StayMate AI Co-Host Setup Guide

Welcome to StayMate — your AI-powered virtual co-host for Airbnb! This guide walks you through how we set up your automation and what to expect once your AI co-host goes live. Our goal is to save you time, improve your guest experience, and help you host more confidently.

1■■ Consultation Call → Beta Signup Form

Your StayMate journey begins with a quick consultation call to understand your property and hosting goals. After the call, you'll complete a short Beta Onboarding Form to share your Airbnb listing, property details, and communication preferences. Once submitted, we begin setting up your AI co-host.

2■■ AI Co-Host Setup

Our team configures your AI system to handle high-level guest messaging — including booking inquiries, check-in/out instructions, and general FAQs. Maintenance and cleaning coordination remain fully managed by you, the host. Setup typically takes less than 24 hours.

3■■ Confirmation Email

Once setup is complete, you'll receive a confirmation email from StayMate letting you know your automation is ready to go live. This email includes next steps and clear instructions for connecting your Airbnb account.

4■■ Send Airbnb Co-Host Invite

After receiving your confirmation email, you'll send a co-host invite to StayMate from your Airbnb account. This step activates message automation, allowing StayMate to respond to your guests in real time.

5■■ Ongoing Support

After your co-host connection is complete, StayMate automatically manages guest inquiries, check-ins, and general messages 24/7. You can reach out anytime by email at info@staymateai.net for support, updates, or adjustments.

■ Summary Overview

Step	Action	Who Does It
1	Consultation call + Beta onboarding form	Host + StayMate
2	AI co-host setup begins	StayMate
3	Confirmation email sent	StayMate
4	Send Airbnb co-host invite	Host
5	Automation live + support ongoing	StayMate

Need help? Email info@staymateai.net

StayMate is here to simplify hosting, improve guest experiences, and give you your time back.