PERPETUAL
AGENCY

Business Requirements Document

Digital Workplace Second Release

Prepared For:

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Riyadh International Book Fair

Purpose and Objective.

This document describes the requirements to be covered in RIBF's Digital Workplacethat will be available through the Intranet portal allowing Literature, Publishing and Translation Commission is looking to develop a platform to serve RIBF customer via offering online portal for fair information, services and contact info for site visitors. In addition, RIBF to be established as Digital fair in addition to the physical fair to serve more audience

History

RIBF has deployed their digital workspace using Drupal 8 CMS open source with first release.

The first release focused on content management, search capabilities, Exhibitor Management, Publisher Management, a multi-vendor online market place, Visitor profile and other useful features. The second release will be focused enabling more collaboration, implementing business process services requests managed by workflows and integrated with internal systems, enterprises user management, and other useful features will be covered in this BRD.

Platforms

The new release of the RIBF digital workspace will be implemented through blow platforms:

- Laravel (MVC) 8.x

- MySQL

- HTML5, CSS3, and jQuery

1. Registration

1.1 Exhibitor Registration, only Exhibitor can register/use this service.

Use Case 1
Pre-condition
• **User must log in successfully and the user type is "Exhibitor" or "publisher + Exhibitor"**
Exhibitor Registration

After the user log in successfully, should click on "Exhibitor Registration"
 	
System displays the following fields:
 	
• **Book title**
• **Author Name:**
    o **Arabic**
    o **English**
• **Author Nationality (Drop-down list)**
• **Book Language (Drop-down list)**
• ****if the "Book Language" Arabic require (RTL) field, and if any other language require (LTR)**
• **Book Dimensions:**
    o **Length**
    o **Width**
• **Number of Pages**
• **Issue Date (Calendar)**
• **Price by Saudi Riyal**
• **The selling price in the exhibition is in Saudi Riyals**
• **Number of copies participating in the exhibition**
• **Cover Photo (attachment)**
• **Copy of the Book (attachment CSV Format only) **Optional Field**

- **Publisher name**
- **Type of Book: (Drop-down)**
  - **Islam**
  - **Religions**
  - **Literature**
  - **Administration and Finance**
  - **Sciences**
  - **Medicine**
  - **Engineering**
  - **History**
  - **Politics**
  - **Law**
  - **Social Science**
  - **Arts**
  - **General Knowledge**
  - **Children and Teenagers**
  - **Tourism and Travel**
  - **Education**
  - **Sports and Stars**
  - **Entertainment**

  Add Book

  Submit   **Cancel**

- **If the user clicks on add book, save the information he entered and display the same fields again, to allow user to add another book info**
- **If the user clicks on submit, send the request to the admin for approval, and display success message, as well as send it to the email.**
- **If the user clicks on cancel delete the record and take him to the homepage.**
- **Admin should be able to accept and reject on book level as well as the whole request**

**Exhibitor could have more than one book to add its info, so we need to auto populated "add" button to allow the user to add another title.

2. Role Management

2.1 Super Admin – Admin

Super Admin
They have full access to the websites they oversee. Super Admins can add, edit and trash users. They also manage the settings of the website, users upgrade. They can review, accept identify other admin users.
Pre-condition
Log in successfully as Super admin or Admin
Scenario
After the admin log in successfully, and choose "exhibitor requests" • System should display list of exhibitor names, number of titles, "show". And option to export all of the info to Excel file • If the user clicks "show", display all the information that entered by the exhibition in previous use case. With check next to each title "Accept" if the title does not have check, consider as reject. Add text field to write comments if any and submit button. • When the admin click submit, system send an email to the exhibitor with list of the accepted titles.

2.3 Contributor

Contributor
After the admin log in successfully, and choose "exhibitor requests" • System should display list of exhibitor names, number of titles, "show". And option to export all of the info to Excel file • If the user clicks "show", display all the information that entered by the exhibition in previous use case.

RIBF Role

The following is expected to be the role of RIBF within this engagement:

• Review and accept project plan

• Provide brand guidelines

• Provide integration interfaces for backend systems

• Content Management

• Conduct user acceptance testing

RIBF Goals

• State of the art technology to deliver service to customers

• Multiple channels to reach customers (Web, and Chatbot)

• Intuitive and interactive Navigation

• Online Fair, Secure Payment Environment

Note: Upon signoff on all versions of the BRD, any changes will be considered as billable change requests.

RIBF Sign-Off

Project Name: Riyadh International Book Fair

Project Manager:

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