KULLIYYAH OF INFORMATION AND COMMUNICATION TECHNOLOGY
SCHEDULE OF ACADEMIC ACTIVITIES FOR SEMESTER 1, 2025/2026 (updated 29th September 2025)

No.	Activities	Deadlines	PIC
1.	Deadline submission of CQI and course files for Semester 3, 2024/2025	1st October 2025	Academic staff AQAL DDAI
2.	Submission of Table of Specification (ToS) feature in OMAT (OBE Mapping and Assessment Tracker) For BICS and BIIT Courses	7th October	Academic staff HOD DDAI
3.	Submission of Course Plan (HOD Approval) for Semester 1, 2025/2026	8th October	Academic staff HOD DDAI
4.	Lectures	6th October 2025 – 16th January 2026	Academic staff
5.	Monitoring of students' course registrations and students who registered courses below 12 credit hours (Week 1)	10th October 2025	DDAI Academic Advisors DDSDCE
6.	Latest schedule of classes and printing of class list after the add/drop and adjustment period for Semester 1, 2025/2026 session (Undergraduate and Postgraduate) (Week 4)	31st October 2025	Departments DDAI - follow-up
7.	i. Drop Only (Week 2 – 4) ii. Withdrawal within period (Week 5 – 10) RM 300 /course iii. Withdrawal after deadline (Week 11 –13) RM 500/ course	13th – 31st October 2025 3rd November – 12th December 2025 15th December– 2nd January 2026	Students
8.	Online application for Change of Programme (COP) via Student Portal (Week 1 – Week 15)	6th October 2025 –16th January 2026	Students
9.	Application for: Appeal for Rechecking, Independent Study, Readmission, Resit / Special examination, Audit Courses (Week 1) Dates for Re-sit/Special Examination (Week 1 – Week 2)	6th -10th October 2025 6th – 17th October 2025	Students Departments DDAI

No.	Activities	Deadlines	PIC
10.	Submission list of courses with 1) Centralized End-of-Semester Examination, 2) Decentralized End-of-Semester Examination, 3) No Final Examination (Alternative Assessment) Semester 1, 2025/2026	17th October 2025	Academic staff Departments DDAI
11.	Change status student to NR for non-registration (System automate) (Week 4) Change student status to TD: Terminated due to Non-Registration (System automate) (Week 12)	31st October 2025 (4:00 PM) 26th December 2025 (4:00 PM)	Students DDAI
12.	Mid-Semester Break	22nd – 30th November 2025	
13.	First submission of students' attendance (Week 7)	24th November 2025	Academic staff
14.	Change of Programme (within COS) for Students with study plan 241 – (Week 8 – 9)	22nd November – 1st December 2025	Students DDAI
15.	Submission of course offerings for Semester 2, 2025/2026 and (Undergraduate and Postgraduate) (Week 7)	17th November 2025	Departments HOD, DDAI
16.	Lecturers submit End-of-Semester examination or Alternative assessment question paper drafts, test specifications and rubrics to HODs (Week 7) For BICS and BIIT courses, the submission of the final assessment must be accompanied by the completion of the Final Assessment feature in OMAT.	17th November 2025	Academic staff Departments DDAI
17.	Refinement/Vetting End-of-Semester examination or final assessment question paper drafts, test specifications and rubrics - Department Examination Committee Meeting (Week 8 – Week 9): 　1. Vetting of final assessment by individual vetter for study plan 201 (week 8-9)	24th November – 5th December 2025	Departments

No.	Activities	Deadlines	PIC
	2. Vetting of final assessment by vetting committee for study plan 241 (week 8)		
18.	Endorsement of End-of-Semester examination or final assessment question papers at Department level (Approval process by HOD)	5th December 2025	Departments
19.	Submission of End-of-Semester examination or final assessment question papers to Academic Office after formatting and finalizing (including answer scheme & rubrics) (Week 10)	10th December 2025	Departments DDAI
20.	Integrity Declaration	27th October – 10th December 2025	Students
21.	Secrecy Declaration	17th December 2025	Academic staff
22.	Final (Alternative) Assessment Period (Week 11 – Week 15)	18th December 2025 - 16th January 2026	Academic staff
23.	Online Course Registration for Semester 2, 2025/2026	17th December 2025 – 6th March 2026	Students
24.	Deadline for Application for leave of absence	26th December 2025	Students
25.	**Publish CAM to students (Week 14)**	7th January 2026	Academic staff
26.	Submission of Warning and Barring letter Last day of submission Barring letter (Last day of class)	24th October 2025 –16th January 2026 16th January 2026	Academic staff
27.	Issuance of invigilators' appointment letters (Week 13)	31st December 2025	DDAI
28.	FYP Evaluation: INFO 4401, CSCI 4401 INFO 4402, CSCI 4402		Departments DDSDCE
29.	Final submission of students' attendance	19th January 2026	Academic staff
30.	Revision period	17th -21st January 2026	Students
31.	Decentralized End-of-Semester Examination Period	16th -21st January 2026	Academic staff

No.	Activities	Deadlines	PIC
32.	Centralized End-of-Semester Examination Period	22nd – 13th February 2026	Academic staff
33.	Submission of CAM, Validation Sheet & Mark Checker For BICS and BIIT courses, submission must be completed together with Assessment Marks feature from OMAT.	16th February 2026	Academic staff Departments
34.	Last Date for Online Submission of Results (11.59 p.m.)	23rd February 2026	Academic staff
35.	Pre- Centre of Studies Committee of Examiners Meeting	24th February 2026	Departments
36.	Centre of Studies Committee of Examiners Meeting	24th -26th February 2026	BOE members
37.	Announcement of semester 1, 2025/2026 examination result (5.00 pm)	26th February 2026	Students
38.	Deadline of submission of CQI and Course Files for Semester 1, 2025/2026 For BICS and BIIT courses, submission must be completed together with CQI Report feature from OMAT.	26th February 2026	Academic staff AQAL DDAI
39.	Inter Semester Vacation	14th February – 1st March 2026	Students
40.	Commencement of Semester 2, 2025/2026	2nd March 2026	IIUM