



# GHITA AMQOR

## ASSISTANT PROJECT MANAGER

CURRENTLY SEEKING FOR AN INTERSHIP STARTING FROM FEBRUARY 2025

### EDUCATION

<b>Master in Management</b> Grenoble Ecole de Management - Grenoble	2022 - today
<b>Preparatory Classes for Business Schools</b> ESTEM, Casablanca, Maroc	2019-2022
<b>French Economic Baccalaureate , STMG</b> Lycée Lyautey , Casablanca, Maroc	2019-2020
<b>Scientific Baccalaureate, Physics and Chemistry Option</b> Groupe scolaire d'Anfa, Casablanca, Maroc	2018-2019

### PROFESSIONAL EXPERIENCES

<b>Assistant Event Project Manager</b> <b>LeCab</b> - Paris, France	since july 2024
<ul style="list-style-type: none"><li>Assisted in the design and development of the project</li><li>Participated in defining project specifications (objectives, budget, logistics, etc.)</li><li>Managed supplier relations</li><li>Contributed to logistical setup</li><li>Evaluated KPIs post-event</li></ul>	
<b>Mission Coordinator - Welcome Desk</b> <b>Grenoble Ecole de Management</b> - Grenoble, France	april 2021 - june2021
<ul style="list-style-type: none"><li>Negotiated with hotels and student residences to secure preferential rates for students</li><li>Coordinated with external stakeholders</li><li>Ensured smooth execution of events</li><li>Participated in the creation of communication materials</li><li>Handling unforeseen events</li></ul>	

### ASSOCIATIVE EXPERIENCE

<b>President of the International Student Office</b> <b>Aloha</b> - Grenoble, France
<ul style="list-style-type: none"><li>Organized events throughout the year</li><li>Managed a team of 80 people</li><li>Supervised committees</li><li>Handled administrative documents</li><li>Searched for and signed partnership agreements</li></ul>

### CONTACT DETAILS

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### LANGUAGE

French - Native language

Arabic - Native Language

English - Advanced (880/990  
TOIEC)

Italian - Advanced

Spanish- Elementary proficiency

### SKILLS

Time management

Organizational skills

Communication

Leadership

Project management  
software

Proactive attitude

### INTERESTS

