



REGULATION FOR Swiss TPH PhD students

Sandwich Model

1. **Surname/first name:** SUBOI Zenabu
2. **Start:** December 2023
3. **Duration:** min. 3 years
4. **Training institution:** Swiss TPH
5. **Supervisor:** Prof. Dr. Christian Lengeler
Dr. Emilie Pothin
Dr. Christian Selinger
6. **General:** The scholarship does not establish an employment relationship. The scholarship shall cover the living expenses and education costs of the scholarship holder/PhD student as stated below. The purpose of the scholarship is the education of the scholarship holder.

Any misappropriation will result in the immediate termination of the scholarship and legal consequences.
7. **PhD regulations:** As a PhD student of the University Basel, supervised by a researcher at Swiss TPH, all rules and regulations of the University Basel and the respective faculty apply. It is the duty of the PhD student to know these rules and to comply with all regulations.
8. **Compensation:** The compensation is financed by a Swiss TPH scholarship funded by a project from the supervisor. Payments are made by Swiss TPH.

The current amount is: **CHF 2450 per month** (ie for the time spent in Switzerland and abroad).

The scholarship amount will be paid in advance for the coming month into an account with the Swiss Post Office, a Swiss bank or a bank account worldwide, as requested by the scholarship holder.

Apart from this stipend, the supervisor also covers health/insurance (CHF 150 per month) for the time spent in Switzerland and semester fees (CHF 370 per semester).
9. **Vacation:** Vacations are planned with the agreement of the supervisor. The maximum allowance is 25 working days per year.

10. **Termination:** The termination of the PhD studies prior to the end of this regulation must be agreed with the supervisor. Premature termination may result in the immediate (pro rata) termination of the stipend.
11. **Public holidays:** Public holidays as determined by Swiss TPH apply to all scholarship holders, including fellowship holders of the canton Basel-Land.
12. **Health and accident Insurance:** It is mandatory by Swiss law to have a health insurance when being in Switzerland. It is the student's responsibility to know his/her insurance plan, to have a valid insurance coverage (Swisscare) and to inform the PhD Office of any expiry of coverage.

Further it is mandatory to fill in an exemption form and submit it to the Swiss authorities ("Common Institution KVG"). Students are obliged to submit the invoices for medical treatments to Swisscare for reimbursement

13. **Professional secrecy:** The fellowship holder undertakes all necessary measures to make sure that all professional transactions or material, especially patient data, which she or he encounters during the training, are kept fully confidential, regardless of how this information is obtained. This stipulation remains valid beyond the duration of this contract. Violation of data confidentiality may result in legal actions, including possible termination of fellowship.
14. **Copyright:** Software copyright law Art. 19 §3 and 4: the fellowship holder may only work with the computer programmes provided by the Swiss TPH and with other licensed programmes required for her/his studies. Violation of copyright entails the risk of legal proceedings, including the possible termination of the fellowship.
15. **University enrolment and authorizations:** All formalities and institutional matters, including the procurement for foreign fellowship holders of residence permits or permits for crossing the border will be co-ordinated by the Swiss TPH PhD Office. It is the fellowship holder's responsibility to inform the Swiss TPH PhD office well in advance about his/her travel schedule. Depending on the country of origin, the visa may take up to 8 weeks. The fellowship holder is obliged to follow the instructions of the Swiss TPH PhD office.
16. **Fellowship holder file:** This will be maintained by the Swiss TPH PhD Office. The fellowship holder must inform the Swiss TPH PhD Office promptly of all relevant changes, especially changes of address, civil or visa status and departure date. The fellowship holder is further responsible to inform the Swiss TPH PhD office about prolongation or early termination of the stay.
17. **Access to the Swiss TPH:** On the first day of the course, the fellowship holder will be given a badge.
18. **Code of conduct:** The code of conduct in the handbook for employees (pages 11 – 20) apply to all students.

<https://intranet.swisstph.ch/en/aoc/human-resources/>

19. **Travel requirements:** It is mandatory for every fellowship holder to do the security training test prior to the first travel outside of Switzerland and to adhere to all Swiss TPH safety and security rules. <https://training.dss.un.org/thematicarea/category?id=6>
20. **Safety test:** A Swiss TPH safety test has to be completed when you start your PhD studies and is made available to you via our eLearning platform.

<https://intranet.swisstph.ch/en/aoc/human-resources/learning-development/elearning-platform>

Swiss Tropical and Public Health Institute

30 November 2023

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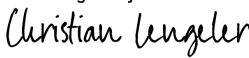
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Prof. Dr. Jürg Utzinger
Director

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Prof. Dr. Julia Bohlius
Head Department
Education and Training

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Prof. Dr. Christian Lengeler
Dr. Emilie Pothin
Dr. Christian Selinger
Supervisors

PhD student

I accept the above rules and conditions:

DocuSigned by:

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Zenabu Suboi
PhD student