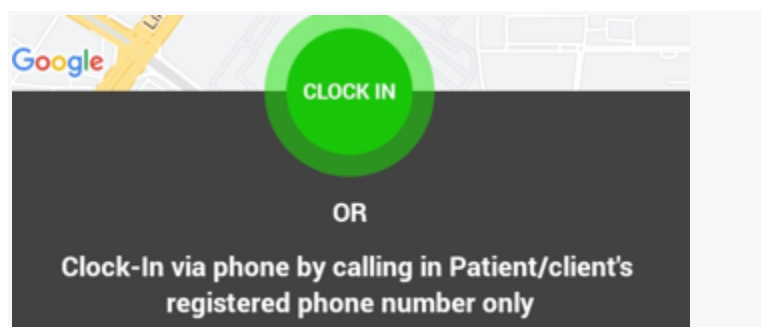
3. The following screen appears with the details of Today's Visits. Click on the patient name.



4. Now, Click the Clock-in option.



5. The map shows the location for Clock-in. Click the Clock-in option.



6. Now, the Clock-in is done successfully for the Visit and the color changes to Green with a tick mark in the Main Menu.

The image shows a mobile application interface for task management. On the left, a vertical progress bar has five numbered circles: 1 (green), 2 (red), 3 (red), 4 (red), and 5 (red). The main content area contains five task cards:

- 1** **Clock-In**
completed at 12:19 PM
- 2** **Task** 0 Of 26 TASKS COMPLETED Change
- 3** **Clock out**
- 4** **After Visit Survey**
- 5** **Sign & Complete**

Below the task cards is a green button labeled **ADD TASK**. At the bottom is a navigation bar with three icons and labels: a blue location pin icon labeled **Map**, a blue telephone handset icon labeled **Call**, and a red notepad icon labeled **Notes**.

7. Now, Click the Task option and select the task from the list and Click Add option.

←

Select Tasks

Simple ☒ Detail

Dress/Undress- Activities of Daily Living

☐

Assist with Eating/Feeding- Activities of Daily Living

☒

Ambulation 12- Activities of Daily Living

☒

Turn/Change Position- Activities of Daily Living

☒

Vital Signs- Activities of Daily Living

☐

Assist with Self-Admin. Medication- Activities of Daily Living

☐

Bowel/Bladder- Activities of Daily Living

☐

CANCEL

ADD

8. Check the task added from the list and Click Save option.

← Task Details

+

Activities of Daily Living

Positioning

●

Turn/Change Position

Dietary

●

Assist with Eating/
Feeding

Ambulation

●

Ambulation 12

SAVE

ADD MORE

9. The Task option is completed and the color changes to green in the Main Menu.

← Antony Abel

Antony Abel
1476 West 35th Street,
Los Angeles, CA-90018
Date: 08/01/2023

Service **Personal Care**
Start Time 01 Aug, 02:09 PM
End Time 01 Aug, 08:00 PM

1

Clock-In
completed at 02:09 PM

2

Task

3 Of 27 TASKS COMPLETED

Change

3

Clock out

4

After Visit Survey


5


Sign & Complete


CLOCK OUT


BY PASS

(Not at patient's location use bypass)

Map

Call

Notes

Cancel Visit

10. After completing the Task, we have to Clock out the Visit. Click the Clock out option. The map shows the location of Clock out. Now, the Clock out option changes to green in the Main Menu.

← Antony Abel

Antony Abel

1476 West 35th Street,
Los Angeles, CA-90018
Date: 08/01/2023

Service Personal Care

Start Time 01 Aug, 02:09 PM
End Time 01 Aug, 02:11 PM

1

Clock-In
completed at 02:09 PM

2

Task

3 OF 27 TASKS COMPLETED

Change

3

Clock-Out
completed at 02:11 PM

4

After Visit Survey

5

Sign & Complete

AFTER VISIT SURVEY

Map

Call

Notes

Cancel Visit

11. Now we have to click the After Visit Survey option and complete the survey and Click Submit option. The color changes to green in the Main Menu with a tick mark.

← Visit Survey

Condition Codes

▶ Other

● Were there any changes to the individual's regular daily activities?

☐ Yes ☒ No

Other

▶ Other

● Did you observe any changes in the individual's physical condition?

☐ Yes ☒ No

● Did you observe any changes in the individual's emotional condition?

☐ Yes ☒ No

Special Maintenance Promoting Safe, Living Environment

SUBMIT

← Antony Abel

Antony Abel
1476 West 35th Street,
Los Angeles, CA-90018
Date: 08/01/2023

Service **Personal Care**
Start Time 01 Aug, 02:09 PM
End Time 01 Aug, 02:11 PM

1

Clock-In
completed at 02:09 PM

2

Task

3 of 27 TASKS COMPLETED

Change

3

Clock-Out
completed at 02:11 PM

4


After Visit Survey


✓


5


Sign & Complete

SIGN & COMPLETE


Map


Call


Notes


Cancel Visit

12. Finally, Click Sign & complete option to complete the Visit Task. Now add the signature and Click Finish. The Schedule is completed and we can view the Timesheet.

← General

Beneficiary Details

Beneficiary Name

Antony Abel

Beneficiary ID

12547825

Address

1476 West 35th Street,Los Angeles,California,90018

HHA/PCA Name

Andrew Alex

Service Details

Date

08/01/2023

Day of Week

Tuesday

Time in

2:09PM

Time out

2:11PM

Total Hours

0:02 hours


NEXT

← Acknowledgment


After the caregiver has documented his/her time and activity, the recipient must draw a line through any dates and times he/she did through any dates and times he/she did not receive service. Review the completed time sheet for accuracy before signing. It is a federal crime for both the beneficiary and PCA to provide false information on billings for Medical Assistance payments. Your signatures verify the time and services entered above are accurate and that the services were performed as specified in the Care Plan. PCA shall attest that he/she does not work for another agency during the hours documented on timesheet.

☒ I agree to the terms

Employee Signature

A blue ink signature consisting of a series of connected loops and a final upward stroke.

Patient Signature

A black ink signature consisting of a horizontal line with a small loop and a wavy tail.

FINISH

1

CLOCK IN completed at 10:21 AM

✓

2

Task

6 Total Task Completed

✓

3

CLOCK OUT completed at 10:23 AM

✓

4

After Visit Survey

✓

5

Sign & Complete

✓

Schedule Completed

View Timesheet

Hope this article is helpful. Thank you