



NEEDLE
technology

Needle Internal Solution

✉️ **EMAIL**

🔒 **PASSWORD**

Can't remember password ?

LOGIN

Reset password



Needle Internal Solution



Please enter your email to reset password

SUBMIT





Needle Internal Solution

PASSWORD

CONFIRM PASSWORD

Please enter your new password to continue

SUBMIT



Administrator

WELCOME
Chris Chukwuebuka



EMPLOYEE
MANAGEMENT

ORGANISATION
MANAGEMENT

HOLIDAY
MANAGEMENT





EMPLOYEE MANAGEMENT

EMPLOYEE

DISCIPLINARY CASE

EMPLOYEE LIST

WHO'S OUT



Chris Chukwuebuka

Developer || BackOffice

07067435384

● Leave

[View details](#)



Yemi Olumiola

Developer || BackOffice

07067435384

● Leave

[View details](#)



Sadiq Yusuf

Developer || BackOffice

07067435384

● Leave

[View details](#)



Khalifah Elbelel

Developer || BackOffice

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EMPLOYEE MANAGEMENT



EMPLOYEE

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EMPLOYEE LIST

WHO'S OUT

CREATE EMPLOYEE



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EMPLOYEE MANAGEMENT



X

CREATE EMPLOYEE

Name:

Date of Birth:

Account no.:

Email:

Gender:

Bank:

Position:

Mobile no.:

Next of Kin

[View details](#)

[View details](#)

[View details](#)

[View details](#)



EMPLOYEE MANAGEMENT

EMPLOYEE

DISCIPLINARY CASE



Profile information

Name:

Email:

Preferred name:

Date of Birth:

Gender:

Mobile no.:

Account no.:

Bank:

Next of Kin

Next of Kin. Contact

Next of Kin. Address

Next of Kin. relationship

Update



EMPLOYEE MANAGEMENT

EMPLOYEE

DISCIPLINARY CASE



Profile information

First name:

Email:

Middle name

Job title:



Last name:

System role:



Date of Employment:

Save





EMPLOYEE MANAGEMENT

EMPLOYEE

DISCIPLINARY CASE

DISCIPLINARY CASE

ASSIGN

+ ADD NEW CASE

NAME	CASE	PENALTY	STATUS	
Chris Chukwuebuka	Cool works	Give him N500 everyday for lunch feel me?	● Open	⋮
Yemi	Yemiwebby@gmail.com	To stay extra 3 hours everyday for 5weeks	● Closed	⋮
Amina Doma	Aminadoma@gmail.com	To do this and that at the same time, feel it?	● Closed	⋮

Edit

Delete

Deactivate



ORGANIZATION MANAGEMENT

OFFICE ASSETS

REQUESTS



You currently do not have any assets

Asset category

Add asset



ORGANIZATION MANAGEMENT

[DOCUMENTS](#)[OFFICE ASSETS](#)[REQUESTS](#)

REQUEST

[+ CREATE REQUEST](#)

REQUEST TYPE	NAME	DESCRIPTION	DATE	STATUS	
Individual request	Chris Chukwuebuka	Description happens here	23/06/2029	● Active	⋮
Office request	Yemi	Description happens here	23/06/2029	● Inactive	⋮
Individual request	Amina Doma	Description happens here	23/06/2029	● Suspended	⋮





HOLIDAY MANAGEMENT

[CALENDAR](#)[EMPLOYEE LEAVE REQUEST](#)[HOLIDAY REQUEST](#)[SET HOLIDAY](#)

February 2019						
Mon		Tue		Wed		
	28		29	30	31	1
					All Day Event	2
	4		5	6	7	8
				Munch and Learn		9
	11		12	13	14	15
				Munch and Learn		16
	18		19	20	21	22
				Munch and Learn	4p Repeating Event	23
	25		26	27	28	1
	10:30a Meeting		7p Birthday Party	Munch and learn	Click for Google	2
	12p Lunch			Munch and Learn	4p Repeating Event	3



HOLIDAY MANAGEMENT

[CALENDER](#)[EMPLOYEE LEAVE REQUEST](#)

EMPLOYEE LEAVE REQUEST

[+ CREATE LEAVE REQUEST](#)

NAME	LEAVE TYPE	DURATION	START DATE	END DATE	STATUS	ACTIONS
Chris Chukwuebuka	Chrischukwuebuka85@gmail.com	7 DAYS	11/22/2020	11/22/2020	● Approved	⋮
Yemi	Yemiwebby@gmail.com	8 DAYS	11/22/2020	11/22/2020	● Pending	⋮
Chris Chukwuebuka	Chrischukwuebuka85@gmail.com	5 DAYS	11/22/2020	11/22/2020	● Rejected	⋮



SYSTEM CONFIGURATION

[ROLE](#)[JOB TITLE](#)[LEAVE](#)

ROLES

[+ CREATE ROLE](#)

NAME	CREATED BY	
Line Manager	ADMIN	⋮
Manager	ADMIN	⋮
Employee	ADMIN	⋮

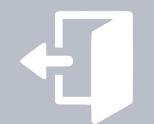


SYSTEM CONFIGURATION

ROLE

JOB TITLE

LEAVE



Name of role:

Cancel

Create

Edit

Delete



SYSTEM CONFIGURATION

ROLE

JOB TITLE

LEAVE



LEAVE

CREATE LEAVE

LEAVE TYPE	NO. OF DAYS	
Line Manager	ADMIN	⋮
Manager	ADMIN	⋮
Employee	ADMIN	⋮

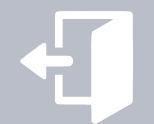


SYSTEM CONFIGURATION

ROLE

JOB TITLE

LEAVE



Leave type:

No of days:

Cancel

Create



SYSTEM CONFIGURATION

[ROLE](#)[JOB TITLE](#)[LEAVE](#)

JOB TITLE

[+ CREATE JOB TITLE](#)

NAME	OFFICE	
Developer	Back Office	⋮
Tester	Front Office	⋮
BS	Middle Office	⋮





SYSTEM CONFIGURATION

ROLE

JOB TITLE

LEAVE

Name:

Office:

Cancel

Create