# ALONA NAMEIKO

## MANUAL QA

## CONTACT

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📍 Kyiv, Ukraine

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## LANGUAGES

| | |
|---|---|
| English | Intermediate |
| French | Intermediate |
| Ukrainian | Advanced |

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## EDUCATION

**Manual QA Engineer**

Beetroot Academy

November 2025 - February 2026

**Copywriting and commercial texts**

Litosvita

September 2024 - November 2024

**Web Designer**

Ukrainian IT-School

October 2020 - January 2021

**Master of Law**

Yaroslav Mudryi National Law University

September 2006 - May 2011

## PROFILE

I am looking for a job as a QA Engineer with a remote or hybrid work. Before i have worked as an editor and copywriter in an online publishing house. I also have some practical experience working as a recruiter: i conducted practice interviews, selected relevant vacancies. I am attentive, i like to learn, i value clear planning and organization. I am currently looking for a job where I can use my experience and learn new things.

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## HARD SKILLS

- Manual testing (functional, cross browser)
- Writing test cases, checklists
- Bug reporting with clear reproduction steps
- Experience working with bug tracking systems (Jira / Trello)
- Basic knowledge of API and My SQL
- Experience with HTTP methods: GET, POST, PUT, PATCH, DELETE
- Basic understanding of version control systems (Git, branches)
- Basic knowledge of automation QA

## WORK EXPERIENCE

### Editor

Notebook-center                                                                 2013-2022

- Performance testing of laptops and description of tests
- Writing articles about laptops
- Checking stylistic and spelling errors
- Communication with partners
- Monitoring of new technologies in the world

### Author of articles

Airport Magazine                                                                2018-2021

- Writing articles about travels, food, culture and art in the world

### Specialist of the 1st category

Government agency                                                               2012-2013

- Work with documentation
- Processing of citizens' appeals
- Analysis of legislative norms

### Junior Specialist

Judicial institution                                                            2011-2012

- Work with documentation
- Resolved organizational issues
- Distribution of tasks