

7.2.7 Failure to Meet Professional Requirements

- 7.2.7 (a) In Fitness to Practise, a Registered Student who is at risk of failing to meet the professional requirements of their programme as specified in the Code of Professional Conduct and Fitness to Practice shall be subject to Fitness to Practise procedures as set out in Regulation 8: Student Conduct and the Code of Practice on Misconduct and Fitness to Practise Committee.
- 7.2.7 (b) For all other programmes, the expectation shall be that Registered Students are offered opportunities to retrieve failure to meet any professional requirements (unrelated to academic performance) equivalent to those available for the academic components of the programme.
- 7.2.7 (c) Where a Registered Student's performance in relation to professional requirements is considered irredeemable (following any appropriate retrieval opportunities), the Registered Student may be eligible for the Award of an alternative academic qualification should their academic performance so merit. Such a qualification shall not provide professional status, as documented and approved in the programme specification.

7.3 Progression and Award – Taught Programmes

7.3.1 Undergraduate Programmes

- 7.3.1 (a) Progression
- (i) Registered Students are required to pass 100 credits at a given stage² of a programme in order to progress to the subsequent stage³. Where programmes have different requirements in terms of credits passed, this shall be agreed by the Senate or under delegated authority and shall be specified in the programme specification.
 - (ii) Any additional requirements for progression shall be stated in published programme specification approved by the Senate or under delegated authority.
 - (iii) The Senate or a delegated authority may permit Registered Students on relevant programmes to intermit their studies, normally between stages 2 and 3, to undertake a year abroad / in industry / in a different subject discipline . The requirements relating to these shall be specified separately in the programme specification.
 - (iv) To be eligible for progression to any year abroad / in industry / in a different subject discipline required by the programme, the preceding credit requirements (stated above) must have been satisfied. For eligibility to progress to the stage of the programme following the year abroad / in

² Stages are explained in Regulation 6.1.2 (s).

³ A student failing to achieve a minimum of 70 credits in the first year of stage 3 of an Undergraduate Master's degree will normally be required to withdraw from the programme.

industry / in a different subject discipline, that year must be passed satisfactorily.

- (v) Progression is no guarantee of achievement of the requirements for the final Award. Thus failed credits may need to be redeemed even if progression is allowed.
- (vi) The requirements for progression from foundation degree to an honours degree shall be as stated in the programme specification approved by the Senate or under delegated authority, and will include at least 240 credits, 100 credits of which must be at level I or higher, which may include the 40 credits taken following successful completion of the foundation degree as a bridging module.
- (vii) To be eligible to proceed to stage 3 of an Undergraduate Master's degree, Registered Students must have accumulated 220 credits by the end of stage 2 and the weighted mean mark for stage 2 should normally be 55 or better. Where required for professional accreditation or other academic purposes, Principal Academic Units or Colleges may introduce additional requirements for progression to an Undergraduate Master's degree, subject to the approval of the Senate or under delegated authority. Any such additional requirements will be clearly indicated in the programme specification and in information provided to registered Students. Registered Students who do not meet the requirements to proceed to the Undergraduate Master's degree will proceed to an appropriate Bachelor's degree.
- (viii) Credits from level F modules do not contribute to progression from stage 1 or above, except for foundation degrees.

7.3.1 (b) Award

- (i) Credits and module marks from level F modules shall not contribute to the Award or classification of any Award apart from a foundation degree or foundation certificate.
- (ii) Subject to any additional requirements specified in the programme specification approved by the Senate or under delegated authority, a Registered Student must achieve the credit requirements indicated below in order to be eligible for the Award of the specified degree:

<u>Degree</u>	<u>Credit requirements for Award</u>
Classified Bachelor's degree with honours (360 credit programmes)	At least 320 credits, including at least 100 credits at level C or above, and at least 200 credits at level I and H including at least 100 credits at level H or above.

Classified Bachelor's degree with honours (480 credit programmes)	At least 440 credits, including: at least 100 credits at level C or above at least 300 credits at level I and H or above, including at least 100 credits at level H or above.
Classified Undergraduate Master's degree with honours ⁴	At least 440 credits (560 credits with additional year abroad/in industry) including: at least 100 credits at level C or above at least 100 credits at level I [with at least 220 credits at the end of stage 2 and a stage 2 average of at least 55] at least 200 credits at level H or higher, including at least 100 must be at level M. (if taken, at least 100 credits from the year abroad/in industry at level I or above).
Bachelor of philosophy	At least 120 credits at level H.
Foundation degree	At least 200 credits, including at least 60 credits at level I or above.

- (iii) Principal Academic Units who wish to use Adjusted Regulations as detailed in the Code of Practice on Adjusted Regulations and Bachelor's degrees and the Code of Practice on Adjusted Regulations and Undergraduate Master's degrees may do so with the permission of the Senate.
- (iv) A Registered Student on an apprenticeship programme will need to successfully pass their End Point Assessment to be eligible for the award of their degree.
- (v) Where the degrees arising from programmes have different credit and level requirements in terms of credits passed, this shall be agreed by the Senate or under delegated authority and shall be specified in the published programme specification.

7.3.1 (c) Classification of Degrees

- (i) The degree of BPhil and the foundation degree shall not be classified.
- (ii) For degrees other than MBChB and BDS, Boards of Examiners shall place successful candidates for degrees with honours in three classes (Class I, Class II and Class III); the second class being sub-divided into two divisions

⁴ Undergraduate Master's degrees normally consist of three stages: stage one/1 (level C - 120 credits), stage two/2 (level I - 120 credits) and stage three/3 (levels H & M - 240 credits).

i.e. Ili and Ilii. Candidates who do not achieve the standard required for honours may be awarded a pass degree.

7.3.1 (d) Grade Point Average Scale

- (i) The degrees of BPhil, MBChB, BDS and the foundation degree shall not have a grade point average calculated. Only degrees that place Registered Students into a degree classification shall calculate a grade point average.
- (ii) The weighted mean mark will be used to calculate a Registered Student's grade point average using the 15 point GPA scale for UK higher education. The scale goes from 0 up to a maximum GPA score of 4.25. The grade point average will be calculated in BIRMS and approved by the Board of Examiners.

7.3.1 (e) Contribution of Marks to Degree Classification and Grade Point Average

- (i) Marks from the stages of a programme shall contribute to the classification of the degree and grade point average in the following proportions:

Programmes with modules at levels C to H.	Stage 1 - 0 Stage 2 - 25% Stage 3 - 75%
Programmes with modules at levels C to M.	Stage 1 - 0 Stage 2 - 20% Stage 3 - 80%
- (ii) Where a Registered Student has progressed to a classified honours degree following successful achievement of a foundation degree, the final award will be calculated as for programmes with modules at levels C to H or programmes with modules at levels C to M above, as appropriate. The additional 40 credits required before progression to a classified honours degree should be included in the degree classification, weighted mean mark and grade point average of the degree as part of the stage 2 contribution.
- (iii) Classified Honours Degrees

Final awards will be calculated using a scheme or schemes based on weighted mean taking account of the credit value and level of the modules concerned as agreed by the Senate or under delegated authority.
- (iv) Where a module has not produced a numeric mark, due to being classed as pass/fail or because the credit has been awarded for Accreditation of Prior Learning, then that module shall make no contribution to the calculation of the final degree classification, weighted mean mark and grade point average.

- (v) Except when otherwise approved by the Senate or under delegated authority, where a year of study in industry between stages 2 and 3 is included as a requirement of the programme to which a Registered Student has been admitted, the achievement of the learning outcomes shall be assessed and used, in a proportion to be agreed by the Senate or under delegated authority, towards the overall stage 2 contribution to the degree classification, weighted mean mark and grade point average. Normally, the proportion the year in industry will count towards a degree classification will be 12.5% for a Bachelor's Degree (half of the 25% weighting for stage 2), or 10% for an Undergraduate Master's Degree (half of the 20% weighting for stage 2). If the proportion is to be different from the above it must be noted in the programme specification / requirements.
- (vi) Normally where a period of study abroad is an equivalent alternative to study that would otherwise have been taken within this University (i.e. no additional time will be required to complete the degree) it must be assessed and it should contribute to the degree classification, weighted mean mark and grade point average in the same way as the equivalent study undertaken within the University. Normally, this applies to a semester abroad undertaken as part of a Bachelor's degree, or a year abroad undertaken as part of an Undergraduate Master's degree.
- (vii) Normally, where a year of study abroad / in another subject discipline is taken as additional study, rather than alternative study, it must be assessed and passed, but it will not contribute to the degree classification, weighted mean mark or grade point average (i.e. it is marked as pass / fail). Normally, this applies to a year abroad undertaken as part of a Bachelor's degree.
- (viii) In order to achieve a particular degree classification, weighted mean mark or grade point average a Registered Student must obtain a mark or marks within the appropriate range and also satisfy any further requirements specified in the relevant module specification.
- (ix) The following ranges of weighted mean marks shall be used in determining degree classifications:

70 or above	Class I
60-69	Class Ii
50-59	Class Ili
40-49	Class III

- (x) The following ranges of weighted mean marks shall be used in determining grade point average:

75 or above	4.25
71 to 74	4.00

67 to 70	3.75
64 to 66	3.50
61 to 63	3.25
57 to 60	3.00
54 to 56	2.75
50 to 53	2.50
48 to 49	2.25
43 to 47	2.00
40 to 42	1.50
38 to 39	1.00
35 to 37	0.75
30 to 34	0.50
29 or below	0.00

- (xi) Registered Students who achieve a weighted mean mark in the top 10% of their School or other designated unit⁵ within their Principle Academic Unit will be awarded a 'cum laude'⁶ accolade.

7.3.1 (f) Bachelor's degree for Registered Students on Undergraduate Master's degree

On the recommendation of the Board of Examiners, a Registered Student on an Undergraduate Master's degree who cannot, or who fails to, satisfy the requirements for the Award of Undergraduate Master's degree, may be awarded a Bachelor's degree if the requirements specified for that corresponding programme and Award have been met. There should normally be provision for an alternative Bachelor's degree on all Undergraduate Master's degrees.

7.3.1 (g) Pass Degree

- (i) A pass degree is awarded on the completion of an honours degree programme, to a Registered Student whose performance merits the award of a degree, but who has not achieved the requisite number of credits and is not therefore eligible for the award of a classified honours degree.

⁵ Details are determined and approved by Senate or a delegated authority

⁶ Latin: 'with praise'.