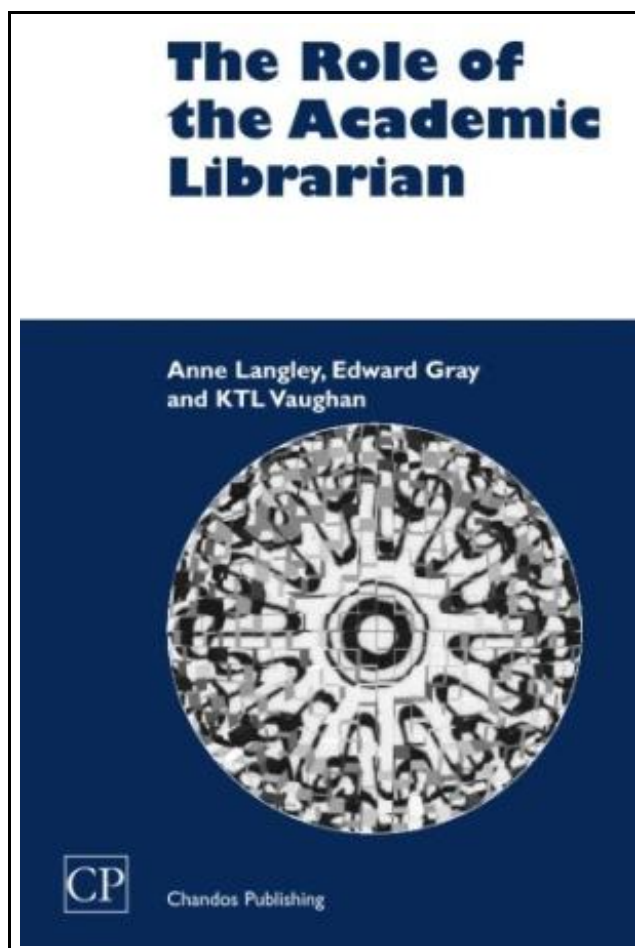


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Reviews

Basically no words to clarify. Of course, it is perform, still an amazing and interesting literature. Its been printed in an exceptionally basic way which is only soon after i finished reading through this ebook where actually altered me, change the way i really believe.

(Newton Runolfsson)

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Chandos Publication, 2003. Soft cover. Book Condition: New. The role of the academic librarian has undergone a large degree of change, and this resource outlines and describes the skills necessary to succeed in these large, often complex, organizations. It explains in practical terms how to stay organized, communicate successfully, network and navigate through an often politicized environment, how to apply business practices to the field of librarianship, how to use organizational behavior techniques to manage yourself and your work, and it provides a plan for moving up through the organization. Tools and techniques related to time management, meetings, projects, publishing, research, communications (paper and electronic) and supervision are offered, and the impact of the growth of electronic formats on the role of the academic librarian is discussed in detail.



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