

To: **Abebe Adebabay**

**Diamond academy Elementary director**

**Subject:** Checking the number of students with their Gender and class

Diamond academy registrar office wants to filter the number of students with their gender, so in order to check this issue cooperative work is effective. Due to this reason Diamond academy Registrar asks you politely to check the blow number of students with their gender. If there was a problem confirm me which students were added or left and which students had error in gender record based on the list given previously.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| GRADE | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| MALE | 71 | 71 | 79 | 78 | 55 | 72 | 66 | 64 |
| FEMALE | 77 | 79 | 74 | 65 | 70 | 58 | 62 | 59 |
| SUM | 148 | 150 | 153 | 143 | 125 | 130 | 129 | 123 |

Sincerely

Diamond Academy registrar