

# ALONA NAMEIKO

## MANUAL QA

### CONTACT

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📍 Kyiv, Ukraine

### LANGUAGES

English Intermediate

French Intermediate

Ukrainian Advanced

### EDUCATION

#### Manual QA Engineer

Beetroot Academy

November 2025 - February 2026

#### Copywriting and commercial texts

Litosvita

September 2024 - November 2024

#### Web Designer

Ukrainian IT-School

October 2020 - January 2021

#### Master of Law

Yaroslav Mudryi National Law  
University

September 2006 - May 2011

### PROFILE

I am looking for a job as a QA Engineer with a remote or hybrid work. Before i have worked as an editor and copywriter in an online publishing house. I tested devices, found and fixed bugs. I also have a basic understanding of UI/UX design, so i know what a user-friendly and logical website should look like. I am attentive, i like to learn, i value clear planning and organization. I am currently looking for a job where I can use my experience and learn new things.

### HARD SKILLS

- Manual testing (functional, cross browser)
- Writing test cases, checklists
- Bug reporting with clear reproduction steps
- Experience working with bug tracking systems (Jira / Trello)
- Basic knowledge of API and My SQL
- Experience with HTTP methods: GET, POST, PUT, PATCH, DELETE
- Basic understanding of version control systems (Git, branches)
- Basic knowledge of automation QA

### WORK EXPERIENCE

#### Editor

Notebook-center

2013-2022

- Performance testing of laptops and description of tests
- Writing articles about laptops
- Checking stylistic and spelling errors
- Communication with partners
- Monitoring of new technologies in the world

#### Author of articles

Airport Magazine

2018-2021

- Writing articles about travels, food, culture and art in the world

#### Specialist of the 1st category

Government agency

2012-2013

- Work with documentation
- Processing of citizens' appeals
- Analysis of legislative norms

#### Junior Specialist

Judicial institution

2011-2012

- Work with documentation
- Resolved organizational issues
- Distribution of tasks