

# Elena Pistruga

ASPIRING FRONT-END DEVELOPER

## Executive Profile

A talented and proactive individual with over 4 years of hands-on project management experience in Executive Search, aspiring to become an expert Front-End Developer.

A professional with excellent time management, communication and problem-solving skills who is continuously learning and expanding knowledge about web application development.

## Tech Skills

- HTML, CSS & Bootstrap
- JavaScript, TypeScript, Angular
- PHP, MySQL & Laravel
- Visual Studio Code
- GitHub
- Adobe Photoshop
- Microsoft Office, Google Docs
- Windows OS

## Contact Details

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[zelenkis.github.io/elenas-website/](https://zelenkis.github.io/elenas-website/)

## Work Background

### Research Associate

Pedersen & Partners, Chisinau & Singapore  
September 2014 - January 2018

### Research Analyst

Pedersen & Partners, Chisinau  
September 2013 - September 2014

### Sales Agent and Customer Service

Brainstrom Cafe (ex-Erudit Club), Chisinau  
March 2013 - September 2013

### Call-Center Customer Service Specialist

BC "Universalbank" SA, Chisinau  
June 2011 - November 2011

## Education & Training

### Tekwill

#### Full Stack Web Development

Completed in February 2020

- Learned about front-end (HTML, CSS, Bootstrap 4, JavaScript) and back-end (PHP, MySQL, Laravel, Laravel Voyager) web development technologies
- Had hands-on experience in building a blog-type website from scratch - articles, comments, contact forms and database architecture using the above mentioned technologies

### GirlsGoIT

#### Dynamic Front-End Bootcamp, online

Completed in June 2020

A 4 days crash course on Javascript fundamentals

### Udemy

#### The Complete Javascript Course 2021

Completed in May 2021

Learned about JavaScript language while building web applications

### Academy of Economic Studies of Moldova

Bachelor Degree in Finance and Banking, English  
Graduated in May 2013

### Romanian-French Lyceum "Gheorghe Asachi"

Graduated in May 2010

## Work Background In Detail

### Research Associate

Pedersen & Partners, Chisinau & Singapore

September 2014 - January 2018

- Worked closely with Consultants and Partners and defined successful assignment execution strategy. Was successfully closing 10+ projects per year
- Performed thorough market research and actively managed 4-5 projects at the same time
- Advised and supervised 1-3 research analysts in order to build the long-list of candidates for the searches
- Got in contact with candidates by phone, email and professional networks, as well as conducted pre-screening interviews with candidates
- Scheduled interviews for the candidates and Consultants
- Drafted assessment reports, progress reports and performed occasional reference checks for candidates

### Research Analyst, Shared Resources Center

Pedersen & Partners, Chisinau

September 2013 - September 2014

- Verified, modified and codified information into Executive and Company database
- Obtained valuable information about companies and executives from cold-call and internet
- Identified candidates and companies for search projects

### Sales Agent

Brainstorm Cafe (ex-Erudit Club), Chisinau

March 2013 - September 2013

- Helped customers buy great boardgames that satisfy their needs
- Took orders from customers and delivered snacks and beverages at a timely manner
- Occasionally managed administrative tasks to support great operation of the cafe and shop

### Call-Center Customer Service Specialist

BC "Universal Bank", Chisinau

June 2011 - November 2011

- Offered client support of the electronic payment terminals U-Pay by phone
- Provided consultancy and information to clients regarding products and promotions of the Bank by phone
- Performed additional administrative tasks

### Skills

- Executive Search
- Project Management
- Efficient Communication
- Time Management
- Problem Solving
- Design Thinking
- Creativity

### Languages

Romanian



Russian



English



French

