

Reza Sheikhi

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Professional Summary

As a responsible and growth-driven HR professional with a Master's degree in Human Resources (specialized in Training and Development), I bring over 6 years of experience in aviation education centers. I currently serve as the **Human Resource Development and Planning Manager** at *Fly Dushanbe Aviation Training Center*. My career is characterized by a commitment to learning, structured execution, and team collaboration.

Education

Master's in Human Resources (Training & Development)

Allameh Tabataba'i University – Tehran, Iran | 2022 – 2024

Bachelor's in History

Azad University, Tonekabon – Iran | 2003 – 2007

Work Experience

HR Development & Planning Manager

Fly Dushanbe Aviation Training Center | Dec 2023 – Present

Personal Assistant to CEO

Homa Aviation Training Center | Apr 2022 – Dec 2023

Senior Education Expert

Homa Aviation Training Center | Apr 2021 – Apr 2022

Education Expert

Aviosky Aviation Training Center | May 2019 – Apr 2021

Administrative Staff

MAF Hypermarkets & Payab Saz Gostar | 2016 – 2019

Skills

- Strategic HR Planning
 - Training & Development
 - TMS / LMS / CRM Systems
 - Microsoft Office Suite & Google Workspace
 - English (Basic), Persian (Native)
 - AI Tools in HR and Education
 - Online Research and Data Management
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Certificates

- ATO Manual Training – Homa ATC
 - LMS/TMS Training – Homa & Aviosky
 - CRM & CAO / EASA Part-FCL & SMS and DGR
 - ICDL Certification – Homa ATC
 - Grooming and Crew Discipline
 - Managerial Empowerment – Ghanon Gostar
 - Flight Operation Officer (Theoretical)
 - TIC (Teaching Instruction Course)
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References

Capt.Pedram Shirazi

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Salar Nazifi Noori

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